

# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: June 19, 2020

The following meetings are scheduled for the week of **June 20 – June 26, 2020**

#### Tuesday, June 23<sup>rd</sup>

6:00 p.m. City Council Work Session, Agenda Attached – **Canceled**

#### Thursday, June 25<sup>th</sup>

12:00 p.m. Senior Center Luncheon  
• Campbell County Senior Center

1. Attached please find a **news release** regarding **Applications Being Accepted for Ward 3 Council Seat** dated **June 17, 2020** provided by **Communications Manager Palazzari**.
2. Attached please find a **news release** regarding **League of Women Voters Candidates' Forums** dated **June 18, 2020** provided by **Communications Manager Palazzari**.
3. Attached please find **Covid-19 Updates** dated **June 17, 2020** provided by **Wyoming Workforce Services**.
4. Attached please find a **flyer** for **Bob Molder's Retirement Party** on **July 1, 2020** from **1:00 – 2:00 p.m.** in the **City Hall Community Room** provided by **Utilities Director Cole**.
5. Attached please find a **thank you card** from **AVA**.

PGD/adw

	<b>Work Session - Canceled</b> Tuesday, June 23, 2020

Meeting canceled.

### Upcoming Work Session Topics:

#### **June 30 (2nd Floor Community Room)**

- Review July 7th Agenda
- Executive Session

#### **July 14**

- Review July 21st Agenda
- Executive Session

#### **July 28**

- Review August 4th Agenda
- Executive Session

#### **August 11**

- Review August 18th Agenda
- Executive Session

#### **August 25**

- Review September 1st Agenda
- Executive Session

#### **September 8**

- Employee Benefits Presentation
- Review September 15th Agenda
- Executive Session

#### **September 22 – Canceled**

#### **September 29**

- Review October 6th Agenda
- Executive Session

### City/County/Town Meeting

### Upcoming Council Pre-Meeting Topics

#### **July 7**

- Introduction of New Citizen Advisory Board Members
- Lodging Tax Update
- Review July 7th Agenda
- Executive Session

#### **July 21**

- Review July 21st Agenda
- Executive Session

#### **August 4**

- Review August 4th Agenda
- Executive Session

#### **August 18**

- Review August 18th Agenda
- Executive Session

#### **September 1**

- Review September 1st Agenda
- Executive Session

#### **September 15**

- Review September 15th Agenda
- Executive Session

### Upcoming Activities

**June 24** - League of Women Voters Forum, 6:00 p.m., Council Chambers

**June 25** – Senior Center Luncheon, 12:00 p.m., Campbell County Senior Center

1. An Ordinance to Amend Chapter 3, Section 3-24(A)(7) of the Gillette City Code to Authorize Employees of Establishments Operating a Commercial Kitchen that are at Least Eighteen (18) Years of Age to Serve Alcohol or Malt Beverages in the Course of Their Employment.

(Ordinance – 3rd Reading)

2. An Ordinance to Amend Chapter 11, Sections Twelve and Fifteen of the Gillette City Code to Revise Parking Offenses and Fines.

(New Business – Ordinance 2nd Reading)

3. Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Resubdivision of Lot 2E, East Lakeway Subdivision to be Known as Lots 2H & 2J, East Lakeway Subdivision, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(New Business – Minute Action)

4. Council Consideration of a Resolution Approving and Authorizing the Final Plat, Lots 1C and 1D, Tract J, Sunburst Subdivision No. 3, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(New Business – Minute Action)

5. Lodging Tax Resolution

(New Business – Minute Action)

## News

### Applications Being Accepted for Ward 3 Council Seat

**Applications must be submitted by Tuesday, June 23rd at 12 p.m.**

**Post Date:** 06/17/2020 2:00 PM

The City of Gillette has a partial term opening on the City Council for **Ward 3**. According to Wyoming Statute 15-1-107 (c) "If a vacancy is determined to exist, the governing body shall appoint an eligible person to the office who shall serve until his successor is elected at the next general municipal election and qualified."

Applicants must be 18 years of age and reside within **Ward 3** to be eligible. [[Council Ward Map](#)] Upon appointment by the Gillette City Council, the successful applicant will serve until the next general municipal election at which time a successor shall be elected to fill the unexpired portion of each term (2 years).

The application period is open and will remain open until Tuesday, June 23rd at 12 p.m. The term of the vacancy appointment will expire on January 5, 2021

#### **Qualifications are as follows:**

- Candidates for Municipal office must be a registered voter and a resident of the municipality and ward which he seeks to represent (W.S. 22-23-301) and will have resided in said ward for at least one (1) year next preceding his election, if so elected. (W.S. 22-23-103(b))
- Pursuant to W.S. 6-10-106, a person convicted of a felony is incompetent to hold any office of honor, unless he has had a complete and full restoration of rights, not just voting rights.
- Applicants should ensure that they are not holding an office which may conflict, or be incompatible, with the office for which they are filing; and, their employment is compatible with the office they are seeking.

If you are interested in applying, pick up an application in City Administration or the City Clerk's office at City Hall, located at 201 E. 5th Street. You may also [download the application here](#). All applications must be submitted in person to the City Clerk's office at City Hall.

For more information, contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

[Return to full list >>](#)

## News

### League of Women Voters Candidates' Forums

#### Contested Races Only

**Post Date:** 06/18/2020 10:00 AM

Once again the Campbell County League of Women Voters and Gillette Public Access Television are hosting Primary Election Candidates' Forums. The Candidates' Forums are designed to provide voters with the information they need to make informed decisions on their ballot. There will be three forums each starting at 6:30 p.m. in the Gillette City Council Chambers.

#### **Friday, June 19th Forum**

- U.S. Senate
- U.S. House of Representatives

#### **Monday, June 22nd Forum**

- Wyoming Senate District 24
- Wyoming House District 03
- Wyoming House District 31
- Wyoming House District 32
- Wyoming House District 52
- Wyoming House District 53

#### **Wednesday, 24th Forum**

- Campbell County Commissioners

The forums are open for the public to attend. They will be televised on GPA-TV cable Channel 192 and **streaming live at on the web**. Basin Radio will simulcast the forums on 1270 AM and 106.7 FM. DVDs of the forum will be available at the Campbell County Public Library for check out. They will also be archived for on-demand viewing at **GPA-TV's website**. The 2020 Primary Election is August 18th. For information on the election and polling places, visit the **Campbell County Clerk's website**.

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

[Return to full list >>](#)



Angela Williams <angelaw@gillettewy.gov>

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## Fwd: June 17 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

1 message

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**Geno Palazzari** <GenoP@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

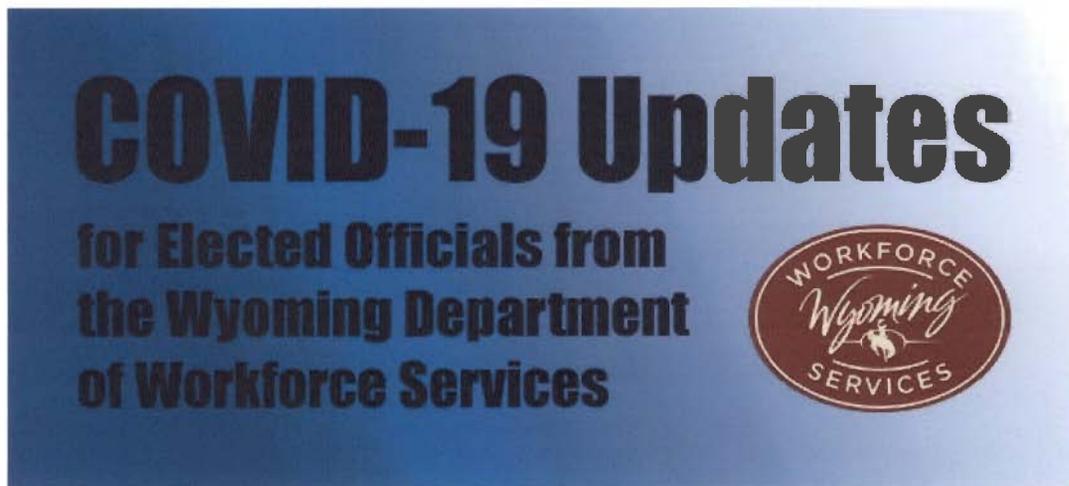
Wed, Jun 17, 2020 at 11:04 AM

For GI

Geno Palazzari  
Communications Manager  
City of Gillette  
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[@CityofGillette](https://www.facebook.com/CityofGillette)  
Instagram: [cityofgillette](https://www.instagram.com/cityofgillette)

----- Forwarded message -----

From: **Wyoming Department of Workforce Services** <[Wy.dws@public.govdelivery.com](mailto:Wy.dws@public.govdelivery.com)>  
Date: Wed, Jun 17, 2020 at 10:47 AM  
Subject: June 17 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services  
To: <[genop@gillettewy.gov](mailto:genop@gillettewy.gov)>



Wednesday, June 17, 2020

Dear Wyoming Elected Officials,

We have heard from many employers that they are having trouble convincing their employees to return to work. Fear of further spread of COVID-19 and increased

### In the News

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**13-week extension of unemployment**

income due to CARES Act compensation are among the reasons given by those who have been called back but refuse to go. It is important to know that one of the requirements to receive Unemployment Insurance benefits is the willingness to work. By refusing to work, an Unemployment Insurance claimant is in violation of this requirement.

Employers who have asked their employees to return to work, and received refusal by those employees, should report that unwillingness to work to the Department of Workforce Services (DWS). Employers may fill out [this form](#) and submit it to report an employee's refusal to return to work.

Please see our recent press release for more information about [refusal to work](#).

### **PEUC 13-week extension is available**

All three CARES Act components are now available to Unemployment Insurance claimants: the Federal Pandemic Unemployment Compensation (FPUC), which is the \$600 per week additional benefit for those who qualify for Unemployment Insurance; the Pandemic Unemployment Assistance (PUA), which is Unemployment Insurance benefits for those who are self-employed, independent contractors, or many others who would not normally qualify for regular Unemployment Insurance; and the Pandemic Emergency Unemployment Compensation (PEUC), which is the 13-week extension of regular Unemployment Insurance benefits.

All forms of Unemployment Insurance can be applied for in the same portal -- [WYUI.wyo.gov](http://WYUI.wyo.gov) or by calling 307-473-3789. Claimants must apply for regular Unemployment Insurance and PUA. Those PEUC claimants whose benefits expired on or before June 12 must apply, but they can do so through that same [WYUI.wyo.gov](http://WYUI.wyo.gov) portal or by calling 307-473-3789. Those whose benefits will expire after June 12 can simply continue to file continued claims. FPUC does not need to be applied for. It is added to each claim automatically.

### **Virtual Town Halls continue**

We continue to offer weekly Virtual Town Hall presentations. This week's Town Hall will once again be a Question & Answer session for Unemployment Insurance claimants. The Claimant Q&A will take place

### **benefits now available**

6/12/2020 -- The Wyoming Department of Workforce Services (DWS) announced today that after extensive testing, the Pandemic Emergency Unemployment Compensation (PEUC) program is now open to applicants.

[See the release here >>](#)

### **DWS warns against Unemployment Insurance scams**

6/3/2020 -- The Wyoming Department of Workforce Services (DWS) warns unemployment insurance claimants about potential scams aiming to steal personal information. Be aware of potential fraud and only use the [official website](#) to file an online claim.

[See the release here >>](#)

### **Wyoming employers to receive Workers' Compensation premium credit**

5/21/2020 -- DWS will be issuing premium credits to eligible Wyoming employers enrolled in the Workers' Compensation program starting this July.

[See the release here >>](#)

### **DWS enlists call center to assist with unemployment claims**

5/18/2020 -- The Department of Workforce Services (DWS) is contracting with 30 additional call center agents in order to reduce the hold times and process the unprecedented number of Unemployment Insurance claims the agency has been receiving.

[See the release here >>](#)

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## **Resources**

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

at 10 a.m. Friday, June 19. Those who wish to take part may click [this link](#) to register.

Next week, at 10 a.m. Wednesday, June 24, the Town Hall will focus on UI & the CARES Act for Employers. [Click here](#) to register for the Employers Town Hall.

And we have every Town Hall recorded, as well as the questions and answers from each of the Town Halls. All that information can be found [on our website here](#).

We're in this together,

**Robin Sessions Cooley**  
**Director**  
**Wyoming Department of**  
**Workforce Services**

[COVID-19-related Workforce Information](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

**Visit the DWS COVID-19 Resources Page at**  
**[WyomingWorkforce.org/COVID19-Resources](https://WyomingWorkforce.org/COVID19-Resources)**

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Questions? Contact Us



This email was sent to [genop@gillettewy.gov](mailto:genop@gillettewy.gov) using GovDelivery Communications Cloud on behalf of: Wyoming Department of Workforce Services · Herschler Building · [122 West 25th Street, 2nd Floor East](#) · Cheyenne, WY 82002 · (307) 777-8650

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# Retirement Farewell Party

for

## Bob Molder

*Wastewater Manager*



**Date:** Wednesday, July 1st

**Time:** 1:00 PM – 2:00 PM

**Place:** City Hall Comm. Room

*(Cake & Ice Cream)*



To the City of Cullette -

Thank you so much for your help on repairing AVA's front door last week. We are so grateful & fortunate to have your continued support at this wonderful location! Here is to many more years of providing art access in Campbell County!

Quinn Goldhammer  
AVA ED