



# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: July 10, 2020

The following meetings are scheduled for the week of July 11 – July 17, 2020

#### Tuesday, July 14<sup>th</sup>

6:00 p.m. City Council Work Session, Agenda Attached - **Canceled**

1. Attached please find a **memorandum** regarding **Recent Results From Pothole Ordinance Enforcement** dated **July 9, 2020** provided by **Development Services Director Muzzareli**.
2. Attached please find a **news release** regarding **Enter the Summer Parks Photo Contest** dated **July 2, 2020** provided by **Communications Manager Palazzari**.
3. Attached please find a **news release** regarding **Street Closures** dated **July 9, 2020** provided by **Communications Manager Palazzari**.
4. Attached please find a **news release** and **Resolution No. 2044** regarding **Open Burning Restrictions** dated **July 7, 2020** provided by the **Campbell County Board of Commissioners**.
5. Attached please find an **Economic Summary:1Q2020** dated **July 2020** provided by the **State of Wyoming Department of Administration & Information Economic Analysis Division**.
6. Attached please find **information** regarding **Wyoming's Population** dated **July 7, 2020** provided by the **State of Wyoming Department of Administration & Information Economic Analysis Division**.
7. Attached please find **Covid-19 Updates for Elected Officials** dated **July 9, 2020** provided by **Wyoming Workforce Services**.
8. Attached please find the **agenda** for the **Board of Examiners** dated **July 14, 2020** and **meeting minutes** dated **June 9, 2020** provided by **Chief Building Official Rogers**.
9. Attached please find the **agenda** for the **Campbell County Public Land Board** dated **July 9, 2020** and **meeting minutes** dated **June 11, 2020** provided by **Cam-Plex**.
10. Attached please find a **thank you card** from the **Edible Prairie Project Board**.

PGD/adw

	<b>Work Session - Canceled</b> Tuesday, July 14, 2020

Meeting Canceled

**Upcoming Work Session Topics:**

**July 28 - Canceled**

**August 11**

- Review August 18th Agenda

**August 25**

- Review September 1st Agenda

**September 8**

- Employee Benefits Presentation
- Review September 15th Agenda

**September 22 – Canceled**

**September 29**

- Review October 6th Agenda

**City/County/Town Meeting**

**Upcoming Council Pre-Meeting Topics**

**July 21**

- AMI Presentation
- Business Committed Grant Discussion
- Review July 21st Agenda

**August 4**

- Review August 4th Agenda

**August 18**

- Review August 18th Agenda

**September 1**

- Review September 1st Agenda
- Executive Session

**September 15**

- Review September 15th Agenda
- Executive Session

**Upcoming Activities**

**August 18 – Primary Election**

## Agenda Items for July 21, 2020

1. An Ordinance to Amend Chapter 11, Sections Twelve and Fifteen of the Gillette City Code to Revise Parking Offenses and Fines.

(Unfinished Business – Ordinance 3rd Reading)

2. Council Consideration of a Street Closure on the 3rd Street Plaza, Thursday, July 23rd from 1:00 p.m. to 7:00 p.m., for a Meet the Candidates Ice Cream Social, Requested by the Campbell County Chamber of Commerce.

(New Business – Minute Action)

3. Council Consideration of a Change Order for Interim Final Quantities Adjustments for the Gillette Madison Pipeline Project, Contract 2a with Layne Christensen Company, in the Amount of \$633,385.81.

(New Business – Minute Action)

4. Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Resubdivision of Lot 2, Tract A, Tarver Ranch Company Addition to be Known as Lots 2A & 2B, Tract A, Tarver Ranch Company Addition to the City of Gillette, Wyoming; Subject to all Planning Requirements.

(New Business – Minute Action)

5. A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Copper Ridge Estates, Phase II, City of Gillette, Wyoming, from R-S, Suburban Residential District, to R-1, Single Family Residential District; Subject to all Planning Requirements.

(Public Hearings and Considerations)

6. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Copper Ridge Estates, Phase II, City of Gillette, Wyoming, from R-S, Suburban Residential District to R-1, Single Family Residential District; Subject to all Planning Requirements.

(Public Hearings and Considerations)

7. Public Hearing for the Business Committed Grant

(Public Hearings and Considerations)

8. Business Committed Grant Resolution

(Public Hearings and Considerations)

9. Business Committed Grant Agreement

(Public Hearings and Considerations)



# CITY OF GILLETTE

Development Services  
Planning Division  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5281  
www.gillettewy.gov

July 09, 2020

## MEMORANDUM

TO: RY MUZZARELLI, P.E., DEVELOPMENT SERVICES DIRECTOR

FROM: CLARK SANDERS, SENIOR PLANNER

RE: RECENT RESULTS FROM POTHOLE ORDINANCE ENFORCEMENT

Ry,

Below is an update for the City Council on the recent progress of pothole repair at various establishments throughout the City of Gillette.

Since the adoption of the ordinance on November 13, 2019 the Planning Division has received complaints from citizens by phone, email, in-person contact, as well as through the City Administration.

Upon receipt of the complaint the Planning Division inspects the establishment. If the potholes are deemed to be a danger to passing vehicles a letter is sent explaining the ordinance and requesting the owner contact the Planning Division to discuss a plan to repair the pothole(s).

To date we have received responses to the letters generally in a timely manner. As of July 09, 2020, the following locations are repairing or have provided plans for repairing sections of driveways or parking lots that are deemed out of compliance with the ordinance.

**Las Margaritas:** Working in conjunction with the owner of Dairy Queen for access repairs on the access that comes from Highway 59.

**Papa Murphy's Pizza:** Received a letter from the owner stating they are working with Advanced Auto and have a plan to complete repairs of a section 40 feet wide by 140 feet long, no later than August 2020.

**Powder Basin Shopping Center (Between Riddle's Jewelry and Worldwide Travel):** Owner has contacted local contractor and met on site to discuss extent of the repairs and are waiting on quote for repairs.

**Hobby Lobby Access from Hwy 59:** Property owner has been sent a notification letter regarding numerous potholes in access and parking area. Letter was sent on Monday, July 6, 2020. Waiting on response from owner.

## News

### Enter the Summer Parks Photo Contest

#### You could win \$75 in Gold Bucks

Post Date: 07/02/2020 10:00 AM

## We are having a Summer Parks Photo Contest

Send in your best photos taken of the grounds of a park in the City of Gillette between July 1st, 2020 & September 7th, 2020 and you could win \$75 in Gold Bucks.

### Photo Contest Rules

#### 1. Rules

1. Entries must be submitted by the original photographer. Your submission of the photo is your guarantee that you are the author and copyright holder of the photo.
2. Residents and non-residents are encouraged to submit photos.
3. All photos must be taken of the grounds of a park in the City of Gillette between July 1st, 2020 & September 7th, 2020. All photos must depict parks within the City of Gillette.
4. All photos must be submitted to the city by September 10th, 2020.
5. Each photographer may submit up to ten photographs to the competition. Each photo submitted must be included on the [entry form](#).
6. Photographs submitted with a watermark will not be considered.
7. Photos should accurately reflect the subject matter and scene as it appeared. Photos should not be digitally altered beyond standard optimization (removal of dust, cropping, reasonable adjustments to exposure, color and contrast, etc.)
8. Anyone 17 years of age or younger must have parent or guardian sign the [entry form](#).
9. Any photos that include images of people must be accompanied by written waiver by those that are included in the photo.
10. The City is not responsible for lost entries.
11. The undersigned photographer shall defend, indemnify and hold harmless, the City of Gillette from and against any action, suit, claim, damages, liability, costs and expenses (including reasonable attorneys' fees) arising out of or related to the use of the photo(s) by the City of Gillette.
12. Submission of photographs, as part of the contest, includes a license to the City to make unlimited and exclusive use of the photograph for the purposes set forth in the Contest Entry Form. The original photographer shall retain all authorship and copyright ownership in the photographs, and may continue to use the photographs, images, and any copies thereof, solely for personal use.
13. At the City of Gillette's discretion, credit for the photograph may be included in publications.
14. Photo Criteria
  1. At the discretion of the photographer.
  2. Photos that are of low resolution or quality may not be considered when selecting winners.
  3. All entries should be submitted attached to the [entry form](#) found on the City website.

#### 2. Categories

1. General
2. Nature & Wildlife

#### 3. Selection Process

1. A panel of judges consisting of:
  1. Mayor of Gillette
  2. One person from the Gillette City Council
  3. Two members from the Parks and Beautification Board

4. As available: one or two current or former Art Educators
  5. One person from the Mayor's Art Council
  6. Judges will be included as available
2. People's Choice
    1. Online voting on Facebook from public to determine winner in each category
  3. City of Gillette Communications Manager will administer the photo contest and will present all photos to the panel of judges without any identification that may suggest the name or identity of the person who took the photo.

4. Awards/Prizes/Places

1. In each category winners will receive:
  1. 1<sup>st</sup>: \$75 Gold Certificates
  2. 2<sup>nd</sup>: \$50 Gold Certificates
2. Those who may be unable to use Gold Certificates (ex. visitors to Gillette, WY) may request a gift debit card equivalent be awarded instead.

[Photo Contest Entry Form](#)

[List of City Parks](#)

[Return to full list >>](#)

## News

### Street Closures - 7/9/20

**Gurley Overpass ~ Flying Circle Drive ~ 4th Street ~ 6th Street ~ 7th Street ~ Green Avenue ~ Kendrick Avenue ~ Carey Avenue ~ Brooks Avenue ~ Miller Avenue ~ Country Club Road ~ Bundy Avenue**

**Post Date:** 07/09/2020 4:00 PM



[Street Closure Map](#)

The City of Gillette announces the following road and lane closures:

#### **Gurley Overpass**

The Gurley Overpass will be closed from July 15th through July 31st. This will include the intersection with Lincoln Street on the north side of the bridge. The reason for this closure is for inspection and maintenance of the deck and barriers as well as replacement of broken pavement at the intersection with Lincoln Street as part of the Gurley Overpass Annual Maintenance Project, funded by [Penny Power](#).

#### **Flying Circle Drive - Extension**

Flying Circle Drive will be closed from Jack Plane Lane to Shipwheel Lane from May 11th through July 24th. The reason for this closure is for street repairs associated with the 2020 Pavement Management Schedule project funded by [Penny Power](#).

#### **4th Street and Green Avenue**

4th Street will be closed from Highway 59 to Gurley Avenue from June 15th through July 17th. Green Avenue will be closed at the intersection of 4th Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by [Penny Power](#).

#### **6th Street and Green Avenue - Extension**

6th Street will be closed from Highway 59 to Gurley Avenue from through July 24th. Green Avenue will be closed at the intersection of 6th Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by [Penny Power](#).

#### **7th Street and Green Avenue**

7th Street will be closed from Highway 59 to Gurley Avenue from July 15th through August 15th. Green Avenue will be closed at the intersection of 7th Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by [Penny Power](#).

#### **6th Street, Kendrick Avenue, Carey Avenue, Brooks Avenue and Miller Avenue - Extension**

6th Street will be closed from Kendrick Avenue to Miller Avenue from May 20th through August 21st. Osborne Avenue and Emerson Avenue intersections will be open with hard surfacing. The reason for this closure is for street repairs associated with the 2020 Pavement Management Schedule project funded by [Penny Power](#).

#### **Country Club Road**

Country Club Road will be closed from Highway 59 east past the east entrance to Black Hills Urgent Care from Monday, June 29th through July 10th. The reason for this closure is for asphalt repairs as part of the 2020 Large Patch Project funded by [Penny Power](#).

## **Bundy Avenue**

The north bound lane of Bundy Avenue will be closed from July 10th through July 11th. The reason for this closure is for utility work associated with the 2020 Pavement Management Schedule project funded by Penny Power.

## **EVENTS**

### **Ross Avenue and 3rd Street**

Ross Avenue will be closed between 2nd Street and 3rd Street & 3rd Street will be closed from Ross Avenue to Richards Avenue on July 11th from 7 a.m. to 5 p.m. for a Car Show at Frontier Auto Museum.

### **3rd Street Plaza and Gillette Avenue**

3rd Street Plaza and Gillette Avenue between 2nd Street and 4th Street will be closed on August 30th from 8 a.m. to 5 p.m. for the Bikes, Trikes, and Tikes Bicycle Awareness Event.

For more information contact Communications Manager Geno Palazzari at (307) 686-5393.

[Return to full list >>](#)

Posted on: July 7, 2020

## Open Burning Restrictions

Resolution 2044 imposes restrictions on open burning activities. This resolution becomes effective July 8, 2020 at 12:01 a.m. and shall remain in effect until it is amended or rescinded by the Board of County Commissioners.



The resolution puts in place a partial closure, discharge of fireworks, and all outdoor fires are prohibited in unimproved areas, defined as cropland, agriculture land, and undeveloped land which predominately remains in its natural forested or range condition, except as provided below:

1. Trash or refuse fires between the hours of 6:00 p.m. and 8:00 a.m., inside containers provided with spark arrester and located within a cleared area ten feet in radius, are permitted.
2. Charcoal fire within enclosed grills are permitted.
3. Use of acetylene cutting torches or electric arc welder in cleared areas ten feet in radius are permitted.
4. Propane or open fire branding activities in cleared areas ten feet in radius are permitted.
5. Use of chainsaws, provided that the chainsaws have spark arresters properly installed and functioning.
6. Federal, State, local fire or law enforcement officers participating in fire, emergency, and law enforcement activities.
7. Public or privately sponsored fireworks display which is coordinated with the Campbell County Fire Warden or his designee.

Failure to comply with this resolution may be punishable by up to a \$100.00 fine and up to 30 days imprisonment, or both together along with restitution for the cost of fire suppression and damages as a result of the violation.

Please be respectful of our firefighter's lives by adhering to the resolution.

[Resolution 2044](#)

### Tools

[RSS](#)

[Notify Me®](#)

### Categories

- [All Categories](#)
- [Campbell County News Carousel](#)
- [County News](#)
- [Library](#)
- [Rockpile Museum](#)

RESOLUTION NO. 2044

OPEN BURNING RESTRICTION

WHEREAS, under W.S. 35-9-301, upon the recommendation of the County Fire Warden, a Board of County Commissioners may limit use of a given area in the county due to extreme fire danger, and

WHEREAS, the 2012 Fire Mobilization Plan, promulgated by the Wyoming State Forestry Division, encourages the restriction of open burning in areas where dry conditions exist;

THEREFORE, BE IT RESOLVED that the fire danger in Campbell County is extreme and that upon the recommendation of the County Fire Warden, the following restrictions of use be applied to all lands within Campbell County, excluding federal lands:

That this is a partial closure, discharge of fireworks and all outdoor fires are prohibited in unimproved areas, defined as cropland, agricultural land, and undeveloped land which predominately remains in its natural forested or range condition, except as provided below:

- (i) Trash or refuse fires between the hours of 6:00 p.m. and 8:00 a.m., inside containers provided with spark arrester and located within a cleared area ten feet in radius, are permitted.
- (ii) Charcoal fire within enclosed grills are permitted.
- (iii) Use of acetylene cutting torches or electric arc welder in cleared areas ten feet in radius are permitted.
- (iv) Propane or open fire branding activities in cleared areas ten feet in radius are permitted.
- (v) Use of chainsaws provided that the chainsaws have spark arresters properly installed and functioning.
- (vi) Federal, State, local fire or law enforcement officers participating in fire, emergency, and law enforcement activities.
- (vii) Public or privately sponsored fireworks display which are coordinated with the Campbell County Fire Warden or his designee.

Any breach of this resolution may be in violation of W.S. 35-9-304, punishable by up to thirty (30) days confinement and up to a \$100.00 fine or both together with restitution for the cost of fire suppression and damages to others caused by the violation.

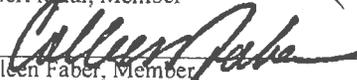
IT IS FURTHER RESOLVED that this resolution becomes effective July 8, 2020 at 12:01 a.m. and shall remain in effect until such time as it may be amended or rescinded by the Board of County Commissioners.

RESOLVED THIS 7<sup>th</sup> July, 2020.

BOARD OF COUNTY COMMISSIONERS  
CAMPBELL COUNTY, WYOMING

  
D.G. Reardon, Chairman

  
Robert Maul, Member

  
Colleen Faber, Member

  
Rusty Bell, Member

  
Del Shelstad, Member

ATTEST:  
  
Susan Saunders, Campbell County Clerk



# Economic Summary: 1Q2020



Wyoming Department of Administration & Information

Economic Analysis Division

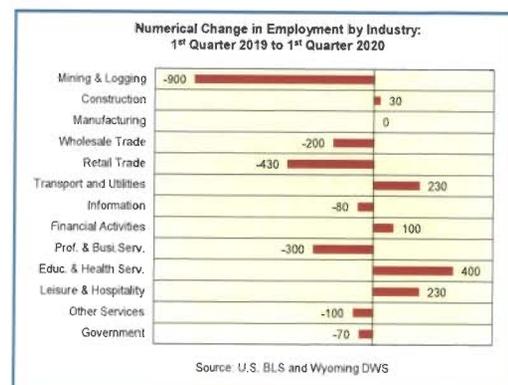
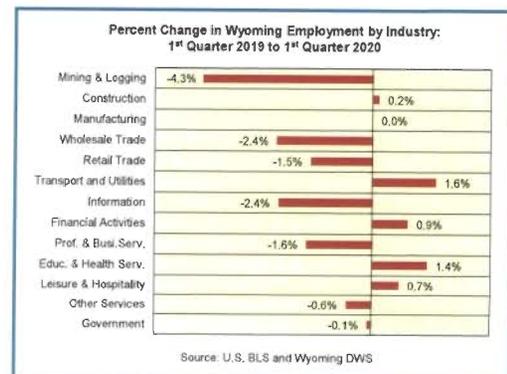
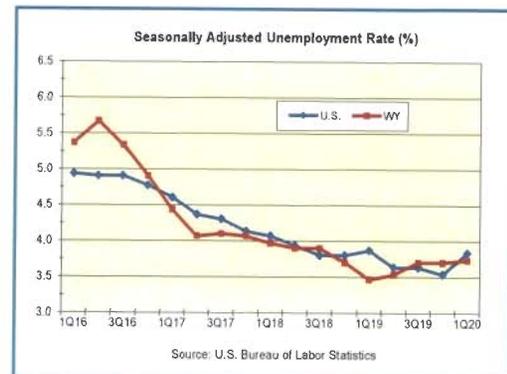
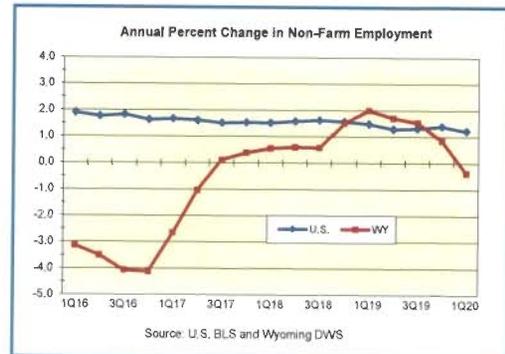
## Current Global and U.S. Economy

The COVID-19 pandemic has devastated the global economy by inducing historic supply and demand shocks that will not be easily remediated. Lockdown measures to contain the virus have created a sudden stop in economic activity that has brought one of the deepest and swiftest global recessions on record. However, the negative effects of the disease have broadly peaked, according to Moody's Analytics. The global economy is now at the start of a slow and uncertain recovery that may take years to unwind and is fraught with downside risks. In particular, a durable second wave of outbreak could bring another round of protective measures that would drive world economies into a protracted downturn. Global real GDP is expected to fall by 4.8 percent year-over-year in 2020. Emerging markets have withstood March's extreme selloff, but portfolio inflows are still tepid. The Chinese economy is stabilizing, although recovery signals have been mixed. Japan will enter a deep recession as its key external demand withers. Growth prospects in Europe have been devastated and the region will be among the hardest hit.

After hitting its nadir in May, the U.S. economic recession may be over, according to Moody's Analytics. The quick reopening of businesses across the country catalyzed the turnaround, and the three-month downturn – March through May – will be the shortest in recession-dating history, but it will be among the most severe. Real GDP is expected to decline by more than 12 percent peak to trough between the fourth quarter of 2019 and the second quarter of 2020, approximately three times the loss experienced during the Great Recession. The annual real GDP is forecast to contract by 5.6 percent in 2020.

## Employment

After the severe downturn in 2015 and 2016, Wyoming's economy rebounded with a year of strong growth from the fourth quarter of 2018 to the fourth quarter of 2019. However, the recovery already slowed down in the first quarter of 2020 before the COVID-19 pandemic. Total employment decreased 0.4 percent (or 1,090 jobs) compared to one year earlier, while the job growth rate for the U.S. was still 1.2 percent. The state's unemployment rate increased to 3.8 percent, slightly higher than the national average. Job declines occurred in about half of industrial sectors where the mining (including oil & gas extraction) lost the largest number of jobs, mainly due to the reduced drilling activities because of declining oil and natural gas prices. Wholesale trade and information also experienced declines of 2.4 percent, respectively. In a year-over-year comparison, only a few sectors of the economy showed moderate employment growth, led by education & health services (400 jobs, or 1.4%). Transportation, warehousing, and utilities, and leisure & hospitality sectors added 230 jobs, each.



## Personal Income and Earnings

Wyoming's total personal income grew 2.8 percent in the first quarter of 2020 from the previous year, slower than the previous quarter. U.S. personal income increased 3.3 percent during the same period. Personal income is the income received by all residents from all sources. It is the sum of wage & salary and proprietors' earnings; property income (dividends, interest, and rent); and personal transfer receipts such as Social Security Income, Medicare and Medicaid benefits, veterans benefits, and other income benefits and assistance. Total earnings in the state grew 2.4 percent annually in the quarter, while property income and transfer receipts increased 1.8 and 6.3 percent, each. Earnings in most sectors demonstrated expansions from a year ago, led by the farm sector's growth rate of 32.6 percent. The only sectors that experienced declines were mining (-5.9%) and leisure & hospitality (-3.0%) due to impact of the COVID-19 pandemic.

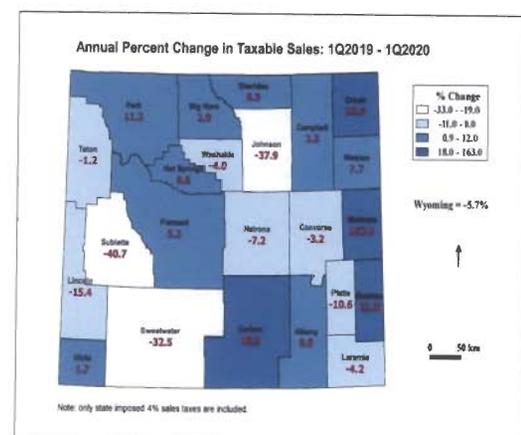
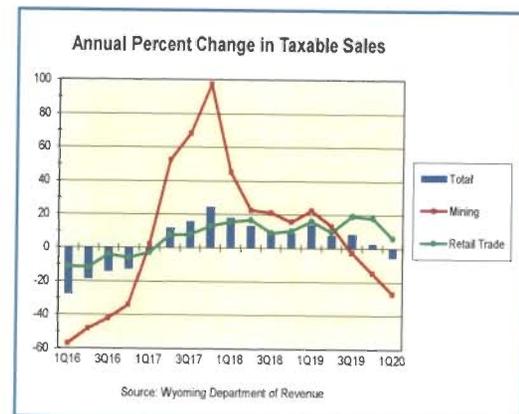
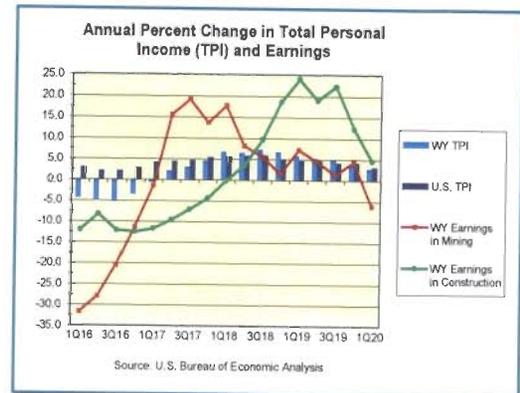
## Housing

The statewide single-family home price increased 9.9 percent in the first quarter of 2020 from one year ago, the fastest pace since the third quarter of 2007, while the national average price appreciation inched up to 5.7 percent during the same period. In Wyoming, single-family building permits for new privately-owned residential construction in the first quarter of 2020 were 3.5 percent lower than the previous year level. Both mortgage delinquency rates and foreclosure rates in March were lower than last year, according to CoreLogic.

The U.S. house price market has outperformed previous expectations and remained much more resilient than the labor market. The CARES Act and the Fed's expansionary monetary policy actions are key contributors to the resilience. The 30-year fixed mortgage rate has hit a new all-time low, decreasing costs associated with buying a home and increasing housing demand. However, the resilient housing market could change direction as foreclosure proceedings return and more foreclosed properties enter the market. House prices may still experience a downturn albeit the scale is expected to be substantially less than during the Great Recession.

## Taxable Sales

Based on sales and use tax collections, total taxable sales in the state shrunk 5.7 percent to \$4.2 billion in the first quarter of 2020. Decreases occurred in most economic industries. The mining sector (including oil & gas extraction) contracted substantially, at -27.2 percent, due to declining sales of equipment, supplies, and services from energy exploration and production activity, and this was the largest year-over-year drop since the fourth quarter of 2016 – before the economic recovery. Utilities, construction, and transportation & warehousing industries, which are closely related to mineral development and production, also experienced double-digit declines. Automotive, machinery and equipment rental & leasing demonstrated a year-over-year expansion of 19.8 percent. The retail trade industry, the largest in terms of sales tax contribution, grew 6.0 percent. However, this increase was



mostly attributed to the increasing number of tax submissions from remote sellers, as a result of new legislation on collections of sales tax by market facilitators.

Across the state, 13 out of 23 counties experienced increases in taxable sales, led by Niobrara's 162.7 percent, followed by the 21.8 percent in Goshen. Sublette, Johnson, and Sweetwater counties suffered the largest declines of more than 30.0 percent, each, mostly reflecting a slowdown in conventional natural gas exploration.

**Tourism**

The number of recreational visitations to Yellowstone National Park reached 89,369 in the first quarter of 2020, down 5.2 percent from the previous year, while 158,300 visits in Grand Teton National Park showed a decrease of 4.9 percent. The complete closure of these two national parks in late March may be a factor for the visitation change.

Lodging sales for the first quarter were 2.2 percent lower than a year ago in Teton County, and were down 9.9 percent for the state as a whole. Visitation to the state during the August 21, 2017 solar eclipse probably compromised the comparison for the third quarter of 2018. In general, the primary drivers for the fluctuation in lodging sales are visitations to the national parks and mineral activities in the state, but the sales change in Teton County's winter season is mostly driven by ski activities.

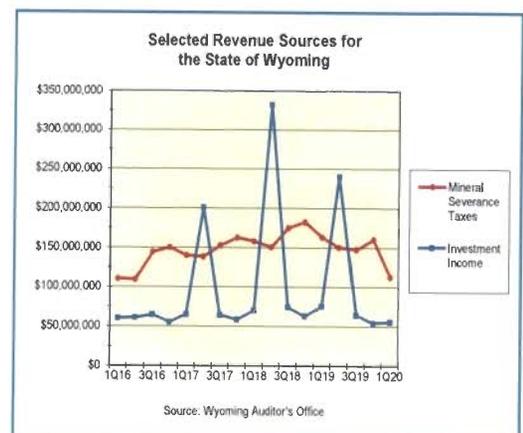
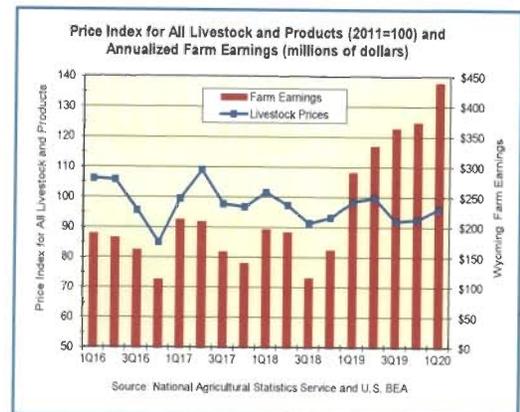
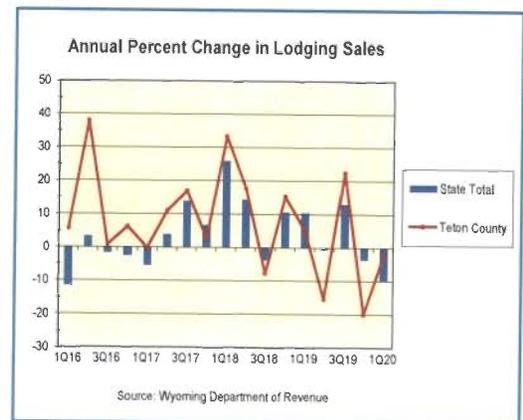
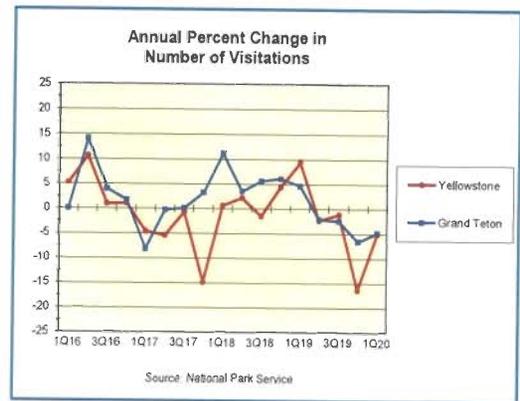
**Agriculture**

The index of prices received by farmers for all U.S. livestock and products was higher in the first quarter of 2020 compared to the previous quarter, but it was slightly lower than a year ago. Between the fourth quarter of 2014 and 2016, farm earnings in Wyoming experienced a dramatic downward trend amid strong supply and weak global demand for beef products, but they have stabilized, and then accelerated starting in 2019.

Commercial red meat production for the United States totaled 3.86 billion pounds in April, down 15 percent from the 4.55 billion pounds produced in April 2019, according to Mountain Regional Field Office of the National Agricultural Statistics Service, USDA. However, the January to April 2020 cumulative production was still 2.0 percent higher than 2019.

**Revenue**

The amount of investment income distributed to the state general fund, including income from the Permanent Wyoming Mineral Trust Fund and state agency pooled income accounts, reached \$55.3 million in the first quarter of 2020, which was 26.4 percent lower than the amount recorded a year ago. The huge boosts in the second quarters were due to the net realized capital gains being distributed at the end of each fiscal year, which ends on June 30. The \$112.7 million in mineral severance taxes generated in the first quarter of 2020 was substantially lower than the previous quarter or the previous year, and it was the smallest since the second quarter of 2016.





## ECONOMIC ANALYSIS DIVISION

Mark Gordon, Governor | Patricia L. Bach, Director | Wenlin Liu, Administrator

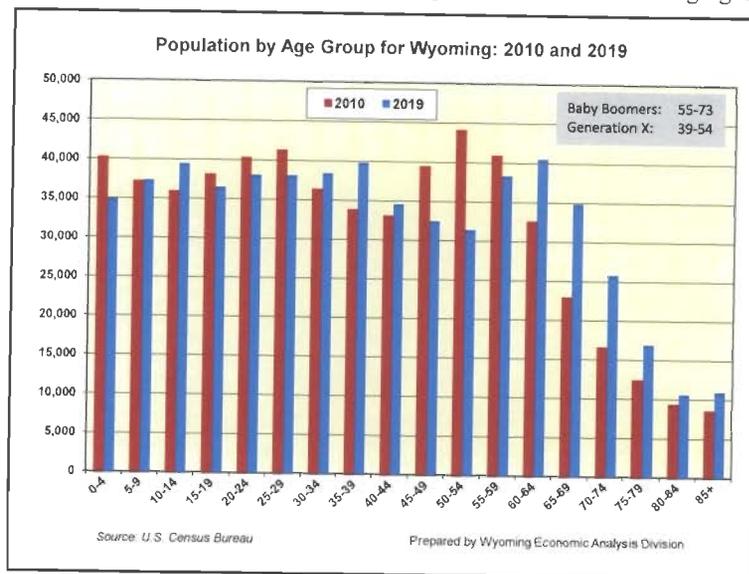
### FOR IMMEDIATE RELEASE

Tuesday, July 7, 2020

Contact: Dr. Wenlin Liu, Chief Economist; Emily Johnson, Senior Economist

## Wyoming's Population Aged the Fastest in the Country from 2018 to 2019

CHEYENNE – The elderly population (age 65 and over) in the state grew 3.8 percent between July 2018 and July 2019, according to U.S. Census Bureau estimates. In comparison, Wyoming's total population only grew 0.2 percent during the same period. The median age (half of the population is younger, and the other half older) rose 0.4 to 38.4 years, while it increased from 38.2 to 38.4 during the same period for the U.S. The figure indicates that the aging of Wyoming's population has picked up speed, and the pace was the fastest in the country. "Though the impact from Baby Boomers (born between 1946 and 1964) aging was the main reason, outmigration of young people and decline of fertility rate also played roles," said Dr. Wenlin Liu, Chief Economist with the State of Wyoming, Economic Analysis Division. "Ever since the first Baby Boomers turned to 65 years old in 2011, there has been a rapid increase in the size of the older population." Even with the fast aging, Wyoming population still ranked as the 21<sup>st</sup> youngest in the nation in 2019.



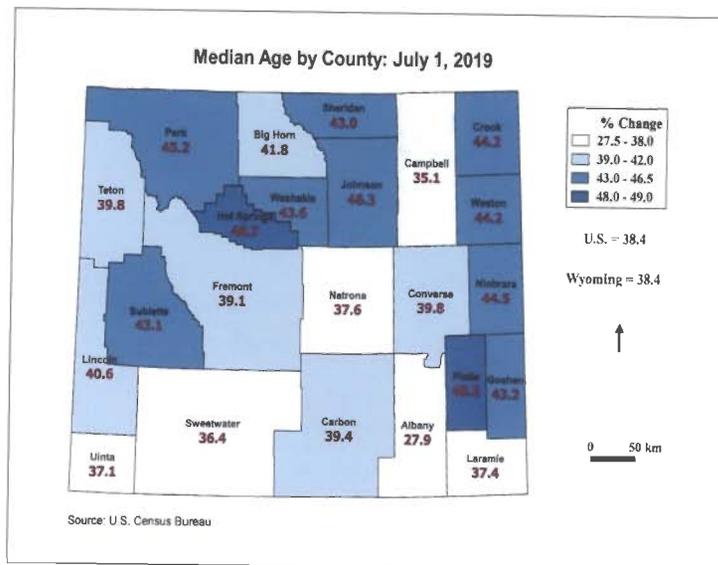
Wyoming has one of the highest proportions of the Baby Boom (age 55-73 in 2019) population, and one of the lowest proportion of Generation X (age 39 to 54 in 2019) in the country. For example, the number of residents age 45-54 was about 15,000 (or 18.9%) less than age 55-64 group. "Wyoming does not have enough resident workers to replace retiring Boomers in normal economic conditions," Liu said. However, over 20,000 payroll jobs were lost in the past few months due to the COVID-19 pandemic, particularly in the leisure & hospitality and mining industries. In addition, Wyoming's unemployment rate of 8.8 percent in May was still the 3<sup>rd</sup> lowest in the U.S. "Wyoming's demographic transition and labor market environment provides good opportunity and encouragement for unemployed residents who are looking for jobs within the state as many Baby Boomers are exiting the labor force," Liu commented. Wyoming's population age 65 and older increased from 70,090 in 2010 to 99,179 in 2019, or 41.5 percent, higher than the U.S. growth rate of 34.2 percent during the same period. The share of the State's elderly population (65 and over) was 17.1 percent in 2019, higher than the U.S. level of 16.5 percent. The elderly population in Wyoming is projected to reach 135,000, or well over one-fifth of the state's total residents by 2030 when all Baby Boomers will be in this age group.

Since 2010, the population under 18 years decreased 1.2 percent where pre-school children (under 5 years) declined 13.1 percent. The age 18-64 group dropped 3.4 percent during the nine-year span. Wyoming's total minority population reached 94,379 in July 2019. Minority is defined as any group other than single-race, Non-Hispanic White. The growth of minorities since 2010 was 15,225 persons, or 19.2 percent, compared with 2.7 percent increase for the State's total population. In fact, it's the addition of the minority that contributes to all the state's population growth from 2010 to 2019. Hispanic was the largest minority group with 58,609 in July 2019, an increased 16.7 percent. The

Black or African-American population grew 48.5 percent during the period to 6,520. Other minority races, such as Asian and Two-or-More Races also recorded over 30.0 percent growth rate, while the majority, Non-Hispanic White, remained the same as in 2010. With 16.3 percent of the State's total population, the proportion of minorities in Wyoming was still ranked the 8<sup>th</sup> lowest in the nation, while 39.9 percent of U.S. residents are minorities. "Both the nation and Wyoming's population continue to grow in racial and ethnic diversity," said Dr. Liu.

The U.S. Census Bureau also released 2019 county population estimates by age, sex, race, and Hispanic origin. Here are some highlights:

- The Black or African-American population in Crook County in 2019 was six times as much as in 2010. Niobrara, Park, and Teton counties also experienced growth rates of around 300.0 percent, each, during the nine-year period.
- The Hispanic population increased the fastest in Hot Springs County, at 87.6 percent between 2010 and 2019, followed by Niobrara and Johnson counties at 82.7 and 53.3 percent, respectively.
- Fremont County had the highest percentage minority population in 2019 at 30.5 percent, dominated by the Native American population, followed by Carbon (23.1%), Laramie (21.4%), and Sweetwater (20.7%) counties where most of the minority population was Hispanic.
- The largest county, Laramie, also had the largest minority population in 2019, including 14,843 Hispanic, 2,213 African-American, 1,220 Asian, and 2,338 Two or More Races. They comprise 25.3 percent, 33.9 percent, 19.9 percent, and 22.2 percent of the state's total Hispanic, Black, Asian, and Two or More Races population, respectively.
- Counties with the smallest proportion of minority population in 2019 were Crook (6.0%), followed by Lincoln (7.7%).
- The State's oldest county was Hot Springs, with median age of 48.7 and nearly 28 percent of its population age 65 and over in 2019. Other counties with a higher proportion of elderly population (65 and over) were Platte (25.9%), Johnson (24.6%), and Park (24.4%). These counties tend to have the smallest proportion of children population and their median ages were all higher than 45.0 years.
- The youngest county was Albany, with median age of 27.9 in 2019, followed by Campbell (35.1), Sweetwater (36.4), and Uinta (37.1). The median age in the state's two largest counties, Laramie and Natrona, was 37.4 and 37.6 years each.
- Crook and Campbell counties had the highest percentage of preschool (under 5 years) population (7.3% and 7.2% each) in 2019, followed by Fremont (6.7%), Uinta (6.7%), and Sweetwater (6.6%). The proportion was 6.0 percent Statewide in 2019.
- Campbell County had the lowest percentage of population age 65 or older, at 10.7 percent, followed by Albany (12.2%) and Sweetwater (13.0%) counties.



Complete population figures are available online at <http://eadv.state.wy.us/pop/> or the U.S. Census Bureau's website at <http://www.census.gov/>.



Angela Williams <angelaw@gillettewy.gov>

## July 9 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

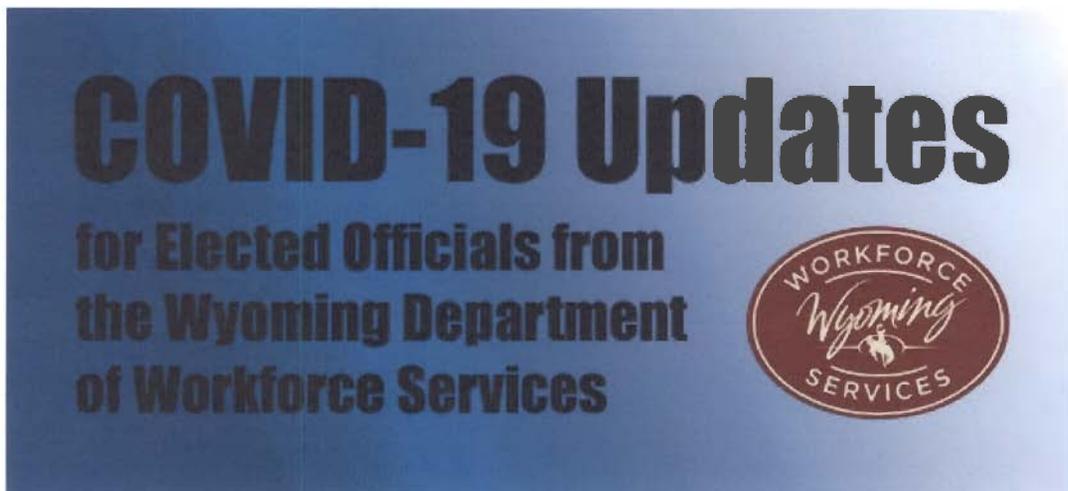
1 message

Wyoming Department of Workforce Services <Wy.dws@public.govdelivery.com>

Thu, Jul 9, 2020 at 10:02 AM

Reply-To: Wy.dws@public.govdelivery.com

To: angelaw@gillettewy.gov



Thursday, July 9, 2020

Dear Wyoming Elected Officials,

Difficult times often call for creative solutions, and we've seen a number of those during the COVID-19 pandemic. One of the most recent creative solutions came from ResourceMFG, who set up a drive-through job fair to fill positions at Magpul in Cheyenne.

Job applicants drove up and conducted their interviews, and they never had to leave their vehicles. The job fair took place Monday and Tuesday in the parking lot of the Department of Workforce Services (DWS) building on Yellowstone Road in Cheyenne, and ResourceMFG is planning to return on July 14 and 15 and again on July 21 and 22.

This drive-through job fair was a great example of Wyoming people coming up with creative solutions. Magpul had 150 jobs to fill, but the company was cognizant of the need to prevent the spread of COVID-19. Rather than risk transmission of the virus by crowding applicants into a room,

### In the News

#### **Dislocated Worker Grants provide help for those out of work due to COVID-19**

6/23/2020 -- There is help available for workers who have lost their jobs during the COVID-19 pandemic. The Wyoming Department of Workforce Services (DWS) has several programs to help unemployed workers find work or get training in order to find new or better jobs.

[See the release here >>](#)

they developed an ingenious solution to keep people safe while meeting with a large number of potential employees.

In the first day of the drive-through job fair, ResourceMFG met with more than 50 job seekers.



*Denise Morales interviews Collin Spurrier (driver) and Evan Sego for jobs at Magpul during ResourceMFG's drive-through job fair at the DWS building on Tuesday, July 7, 2020.*

### **Unemployment Insurance call center expands hours**

The COVID-19 pandemic has resulted in unprecedented incidences of job losses by Wyoming workers. These losses have resulted in record numbers of claims to the UI division.

To better meet the needs of Wyoming workers during the COVID-19 pandemic, the UI call center has expanded its operational hours. The call center will now open at 7 a.m. and close at 6 p.m., and those callers who are in the on-hold queue by 6 p.m. will be kept on the line until their calls are answered. They will not be cut off at closing time.

"We are doing everything we can to help everyone who has been affected by this pandemic," said Holly McKamey Simoni, Workforce Programs Administrator for DWS. "We've added as many telephone lines and representatives to answer those lines as we can add, and we've contracted with an outside call center to help answer any questions that don't require staff access to claimants' UI accounts. We still have longer hold times than we would like to see, though. Opening our regular call center an hour earlier and keeping it open

### **13-week extension of unemployment benefits now available**

6/12/2020 -- DWS announced today that after extensive testing, the Pandemic Emergency Unemployment Compensation (PEUC) program is now open to applicants.

[See the release here >>](#)

### **DWS warns against Unemployment Insurance scams**

6/3/2020 -- The Wyoming Department of Workforce Services (DWS) warns unemployment insurance claimants about potential scams aiming to steal personal information. Be aware of potential fraud and only use the [official website](#) to file an online claim.

[See the release here >>](#)

### **Wyoming employers to receive Workers' Compensation premium credit**

5/21/2020 -- DWS will be issuing premium credits to eligible Wyoming employers enrolled in the Workers' Compensation program starting this July.

[See the release here >>](#)

### **DWS enlists call center to assist with unemployment claims**

5/18/2020 -- The Department of Workforce Services (DWS) is contracting with 30 additional call center agents in order to reduce the hold

later will reduce those hold times and allow more claimants to get their questions answered."

Simoni reiterated that answers to many questions can be found on the DWS Frequently Asked Questions pages at [wyomingworkforce.org/covid19-resources/faq/](http://wyomingworkforce.org/covid19-resources/faq/), and the outside call center can answer many claimants' questions at 888-674-7699. More technical questions or those that require staff access to a claimant's UI account still need to be answered by calling the regular call center at 307-473-3789, but the expanded hours should reduce the time claimants spend on hold.

Since June 22, the call center has been fielding more than 500 calls per day, and often more than 600 calls per day. The outside call center has handled more than 18,000 calls since it opened on May 18.

"Each of those calls -- each of those 500, 600 or even 700 calls we get each day -- are people who need help, and we are doing everything we can to help them all quickly and efficiently," Simoni said. "We know it's hard to get through on the phone line, but the expanded hours will help callers get through more quickly."

### **Employers receive Workers' Compensation credits**

DWS has begun issuing premium credits to eligible Wyoming employers enrolled in the Workers' Compensation program.

We would like to thank the Wyoming State Legislature for passing the bills that created the two one-time credits -- one passed in the 2020 legislative session, as well as Senate File 1002 passed during the recent special session of the legislature. The second premium credit is intended to help address the financial and economic strain on businesses in responding to the COVID-19 pandemic.

Each premium credit is an 8.33 percent credit, for a total of 16.66%, which can be used by employers toward their workers' compensation premium starting July 1, 2020, and applied toward premium payments until June 30, 2021. If not used during that time frame, the opportunity to apply the credit toward premium will expire on June 30, 2021.

The Workers' Compensation Division has mailed qualified employers a letter detailing the credit amounts and instructions on how to utilize those credits. Those employers who have questions regarding their qualification for the 2020

times and process the unprecedented number of Unemployment Insurance claims the agency has been receiving.

[See the release here >>](#)

### **Wyoming Workforce Services hosts town hall on Pandemic Unemployment Assistance**

4/27/2020 -- The Wyoming Department of Workforce Services (DWS) will hold a virtual town hall to provide information about Pandemic Unemployment Insurance programs, as well as answer questions from job seekers and employers.

[See the release here >>](#)

### **Wyoming residents have received more than \$42 million in UI aid during pandemic**

4/24/2020 -- Since the coronavirus pandemic began in Wyoming, workers in the state have received more than \$42 million in Unemployment Insurance (UI) benefits from a combination of federal emergency aid and the state UI fund.

[See the release here >>](#)

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## **Resources**

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

premium credit or financial balance may contact the Workers' Compensation Division at (307) 777-6763.

We're in this together,

**Robin Sessions Cooley**  
**Director**  
**Wyoming Department of**  
**Workforce Services**

**Wyoming Department of**  
**Health COVID-19**  
**Information**

**Contact your local**  
**Workforce Center**

**Department of Labor**  
**resources**

**DWS COVID-19 News**  
**Archive**

**Visit the DWS COVID-19 Resources Page at**  
**WyomingWorkforce.org/COVID19-Resources**

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# CITY OF GILLETTE

Development Services  
Building Inspection Division  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5260  
www.gillettewy.gov

## MEMORANDUM

TO: Board of Examiners – Chris Weight, Chairman; Todd Newlin, Vice-Chairman; Dale Phipps, Bill Currie, Dean Thompson, Chris Mittleider, Nate Sikkenga, Tony Holden, and Richard Cisneros

CC: Administration  
Patrick Davidson, City Administrator  
Anthony Reyes, City Attorney  
Ry Muzzarelli, Development Services Director  
Jim Brown, Deputy Building Official  
Kim King, Administrative Assistant

FROM: Ken Rogers, Chief Building Official

SUBJECT: Board of Examiners Regular Meeting – July 14, 2020

DATE: July 9, 2020

The Regular Meeting is scheduled for 12:30 p.m. on Tuesday, July 14, 2020 at City Hall, in the Community Conference Room, 2<sup>nd</sup> Floor. Lunch will be served at 12:00 p.m.

Enclosed please find the Meeting Agenda and Packet.

If you have questions or concerns prior to the meeting, please contact me.

Thank you.

# **Agenda**

## **BOARD OF EXAMINERS REGULAR MEETING**

**July 14, 2020  
12:00 p.m. to 2:00 p.m.  
City of Gillette – City Hall  
2<sup>nd</sup> Floor  
Community Conference Room**

**Call to Order**

Chris Weight, Chairman

**Approval of Minutes**

Regular Meeting of June 9, 2020

**New Business**

Discussion – ICC certifications

**Unfinished Business**

**Approval of  
Contractor License  
Applications**

Individual Trade License Applications  
Contractor License Applications (Class A, B, C, D, F and R)

**Announcements**

The next Regular Meeting will be on Tuesday, August 11, 2020.

**Adjournment**

BOARD OF EXAMINERS  
MEETING MINUTES

Regular

June 9, 2020

12:30 p.m.

Board Members present: Chairman Chris Weight, Vice Chairman Todd Newlin, Dale Phipps, Dean Thompson, Nate Sikkenga, and Tony Holden.

Board Members absent: Bill Currie, Chris Mittleider and Richard Cisneros.

Staff Members present: Ry Muzzarelli, Development Services Director; Jim Brown, Deputy Building Official and Kim King, Administrative Assistant.

Staff Members absent: Ken Rogers, Chief Building Official.

Chris Weight, Chairman, called the meeting to order.

Approval of Minutes

Chairman Weight called for approval of the May 12, 2020, Regular Meeting Minutes. It was moved by Dean Thompson, seconded by Tony Holden to approve said Minutes. Roll was called on the motion with the following results. Board Members voting aye: Phipps, Thompson, Sikkenga, Holden, Vice Chairman Newlin, and Chairman Weight. Motion carried.

New Business

There was none.

Unfinished Business

There was none.

Individual Trade License Applications

The Board reviewed the following Individual Trade License Applications:

ALEXANDER, AARON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, RMS INSTRUMENT & ELECTRIC LLC Lic# 2090  
ANDERSON, DANIEL of RAPID CITY, SD • MASTER ELECTRICIAN, CONRAD'S BIG C SIGNS Lic# 2606  
ANDERSON, WAYNE of MITCHELL, SD • JOURNEYMAN PLUMBER, LICENSE ACTIVE ONLY Lic# 2136  
BAUGHMAN, MICHAEL of GILLETTE, WY • MASTER GAS PIPEFITTER, RENEGADE PLUMBING HEATING & A/C Lic# 2104  
BAUGHMAN, MICHAEL of GILLETTE, WY • MASTER PLUMBER, RENEGADE PLUMBING HEATING & A/C Lic# 2105  
BECKER, RYAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 3841  
BROWNING, ANTHONY of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2178  
CISNEROS, RICHARD of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2614  
CISNEROS, RICHARD of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2615

CISNEROS, RICHARD of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & A/C Lic# 2616  
 CONRAD, RICK of RAPID CITY, SD • JOURNEYMAN ELECTRICIAN, CONRAD'S BIG C SIGNS Lic# 2198  
 DRAKE, JAYE of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2212  
 DRAKE, JAYE of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2213  
 FULCINITI, ANTHONY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 2232  
 GAGLIANO, JARED of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, BLACK HILLS GAS HOLDINGS, LLC Lic# 2302  
 GAGLIANO, JARED of GILLETTE, WY • APPRENTICE HVAC TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2303  
 GAGLIANO, JARED of GILLETTE, WY • APPR REFRIGERATION TECH, BLACK HILLS GAS HOLDINGS, LLC Lic# 2304  
 GIBSON, MICHAEL of MISSOULA, MT • JOUR ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3184  
 GREEN, JOHN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3756  
 HARTMAN, GREGORY A of SPEARFISH, SD • JOURNEYMAN PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2321  
 HARTMAN, SCOTT C of SPEARFISH, SD • MASTER PLUMBER, WOLFF'S PLUMBING & HEATING INC Lic# 2322  
 HIEB, JASON of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2330  
 HOPKINS, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2586  
 HYLES, TRAMPUS of GILLETTE, WY • JOURNEYMAN PLUMBER, LONG'S PLUMBING & HEATING INC Lic# 2957  
 LAMBERT, BRANDON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2360  
 LEAIR, SHAWN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3154  
 LEAIR, SHAWN of GILLETTE, WY • APPRENTICE PLUMBER, RENKEN PLUMBING LLC Lic# 3155  
 LESOINE, DAVID of MISSOULA, MT • JOURNEYMAN ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3622  
 LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2370  
 LUBOVINSKY, JOHN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 2371  
 MADSEN, DALLEN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3757  
 MAGNUSON, RICK of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2373  
 MAGNUSON, RICK of GILLETTE, WY • MASTER HVAC TECH, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2374  
 MALONE, CURTIS of GILLETTE, WY • MASTER ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 2375  
 MASSIE, CLAY of MOORCROFT, WY • MASTER GAS PIPEFITTER, CLEARWATER X-SPURTS INC Lic# 1570  
 MASSIE, CLAY of MOORCROFT, WY • MASTER PLUMBER, CLEARWATER X-SPURTS INC Lic# 1571  
 MAURER, MATTHEW of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 2600  
 MAURER, MATTHEW of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 2601  
 MCCLURE, JACOB of RAPID CITY, SD • JOURNEYMAN REFRIGERATION TECH, TESSIER'S INC Lic# 2464  
 MEEK, KIENAN of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3436  
 MITTLEIDER, JIM of GILLETTE, WY • MASTER GAS PIPEFITTER, AIR-TECH HEATING & A/C INC Lic# 1621  
 MITTLEIDER, JIM of GILLETTE, WY • MASTER HVAC TECH, AIR-TECH HEATING & A/C INC Lic# 1622  
 NEMEC, JASON of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, EDGE ELECTRIC INC Lic# 3199  
 NETZLEY, TIMOTHY of MISSOULA, MT • MASTER ELECTRICIAN, ANCHOR ELECTRIC CONTRACTING CORP Lic# 3183  
 O'DOWD, TREVOR of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, R & G ELECTRIC INC Lic# 3425  
 ORBECK, DARYL of GILLETTE, WY • MASTER ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1697  
 OSMON, BRETT of GILLETTE, WY • MASTER GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 2385  
 OSMON, BRETT of GILLETTE, WY • MASTER PLUMBER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 2386  
 PFEIL, RYAN of GILLETTE, WY • MASTER ELECTRICIAN, POWER SOLUTIONS LLC Lic# 1741  
 POND, TY of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, ELECTRICAL SPECIALISTS Lic# 2585  
 RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, RENKEN PLUMBING LLC Lic# 3152  
 RENKEN, RYAN of GILLETTE, WY • JOURNEYMAN PLUMBER, RENKEN PLUMBING LLC Lic# 3153  
 RIVES, RANDALL of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 1797  
 SCHILZ, MATTHEW of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 1827  
 SCHWAB, TREVOR of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, BROWNING ELECTRIC COMPANY INC Lic# 3438  
 SMITH, JOSHUA of GILLETTE, WY • MASTER ELECTRICIAN, AMPED ELECTRIC LLC Lic# 1883  
 TAYLOR, BRADLEY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3197  
 TAYLOR, BRADLEY of GILLETTE, WY • APPRENTICE PLUMBER, POWDER RIVER HEATING & A/C Lic# 3198  
 VAN NORTRICK, STEPHEN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 3840  
 VANCE, JARED of GILLETTE, WY • MASTER ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3434  
 VIGNAROLI, RICHARD of CASPER, WY • MASTER ELECTRICIAN, MODERN ELECTRIC COMPANY Lic# 1676  
 WALKER, RYAN of GILLETTE, WY • JOURNEYMAN HVAC TECH, POWDER RIVER HEATING & A/C Lic# 1990  
 WALKER, RYAN of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, POWDER RIVER HEATING & A/C Lic# 1991  
 WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, ACCURATE PLUMBING Lic# 3270  
 WHITAKER, JEREMY of GILLETTE, WY • APPRENTICE PLUMBER, ACCURATE PLUMBING Lic# 2853  
 ZAHN, TYRELL of GILLETTE, WY • JOURNEYMAN ELECTRICIAN, DARYL'S ELECTRIC INC Lic# 3435

It was moved by Vice Chairman Newlin, seconded by Dale Phipps, to approve the above Individual Trade License Applications. Roll was called on the motion with the

following results. Board Members voting aye: Thompson, Sikkenga, Holden, Phipps, Vice Chairman Newlin, and Chairman Weight. Motion carried.

### Contractor License Applications

The Board reviewed the following Contractor License Applications (Class A, B, C, D, F and R):

100 FLOORING of GILLETTE, WY • GUSTAVO CASTRO, TRIM CARPENTRY PAINT FLOORING  
360 SPLICING LLC of GILLETTE, WY • AARON VAN HORN, WIND SIDING GUTTER GARAGE DOOR  
ACCENT LANDSCAPES INC of GILLETTE, WY • RICK STASKIEWICZ, LOW VOLTAGE  
AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, MECHANICAL  
AIR-TECH HEATING & A/C INC of GILLETTE, WY • JIM MITTLEIDER, GAS PIPEFITTER  
AMPED ELECTRIC LLC of GILLETTE, WY • JOSH SMITH, ELECTRICAL  
ANCHOR ELECTRIC CONTRACTING CORP of MISSOULA, MT • TIMOTHY NETZLEY, ELECTRICAL  
ANDERSON PLUMBING LLC of GILLETTE, WY • BRANDON ANDERSON, GAS PIPEFITTER  
ANDERSON PLUMBING LLC of GILLETTE, WY • BRANDON ANDERSON, PLUMBING  
BIG HORN EXCAVATING LLC of GILLETTE, WY • WILL SMITH, EXCAVATION & GRADING  
BRAZOS CONTRACTORS AND DEVELOPMENT INC of HOUSTON, TX • ROBERT CRANSHAW, GENERAL CONTRACTOR  
BROWNING ELECTRIC COMPANY INC of GILLETTE, WY • ANTHONY BROWNING, ELECTRICAL  
CAPITOL ROOFING INC of CHEYENNE, WY • DENNIS HUMPHREY, GENERAL ROOFING  
CLEARWATER X-SPURTS INC of MOORCROFT, WY • CLAY MASSIE, PLUMBING  
CLEARWATER X-SPURTS INC of MOORCROFT, WY • CLAY MASSIE, GAS PIPEFITTER  
CNC CONSTRUCTION of PLEASANT VIEW, UT • BRENT CASTRO, GENERAL CONTRACTOR  
COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, INSULATION  
COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, TRIM CARPENTRY PAINT FLOORING  
COUNCIL OF COMMUNITY SERVICES of GILLETTE, WY • MIKEL SMITH, WIND SIDING GUTTER GARAGE DOOR  
DARYL'S ELECTRIC INC of GILLETTE, WY • DARYL ORBECK, ELECTRICAL  
EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, EXCAVATION & GRADING  
EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, WATER & SEWER PIPELAYER  
EARTH WORK SOLUTIONS of GILLETTE, WY • TYLER MILLER, NONSTRUCTURAL CONCRETE  
ECHO ENTERPRISES of GILLETTE, WY • MARK PALMER, LANDSCAPING & FENCING  
ELECTRICAL SPECIALISTS of GILLETTE, WY • TATE SCHIPPORREIT, ELECTRICAL  
ENGINEERED STRUCTURES INC of MERIDIAN, ID • NATALIE WALTMAN, GENERAL CONTRACTOR  
FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, NONSTRUCTURAL CONCRETE  
FATHER & SONS of GILLETTE, WY • JESUS CERVANTES, LANDSCAPING & FENCING  
FD CONSTRUCTION & PEST of GILLETTE, WY • FRANK DICKENSON, BUILDING CONTRACTOR  
FRONT RANGE WIRELESS INC of CENTENNIAL, CO • BOB THOMPSON, BUILDING CONTRACTOR  
GEMINI ACOUSTICAL LLC of SIOUX FALLS, SD • TRICIA GARDNER, MISCELLANEOUS  
GILLETTE CONSTRUCTION COMPANY LLC of GILLETTE, WY • CHRIS PARKS, TRIM CARPENTRY PAINT FLOORING  
GILLETTE CONSTRUCTION COMPANY LLC of GILLETTE, WY • CHRIS PARKS, WIND SIDING GUTTER GARAGE DOOR  
HB SERVICE of GILLETTE, WY • AMBER GILL, EXCAVATION & GRADING  
HB SERVICE of GILLETTE, WY • AMBER GILL, LANDSCAPING & FENCING  
HELVEY'S PAINTING LLC of GILLETTE, WY • DANIEL HELVEY, TRIM CARPENTRY PAINT FLOORING  
HIGH COUNTRY TREE SERVICE LLC of ROZET, WY • DAVE SHARKEY, LANDSCAPING & FENCING  
IMS MASONRY INC of LINDON, UT • RICHARD HOLDAWAY, MASONRY (STRUC)  
INFINITY BUILDERS LLC of GILLETTE, WY • MICHAEL KUGLIN, GENERAL CONTRACTOR  
INTERIOR IMAGES of SHERIDAN, WY • JEREMY BLAND, TRIM CARPENTRY PAINT FLOORING  
ISEMAN HOMES INC of GILLETTE, WY • LISA ZAHN, MANUFACTURED HOME INSTALLATION  
JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, EXCAVATION & GRADING  
JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, NONSTRUCTURAL CONCRETE  
JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, TRIM CARPENTRY PAINT FLOORING  
JAMES KELLER CONSTRUCTION LLC of SUNDANCE, WY • JAMES KELLER, WIND SIDING GUTTER GARAGE DOOR  
JERKE INC of GILLETTE, WY • GARY JERKE, EXCAVATION & GRADING  
JIM'S WATER SERVICE, INC. of GILLETTE, WY • JOHN RODGERS, EXCAVATION & GRADING  
JIM'S WATER SERVICE, INC. of GILLETTE, WY • JOHN RODGERS, WATER & SEWER PIPELAYER  
JLC SIGNS & GRAPHIC WORKS of GILLETTE, WY • CHRISTIE ELLIOTT, SIGNAGE  
JOHN'S CUSTOM CARPET & TILE of GILLETTE, WY • JONATHAN EHREDT, MASONRY (VNR)

JW SYNTHETIC GRASS of GILLETTE, WY • GARY BOYLE, LANDSCAPING & FENCING  
 KENCO ENTERPRISES INC of OGDEN, UT • DIRK BAUWENS, FIRE ALARM SYSTEMS  
 KENCO ENTERPRISES INC of OGDEN, UT • DIRK BAUWENS, LOW VOLTAGE  
 KOUNTERTOP CONNECTIONS of CASPER, WY • PATRICK CHRISTENSEN, TRIM CARPENTRY PAINT FLOORING  
 LINDBERG MASONRY INC of SUNDANCE, WY • DENNY LINDBERG, MASONRY (STRUC)  
 MGM ENTERPRISES INC of GILLETTE, WY • MATTHEW GARLAND, GENERAL CONTRACTOR  
 MILLER EXTERIORS LLC of GILLETTE, WY • JASON MILLER, WIND SIDING GUTTER GARAGE DOOR  
 N & N TILE of ENGLEWOOD, CO • NICK DIGESUALDO, TRIM CARPENTRY PAINT FLOORING  
 OAKWOOD CONSTRUCTION of OKEMOS, MI • CRAIG MOULTON, GENERAL CONTRACTOR  
 PARSON DRYWALL INC of GILLETTE, WY • DARIAS PARSON, DRYWALL  
 POWER SOLUTIONS LLC of GILLETTE, WY • RYAN PFEIL, ELECTRICAL  
 PRO BUILT HOMES INC of GILLETTE, WY • BRYAN MILLER, GENERAL CONTRACTOR  
 PRO PLUS CONSTRUCTION, ROOFING & SIDING of GILLETTE, WY • NATE SIKKENGA, GENERAL CONTRACTOR  
 QUARTER CIRCLE 8 CONST LLC of MOORCROFT, WY • JEREMI VON OLNHAUSEN, BUILDING CONTRACTOR  
 RAMOS CONSTRUCTION LLC of GILLETTE, WY • NOHE RAMOS, TRIM CARPENTRY PAINT FLOORING  
 RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, WIND SIDING GUTTER GARAGE DOOR  
 RON WINDER CARPENTRY of GILLETTE, WY • RON WINDER, TRIM CARPENTRY PAINT FLOORING  
 SIGN PRODUCTS INC of BILLINGS, MT • TERRY REIMERS, SIGNAGE  
 SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, EXCAVATION & GRADING  
 SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, LANDSCAPING & FENCING  
 SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, NONSTRUCTURAL CONCRETE  
 SQUAW CREEK SERVICES LLC of GILLETTE, WY • FLOYD WILSON, WATER & SEWER PIPELAYER  
 STREAMLINE MARKINGS INC of BILLINGS, MT • ROBERT DOWNING, NONSTRUCTURAL CONCRETE  
 SUNDANCE ELECTRIC INC of SUNDANCE, WY • LAWRENCE BOCK, ELECTRICAL  
 TESSIER'S INC of RAPID CITY, SD • GEORG OLSON, MECHANICAL  
 THE GLASS SHOP LLC of SPEARFISH, SD • WADE BERINGER, WIND SIDING GUTTER GARAGE DOOR  
 THOSE ONE GUYS LLC of GILLETTE, WY • JUSTIN HOBBS, LANDSCAPING & FENCING  
 THYSSENKRUPP ELEVATOR CORP of BELGRADE, MT • MARK WESTERGAARD, ELEVATOR  
 TRITAN CONSTRUCTION INC of GILLETTE, WY • JASON ANGELOS, GENERAL CONTRACTOR  
 TWISTED PINYON LLC of GILLETTE, WY • ROD RICHARDSON, RESIDENTIAL CONTRACTOR  
 TWISTED WIRE FENCING LLC of ROZET, WY • WAYNE NOLT, LANDSCAPING & FENCING  
 WEST CONSTRUCTION LLC of GILLETTE, WY • CORY WEST, GENERAL CONTRACTOR  
 WESTERN FOAM TECHNOLOGIES of GILLETTE, WY • RYAN MCCAFFREY, NONSTRUCTURAL CONCRETE  
 YOUNG GUNNERS SERVICES of GILLETTE, WY • JAKOB BARBER, LANDSCAPING & FENCING  
 YOUNG GUNNERS SERVICES of GILLETTE, WY • JAKOB BARBER, TRIM CARPENTRY PAINT FLOORING

It was moved by Dean Thompson, seconded by Nate Sikkenga, to approve the above Contractor License Applications. Roll was called on the motion with the following results. Board Members voting aye: Sikkenga, Holden, Phipps, Thompson, Vice Chairman Newlin, and Chairman Weight. Motion carried.

### Announcements

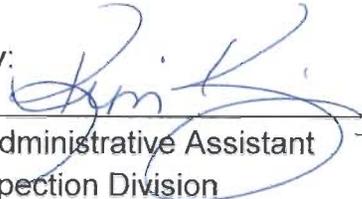
Jim Brown stated that ICC (International Code Council) is offering classes for Continuing Education Units online and he said a lot of them are free classes. This is due to the COVID-19 pandemic and the cancellation of many classes that had been offered. He stated if anyone was interested to get in touch with him and he can help them get set up.

The next regularly scheduled meeting will be Tuesday, July 14, 2020.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 12:33 p.m.

Prepared by:



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Kim King, Administrative Assistant  
Building Inspection Division

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS**

**JULY 14, 2020**

1	<b>APODACA, JOHN</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 3853 **</b>
2	<b>BARNER, DAVID</b> of GILLETTE, WY • APPRENTICE PLUMBER, <b>BONES PLUMBING Lic# 3858 **</b>
3	<b>CLIFTON, MATTHEW</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>MILLER MECHANICAL LLC Lic# 3870 **</b>
4	<b>CLIFTON, MATTHEW</b> of GILLETTE, WY • APPRENTICE PLUMBER, <b>MILLER MECHANICAL LLC Lic# 3871 **</b>
5	<b>CONTRERAS, ESTEVAN</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3850 **</b>
6	<b>DAMORI, CONRAD</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>ELITE INDUSTRIAL LLC Lic# 3627</b>
7	<b>ELLIS, CLINTON</b> of GILLETTE, WY • MASTER GAS PIPEFITTER, <b>CAMPBELL COUNTY BUILDING DIVISION Lic# 2751</b>
8	<b>ELLIS, CLINTON</b> of GILLETTE, WY • MASTER PLUMBER, <b>CAMPBELL COUNTY BUILDING DIVISION Lic# 2752</b>
9	<b>ELTON GARY D</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>ELTON ELECTRIC LLC Lic# 1477</b>
10	<b>HAVENS, GRANT</b> of EVANSVILLE, WY • MASTER HVAC TECH, <b>JOHNSON CONTROLS Lic# 3872 **</b>
11	<b>HOLDER, JAMES</b> of CASPER, WY • MASTER ELECTRICIAN, <b>AUTOMATION &amp; ELECTRONICS INC Lic# 3212</b>
12	<b>JOHNSON, COLTON</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>BLACK HILLS GAS HOLDINGS, LLC Lic# 3640</b>
13	<b>KIPLINGER, WARD</b> of GILLETTE, WY • MASTER GAS PIPEFITTER, <b>AAA SOLUTION INC Lic# 3424</b>
14	<b>KIPLINGER, WARD</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>AAA SOLUTION INC Lic# 3455</b>
15	<b>KLAASSEN, LARRY</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>KLAASSEN CONSTRUCTION COMPANY LLC Lic# 1487</b>
16	<b>MASSIE, CALEB</b> of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, <b>COMFORT SYSTEMS HEATING &amp; AC Lic# 1568</b>
17	<b>MASSIE, CALEB</b> of GILLETTE, WY • MASTER HVAC TECH, <b>COMFORT SYSTEMS HEATING &amp; AC Lic# 1569</b>
18	<b>PARKS, DELBERT JR</b> of GILLETTE, WY • MASTER PLUMBER, <b>CITY OF GILLETTE Lic# 1710</b>
19	<b>PHIPPS, DALE E</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>CONTINENTAL ELECTRIC &amp; POWER INC Lic# 1717</b>
20	<b>PIMENTEL, PAUL</b> of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3851</b>
21	<b>ROGERS, KEN A</b> of GILLETTE, WY • MASTER PLUMBER, <b>CITY OF GILLETTE Lic# 1808</b>
22	<b>STEWART, TIMOTHY</b> of GILLETTE, WY • JOURNEYMAN GAS PIPEFITTER, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3451</b>
23	<b>STEWART, TIMOTHY</b> of GILLETTE, WY • JOURNEYMAN PLUMBER, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3452</b>
24	<b>STEWART, TIMOTHY</b> of GILLETTE, WY • APPRENTICE HVAC TECH, <b>POWDER RIVER HEATING &amp; AIR CONDITIONING Lic# 3617</b>
25	<b>THOLE, ADAM</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>CAMPBELL COUNTY SCHOOL DISTRICT Lic# 3637</b>
26	<b>TOPPING, BRYAN</b> of GILLETTE, WY • MASTER ELECTRICIAN, <b>BT ELECTRIC LLC Lic# 3856 **</b>

**FOR REVIEW INDIVIDUAL LICENSE APPLICATIONS**  
**JULY 14, 2020**

27	TOWNSEND, RYAN of GILLETTE, WY • APPRENTICE GAS PIPEFITTER, POWDER RIVER HEATING & AIR CONDITIONING Lic# 3873 **
28	WINTERHOLLER, RONALD C of GILLETTE, WY • MASTER ELECTRICIAN, R & G ELECTRIC INC Lic# 2044
	<b>**Indicates a new licensee</b> <b>**Indicates an additional license for existing licensee</b>

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**JULY 14, 2020**

1	<b>A &amp; W CONCRETE</b> of GILLETTE, WY • MIGUEL LOPEZ, NONSTRUCTURAL CONCRETE
2	<b>A C PAINTING AND DECORATION</b> of GILLETTE, WY • MANUEL ARDON, TRIM CARPENTRY PAINT FLOORING
3	<b>A C PAINTING AND DECORATION</b> of GILLETTE, WY • MANUEL ARDON, WIND SIDING GUTTER GARAGE DOOR
4	<b>AAA SOLUTION INC</b> of GILLETTE, WY • WARD KIPLINGER, GAS PIPEFITTER
5	<b>AAA SOLUTION INC</b> of GILLETTE, WY • WARD KIPLINGER, ELECTRICAL
6	<b>ARMORED PAINTING LLC</b> of GILLETTE, WY • TINELLE FOLTZ, TRIM CARPENTRY PAINT FLOORING
7	<b>AUTOMATION &amp; ELECTRONICS INC</b> of CASPER, WY • JAMES HOLDER, ELECTRICAL
8	<b>AVERY ASPHALT INC</b> of DENVER, CO • ANDY AVERY, NONSTRUCTURAL CONCRETE **
9	<b>BAD TO THE BONE HANDYMAN SERVICE LLC</b> of GILLETTE, WY • BRAXTON BALES, LANDSCAPING & FENCING **
10	<b>BAD TO THE BONE HANDYMAN SERVICE LLC</b> of GILLETTE, WY • BRAXTON BALES, NONSTRUCTURAL CONCRETE **
11	<b>BAD TO THE BONE HANDYMAN SERVICE LLC</b> of GILLETTE, WY • BRAXTON BALES, WIND SIDING GUTTER GARAGE DOOR **
12	<b>BGM BUILDINGS INC</b> of GILLETTE, WY • BRET WOLZ, GENERAL CONTRACTOR
13	<b>BLACKBURN BASEMENT SYSTEMS</b> of CANNON FALLS, SD • RICHARD FOUNTAIN, MISCELLANEOUS
14	<b>BLUSKY RESTORATION CONTRACTORS</b> of CENTENNIAL, CO • DREW BISPING, BUILDING CONTRACTOR
15	<b>BT ELECTRIC LLC</b> of GILLETTE, WY • BRYAN TOPPING, ELECTRICAL **
16	<b>CASPER FIRE EXTINGUISHER SERVICE</b> of CASPER, WY • DAVID BAILEY, CHEMICAL FIRE SUPPRESSION
17	<b>COLSON CONSTRUCTION LLC</b> of GILLETTE, WY • JACK COLSON, GENERAL CONTRACTOR
18	<b>COMMUNICATION ELECTRONICS INC</b> of CASPER, WY • ROBERT DOBLER, FIRE ALARM SYSTEMS
19	<b>COMMUNICATION ELECTRONICS INC</b> of CASPER, WY • ROBERT DOBLER, LOW VOLTAGE
20	<b>CONRAD'S BIG C SIGNS</b> of RAPID CITY, SD • DANIEL ANDERSON, SIGNAGE
21	<b>CONTINENTAL ELECTRIC &amp; POWER INC</b> of GILLETTE, WY • DALE PHIPPS, ELECTRICAL
22	<b>CURRY GARAGE DOOR CO LLC</b> of GILLETTE, WY • RHONDA CURRY, WIND SIDING GUTTER GARAGE DOOR
23	<b>CURRY GARAGE DOOR CO LLC</b> of GILLETTE, WY • RHONDA CURRY, MISCELLANEOUS
24	<b>DANIEL L HAMMOND</b> of OSAGE, WY • DANIEL L HAMMOND, LANDSCAPING & FENCING
25	<b>DAVE LODEN CONSTRUCTION INC</b> of BUFFALO, WY • ERICK LODEN, GENERAL ROOFING
26	<b>DOUBLE BROKEN ARROW CONTRACTING LLC</b> of GILLETTE, WY • CLINTON FOSTER, SHINGLE ROOFING **

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**

**JULY 14, 2020**

27	ELITE INDUSTRIAL LLC of GILLETTE, WY • CONRAD DAMORI, ELECTRICAL
28	ELTON ELECTRIC LLC of GILLETTE, WY • GARY ELTON, ELECTRICAL
29	ENVIRONMENTAL RECLAMATION EXCAVATION of SUNDANCE, WY • JON FRAZIER, EXCAVATION & GRADING **
30	ENVIRONMENTAL RECLAMATION EXCAVATION of SUNDANCE, WY • JON FRAZIER, LANDSCAPING & FENCING **
31	ENVIRONMENTAL RECLAMATION EXCAVATION of SUNDANCE, WY • JON FRAZIER, NONSTRUCTURAL CONCRETE **
32	ENVIRONMENTAL RECLAMATION EXCAVATION of SUNDANCE, WY • JON FRAZIER, WATER & SEWER PIPELAYER **
33	FIVE STAR ENERGY SERVICES LLC of GILLETTE, WY • JAMES C VOLL, WIND SIDING GUTTER GARAGE DOOR **
34	FORWARD EXTERIORS LLC of GILLETTE, WY • KYLE TEW, GENERAL ROOFING **
35	FORWARD EXTERIORS LLC of GILLETTE, WY • KYLE TEW, WIND SIDING GUTTER GARAGE DOOR **
36	FOUNDATION SUPPORT SYSTEMS OF WYOMING of GILLETTE, WY • PETE CARLSON, NONSTRUCTURAL CONCRETE
37	FRANK ACUNA CONSTRUCTION of GILLETTE, WY • FRANK ACUNA, NONSTRUCTURAL CONCRETE
38	FRANK ACUNA CONSTRUCTION of GILLETTE, WY • FRANK ACUNA, WIND SIDING GUTTER GARAGE DOOR
39	GROATHOUSE CONSTRUCTION INC of CODY, WY • WAYNE KITCHEN, GENERAL CONTRACTOR
40	HERITAGE HOMES INC of MOORCROFT, WY • DAN SWANEY, GENERAL CONTRACTOR
41	HERITAGE HOMES INC of MOORCROFT, WY • DAN SWANEY, WATER & SEWER PIPELAYER
42	INTRINSIC FIRE PROTECTION LLC of GILLETTE, WY • BRYAN MORGAN, SPRINKLER SYSTEMS
43	JOHN'S WELDING & FABRICATION LLC of GILLETTE, WY • JOHN KRAMER, MISCELLANEOUS
44	JOHNSON CONTROLS of EVANSVILLE, WY • GRANT HAVENS, MECHANICAL
45	KADEAN CONSTRUCTION COMPANY INC of FENTON, MO • KYLE WILSON, GENERAL CONTRACTOR **
46	KAUFFMAN BROS CONTRACTING of GILLETTE, WY • H. NELSON KAUFFMAN, NONSTRUCTURAL CONCRETE **
47	KEYSTONE of GILLETTE, WY • DAWN MELTON, LANDSCAPING & FENCING **
48	KG CONSTRUCTION LLC of GILLETTE, WY • KENNY GILBERTSON, FRAMING
49	KLAASSEN CONSTRUCTION COMPANY LLC of GILLETTE, WY • LARRY KLAASSEN, BUILDING CONTRACTOR
50	KLAASSEN CONSTRUCTION COMPANY LLC of GILLETTE, WY • LARRY KLAASSEN, ELECTRICAL
51	KUMELOS DESIGN & CONSTRUCTION of SUMMERSET, SD • TIM BRADY, MISCELLANEOUS **
52	LEGACY KITCHEN AND BATH of GILLETTE, WY • BRUCE STEELE, TRIM CARPENTRY PAINT FLOORING

**FOR REVIEW CONTRACTOR LICENSE APPLICATIONS**  
**JULY 14, 2020**

53	<b>LEGACY RESTORATION LLC</b> of PLYMOUTH, MN • SCOTT MULLINS, GENERAL ROOFING **
54	<b>LIVING WATERS LANDSCAPE LLC</b> of GILLETTE, WY • TREVOR COOL, LANDSCAPING & FENCING
55	<b>LOT LINES</b> of GILLETTE, WY • STEVE NICHOLS, NONSTRUCTURAL CONCRETE **
56	<b>LOWE ROOFING OF WYOMING LLC</b> of GILLETTE, WY • TODD NEWLIN, GENERAL ROOFING
57	<b>LOWE ROOFING OF WYOMING LLC</b> of GILLETTE, WY • TODD NEWLIN, WIND SIDING GUTTER GARAGE DOOR
58	<b>MASSEY SERVICES LLC</b> of GILLETTE, WY • GARETT MASSEY, WIND SIDING GUTTER GARAGE DOOR
59	<b>MASTER PROTECTION LP</b> of FT MYERS, FL • JIM CLAUSEN, CHEMICAL FIRE SUPPRESSION
60	<b>MATCO</b> of BILLINGS, MT • MATT JORDAN, MISCELLANEOUS
61	<b>MBC TREE FARM</b> of GILLETTE, WY • MARVIN WALKER, LANDSCAPING & FENCING
62	<b>MCM GENERAL CONTRACTORS INC</b> of GILLETTE, WY • MIKE MARTINSON, NONSTRUCTURAL CONCRETE **
63	<b>MEADOW FLOORS &amp; DESIGN</b> of FT COLLINS, CO • JOHN TONY, TRIM CARPENTRY PAINT FLOORING
64	<b>MID STATE WELDING LLC</b> of BELLE FOURCHE, SD • KING BROWN II, MISCELLANEOUS **
65	<b>MIDSTATE RECLAMATION S.D. LLC</b> of SPEARFISH, SD • DAN SCHELLHAMMER, MISCELLANEOUS
66	<b>MINNESOTA CONWAY FIRE &amp; SAFETY INC</b> of ST PAUL, MN • ANTHONY LAMPHEAR, CHEMICAL FIRE SUPPRESSION
67	<b>NAGLE SIGNS INC</b> of WATERLOO, IA • THOMAS NAGLE, SIGNAGE
68	<b>NORTHLAND INDUSTRIAL SPECIALTIES</b> of GILLETTE, WY • BRIAN NORSTEGAARD, NONSTRUCTURAL CONCRETE
69	<b>NORTHLAND INDUSTRIAL SPECIALTIES</b> of GILLETTE, WY • BRIAN NORSTEGAARD, EXCAVATION & GRADING
70	<b>NORTHLAND INDUSTRIAL SPECIALTIES</b> of GILLETTE, WY • BRIAN NORSTEGAARD, LANDSCAPING & FENCING
71	<b>NORTHLAND INDUSTRIAL SPECIALTIES</b> of GILLETTE, WY • BRIAN NORSTEGAARD, WATER & SEWER PIPELAYER
72	<b>O'NEIL COMPANY INC</b> of WILLISTON, ND • MARCIA KILGORE, MISCELLANEOUS
73	<b>PAINTING DOCTOR</b> of GILLETTE, WY • MICHEAL DUNCAN, TRIM CARPENTRY PAINT FLOORING **
74	<b>PAT'S OFFROAD INC</b> of BILLINGS, MT • JOE HUDSPETH, STRUCTURAL CONCRETE **
75	<b>R &amp; G ELECTRIC INC</b> of GILLETTE, WY • RONALD WINTERHOLLER, ELECTRICAL
76	<b>R H LANDSCAPING</b> of GILLETTE, WY • MARTIN RODRIGUEZ, LANDSCAPING & FENCING
77	<b>R H LANDSCAPING</b> of GILLETTE, WY • MARTIN RODRIGUEZ, MASONRY (VNR)
78	<b>R H LANDSCAPING</b> of GILLETTE, WY • MARTIN RODRIGUEZ, NONSTRUCTURAL CONCRETE





# Campbell County Public Land Board Meeting

## Agenda

DATE: Thursday, July 9, 2020

TIME: 6:30 PM

### AGENDA

1. CALL TO ORDER/ATTENDANCE
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES
  - A. June 11, 2020 CCPLB Board Meeting (ATTACHMENT "A")
4. CONSENT AGENDA
  - A. Approval of Warrants (ATTACHMENT "B")
5. CITIZEN INPUT
6. CONSTRUCTION REPORT/UPDATE
  - A. CMAR Report
  - B. Major Hail Claim
7. BOARD PROCESS
  - A. Approval of the 2020 Campbell County Fair Contract (ATTACHMENT "C")
8. OPERATIONS REPORT/UPDATE
  - A. Items GM Jeff Esposito and team will discuss:
    - i. General Managers Report (ATTACHMENT "D")
      - a. Events – Janell
      - b. Operations – Will
      - c. Finance – ReNae
  - B. MATTERS FOR NOTING
    - A. CORRESPONDENCE:
      - i. None
    - B. BOARD CALENDAR
      - i. Upcoming Board Meetings
        - d. August 13, 2020 at 6:30 PM (Workshop begins at 6 PM)
        - e. September 10, 2020 at 6:30 PM (Workshop begins at 6 PM)
      - ii. Other Meetings/Events
        - a. None
- C. Adjournment



## CALL TO ORDER

Campbell County Public Land Board Meeting was held on June 11, 2020, at CAM-PLEX and via ZOOM. The meeting began at 6:32 PM. Meeting was presided over by Chairman Don Hamm, with Ms. Charlene Camblin as secretary.

## ATTENDEES

**MEMBERS PRESENT:** Don Hamm, Robert Quintana, Heidi Gross, Skyler Pownall (ZOOM), Charlene Camblin, Troy Allee (ZOOM)

**MEMBERS ABSENT:** Kevin Couch

**LEGAL COUNSEL:** Frank Stevens

**STAFF:** Jeff Esposito, Brandi Brockmoller, Will Hastreiter, ReNae Keuck, Janell Paris

**GUESTS:** Trevor Larson *Van Ewing*, Bob Maul *County Commissioner Liaison*, Nathan McLeland *City Council Liaison*, Gregory Hashman *Gillette News Record*

Meeting called to order @ 6:32 pm

## 1. APPROVAL OF CCPLB AGENDA

### A. To approve the June 11, 2020 agenda as presented

Motion: To approve the agenda as presented

Moved: Mr. Quintana

Second: Ms. Camblin

Vote: Motion passed unanimously

## 2. APPROVAL OF MINUTES

### A. To approve the May 14, 2020, CCPLB Meeting Minutes

Motion: To approve May 14, 2020 Board Meeting minutes as presented

Moved: Ms. Camblin

Second: Mr. Quintana

Vote: Motion passed unanimously

## 3. CONSENT AGENDA; APPROVAL OF WARRANTS

The Warrants for the June 11, 2020 meeting were reviewed.

- June 2020 Accounts Payable Voucher Numbers 49556 – 49844 (General Fund/Special Events) in the amount of \$671,017.45

- June 2020 Manual Purchase Order Numbers 10485 - 10474 in the amount of \$98,982.61

- June 2020 Payroll Warrants in the amount of \$95,679.09 for the period of 4/19 – 5/16/2020

Discussion: None

Motion: To approve the warrants as presented

Moved: Ms. Camblin

Second: Ms. Gross

Vote: Motion passed unanimously

#### 4. CITIZEN INPUT

DISCUSSION: Mr. Pownall asked how much the equestrian area is used. Mr. Esposito assured Mr. Pownall there are folks out there quite a bit. In fact, they have an event this weekend. Chairman Hamm reminded the board they do all the maintenance out there as well.

Mr. Quintana took a moment to recognize and congratulate CAM-PLEX staff with graduating high school seniors this weekend. Recognized with seniors were Senior Administrative Assistant, Brandi Brockmoller and Financial Specialist, Gina Carpenter. Mr. Quintana also has a graduating senior.

#### 5. CONSTRUCTION REPORT/UPDATE

##### A. Monthly update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson, Van Ewing Construction, provided an update on the construction. The main restrooms, colored LED lighting, main lighting, ceiling tiles, and acoustic wall panels are installed and complete in Energy Hall. All but 49 of the moveable wall partitions have been installed. There is a COVID delay in fabric to finish those panels. Crews have stopped installation of carpet until those panels can be installed, as not to damage the carpet during the panel installation. The floor in the Energy Hall kitchen has been poured and epoxied. All kitchen equipment has been returned as well. Many items are also complete in the Heritage Center. Crews have finished the art gallery ceiling. Restrooms, painting, concession area, and basement restroom/locker rooms are nearing completion. Acoustical panels and new seating have been installed. Crews will be working to install the cupholders to the back of the theater seating. Another COVID shipping delay is the Heritage Center chandeliers. Mr. Larson hopes those will be delivered next week. Mr. Larson also reported the punch lists with Arete will begin in the theater, restrooms, galleria, basement, and Energy Hall. Ms. Camblin complimented Mr. Larson and the Van Ewing crews for a job well done. Chairman Hamm also complimented Mr. Larson and Van Ewing with his diligence in keeping on budget. Mr. Quintana complimented Mr. Larson saying the results are incredible and thanked CAM-PLEX staff for their leadership and role in a successful remodel. Mr. Quintana asked for an updated completion date. Mr. Larson reported with the COVID delivery dates the expected date is July 29<sup>th</sup>. Mr. Esposito reminded the board there are not events being displaced due to the construction delays. He also gave kudos to Mr. Larson and the Van Ewing team.

##### Major insurance claim update from Trevor Larson of Van Ewing Construction:

DISCUSSION: Mr. Trevor Larson, of Van Ewing Construction, provided an update on the insurance claim. Van Ewing held a pre-bid meeting on June 3<sup>rd</sup>. Mr. Larson will hold a bid opening June 18. Each sub-contractor awarded will agree to a schedule as not to interrupt events.

#### 6. BOARD PROCESS

##### A. Board Committee Assignments

- i. Governance Committee – Board appoints two members (in addition to the Vice-Chair)
- ii. Community Linkage Committee – Board appoints three members (including Chairperson)

DISCUSSION: The purpose of the Governance Committee is to review the board by-laws and suggest changes. The board chose Mr. Quintana, Ms. Gross, and Mr. Pownall.

DISCUSSION: The board chose to appoint Ms. Camblin, Mr. Allee, and Chairman Hamm to the Community Linkage Committee.

## B. Board Governing Policy Manual Update

DISCUSSION: Chairman Hamm explained there is no action that needs to take place at this time.

## C. Budget Amendments for 2019-2020 Fiscal Year

DISCUSSION: Comptroller, ReNae Keuck explained the budget amendments needed to the 2019-2020 fiscal year budget. The remodel to reflect an increase from the original \$3M to \$6.5M and an increase in insurance income and repairs, due to the hail damage, from \$10,000 to \$6.2M and \$15,000 to \$6.2M.

Motion: To approve the budget amendments as presented

Moved: Ms. Gross

Second: Ms. Camblin

Vote: Motion passed unanimously

## 7. OPERATIONS REPORT/UPDATE

### A. General Managers Report:

- a. Mr. Esposito spoke to the board and explained CAM-PLEX has invested in the buildings. To maximize the efforts made to create a better space and increase event revenue, we have converted our marketing team to an outbound sales team. Currently, marketing is focusing hard on state associations. State associations hold meetings and with the new restrictions, it opens more opportunity to host these types of events. He asked the board if they are a member of an association to invite them to come look at CAM-PLEX. He also asked the News Record to include this request in their reporting. He also invited anyone to come talk to him and he would explain in detail what the marketing team is doing to bring in new and exciting business.

### b. Events – Janell

- Marketing Manager, Ms. Janell Paris, reported the marketing team has scheduled 4 RV Rallies for next summer and is working to add a 5<sup>th</sup>. With the current events, CAM-PLEX will have a very packed summer. The Family Motor Coach Association is currently on a 3-year rotation to host at CAM-PLEX they are considering a move to a 2-year rotation instead. As restrictions change, the staff is working hard to increase business. Marketing has added a rabbit and poultry show, a 5-day car sale show, and Keith sent out a contract for an October barrel race. Coal Country Nights, now hosted by MJ productions, will change from a non-profit entity increasing the rent revenue amount. Jessica just submitted a \$50K grant for business and revenue lost due to COVID-19. There are three phases to this grant. Phase two is \$300K, and third is \$500K. If CAM-PLEX is eligible, we could receive funds from each phase. Association business is growing, we are working with the hotels in an attempt to increase partnerships and work together by offering meeting space to groups that want to come to our hotels without proper meeting space. Marketing is looking hard for unseen business to add fresh concepts. Target digital signs has requested to put a sign on our property in exchange for marketing on all their signs. The permitting process has been submitted and more information will be presented to the board once those permits are approved. Marketing is doing social listening, meaning staff is looking at what other facilities are doing and see if

we can bring in that new business. Marketing is also looking to bring in more sporting events as well. Keith is also looking into E-Sports.

**c. Operations – Will**

- Operations Manager, Mr. Will Hastreiter, reported operations is moving forward with stall cleaning and most all the permanent stalls are clean, the temporary stalls are about 50% complete. Road construction is moving forward and almost complete. Water issues have been addressed and will be improved. The approaches have been addressed and will make entrance and exit much easier for trailers. The grass in front of the office is not looking good. The city had an issue with the water but has fixed it and we can start putting water on that area. In last week's storm we lost two trees, but no damage to our buildings. Operations has been working closely with the Fair staff to create creative setups that are best for the COVID restrictions. Will reported there are some starting gates that have been here for many years and the equipment is not road worthy. He asked the board if they would like to sell it directly to a customer for \$5,000 versus taking the item to auction. The board chose to sell the starting gates directly instead of sending to auction.

Motion: To move to sell the starting gates privately for \$5,000

Moved: Ms. Camblin

Second: Mr. Quintana

Vote: Motion passed unanimously

**d. Finance - ReNae**

- Comptroller, Ms. ReNae Keuck, reported the Tyler project pushed the live date to October to lessen issues. Gina and ReNae have been working on year end as well.

**8. MATTERS FOR NOTING**

**A. Correspondence:** None

**B. Board Calendar:**

i. Upcoming Board Meetings:

- a. July 9, 2020, at 6:30 PM (Workshop begins at 6 PM)
- b. August 13, 2020, at 6:30 PM (Workshop begins at 6 PM)

ii. Other meetings/events:

**ADJOURNMENT**

Meeting adjourned at 7:32 pm

**MINUTES PREPARED BY**

Brandi Brockmoller, June 16, 2020

**MINUTES APPROVED BY**

**SECRETARY:**

*(Signature & Date)*

[Campbell County Public Land Board]



**ATTACHMENT B**

**CCPLB MEMBERS WILL BE E-MAILED**

**WARRANTS**

**FOR THIS MONTH'S**

**APPROVAL**

**PRIOR TO MEETING.**

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# CAM-PLEX MANAGEMENT REPORT

July 2020

## EVENTS

- Bookings are steady, but slow. Event promoters are hesitant to guarantee events given an uncertain financial outlook since COVID-19.

## RENOVATION

- We are approaching substantial completion. The architect has started the punch list walk-through today. They will submit their report to the CMAR to address any outstanding issues.

## HUMAN RESOURCES

- Pam Altenberg is promoted to Senior Administrative Assistant. Pam has been with CAM-PLEX for three years. Her former position was in the ticket office where she handled a variety of items including ticket sales, hospitality and lodging contracts for entertainers, limited service catering, etc. We are exciting to see Pam in her new role.

## FACILITIES

- Tourism helps drive the Wyoming economy. We are aggressively seeking group business for Campbell County to get a bigger slice of the tourism pie. When it comes to group business, the most successful destinations have hotels directly attached to the meeting space. We should investigate if there is potential for a hotel developer to build a hotel, at their expense, attached to meeting space at CAM-PLEX.

## FINANCIAL & PRODUCTIVITY

- Here is an overview of how we will remain on budget if COVID-19 related event cancellations were to continue. It's not a blueprint, but it's a good road map. We will adjust as needed. All numbers are approximate.
  - The upcoming budget assumes we earn approximately \$600,000 in event revenue.
  - We are not rehiring four positions to save \$300,000 in salary/benefit costs annually.
  - We are not rehiring part-time positions saving the salary and overtime for \$138,000 in savings.
  - There is no full-time overtime, currently budgeted at \$73,000.
  - This brings the necessary event revenue to \$89,000 which is achievable.
  - We will continue to closely monitor and respond to the financial outlook.

- Tyler Update – Renae and Gina started training for the setup of Human Resources/Payroll. They are also starting the setup up of security roles and workflow approvals. The crosswalk for our Chart of Accounts is almost complete and will be loaded into our Production Database.

Thank you.

Thank  
you



Dear City Council Members

On behalf of the Board of the Edible Prairie Project, we would like to thank you for selecting our nonprofit to receive \$5,000 from 1% funds this year. We truly appreciate your support of our mission and we pledge to fulfill our grant agreements to the best of our ability. This funding will be used to assist us in getting food produced in Campbell County into the hands of the children & families that need it most.

Sincerely, Megan Taylor, Co-Director