



# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Patrick G. Davidson, City Administrator

RE: General Information

DATE: July 24, 2020

*Handwritten notes:*  
for  
L. Henderson  
PGD

The following meetings are scheduled for the week of July 25 – July 31, 2020

#### Tuesday, July 28<sup>th</sup>

7:00 p.m. City Council Work Session, Agenda Attached - **Canceled**

1. Attached please find a **news release** regarding **Wyoming Unemployment Falls to 7.6% in June 2020** provided by **Wyoming Workforce Services**.
2. Attached please find **Covid-19 Updates for Elected Officials** dated **July 22, 2020** provided by **Wyoming Workforce Services**.
3. Attached please find a **letter** regarding **Public Notice for Renewal of a Coal Creek Mine Permit** dated **July 20, 2020** provided by the **State of Wyoming Department of Environmental Quality**.
4. Attached please find a **thank you card** from **Adult Treatment Court Graduates**.

PGD/adw

	<b>Work Session - Canceled</b> Tuesday, July 28, 2020

Meeting canceled

### Upcoming Work Session Topics:

#### **August 11**

- Employee Handbook Updates
- Review August 18th Agenda

#### **August 25**

- Review September 1st Agenda

#### **September 8**

- Backyard Chicken Ordinance Discussion (Tentative)
- Employee Benefits Presentation
- Review September 15th Agenda

#### **September 22 – Canceled**

#### **September 29**

- Review October 6th Agenda
- Executive Session

#### **October 13**

- Review October 20th Agenda

#### **October 27**

- Review November 3rd Agenda

### City/County/Town Meeting

### Upcoming Council Pre-Meeting Topics

#### **August 4 (2nd Floor Community Room)**

- Introduction of New Judge (Tentative)
- Review August 4th Agenda

#### **August 18**

- Review August 18th Agenda

#### **September 1**

- Review September 1st Agenda

#### **September 15**

- Review September 15th Agenda

#### **October 6**

- Review October 6th Agenda

#### **October 20**

- Review October 20th Agenda

### Upcoming Activities

**August 18 – Primary Election**

## Agenda Items for August 4, 2020

1. Council Consideration of a Resolution to Authorize the Mayor to Sign the Capital Construction Loan Documents with the Wyoming State Loan and Investment Board in the Amount of Twenty Million Dollars for a Twenty-Year Term at 2.125% Interest for the Wastewater Treatment Facility Improvements Project.

(New Business – Minute Action)

2. Council Consideration for the Acceptance of Public Improvements for the FY 2020 Alley Pavement Management System Project, Installed by Mountain Peak Builders LLC, in the Amount of \$90,319.68 (1% Project).

(New Business – Minute Action)

3. Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the 2021 Waterline Replacement Project with DOWL, in the Amount of \$144,876.00.

(New Business – Minute Action)

4. Council Consideration of a Professional Services Agreement for Design Services Associated with a Five-Year Playground Master Plan with Russel Mills, in the Amount of \$37,780.00 (1% Project).

(New Business – Minute Action)

5. Council Consideration of a Professional Services Agreement for Design Services Associated with a Five-Year Beautification Master Plan on 4-J Road with Russel Mills, in the Amount of \$39,050.00 (1% Project).

(New Business – Minute Action)

6. Council Consideration of a Resolution Approving and Authorizing the Final Plat of the Resubdivision of Lot 2, Tract A, Tarver Ranch Company Addition to be Known as Lots 2A & 2B, Tract A, Tarver Ranch Company Addition to the City of Gillette, Wyoming; Subject to all Planning Requirements.

(New Business – Minute Action)

7. Council Consideration of a Resolution Approving and Authorizing the Final Plat Known as a Resubdivision of Aspen Heights II Addition, to the City of Gillette, Wyoming; Subject to all Planning Requirements.

(New Business – Minute Action)

8. A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Copper Ridge Estates, Phase II, City of Gillette, Wyoming, from R-S, Suburban Residential District to R-1, Single Family Residential District; Subject to all Planning Requirements.

(New Business – Minute Action)

9. An Ordinance to Amend the District Zoning Map of the City of Gillette, Wyoming, for the Copper Ridge Estates, Phase II, City of Gillette, Wyoming, from R-S, Suburban Residential District to R-1, Single Family Residential District; Subject to all Planning Requirements.

(New Business – Minute Action)



Angela Williams <angelaw@gillettewy.gov>

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## Fwd: Wyoming Unemployment Falls to 7.6% in June 2020

1 message

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**Geno Palazzari** <GenoP@gillettewy.gov>  
To: Angela Williams <angelaw@gillettewy.gov>

Wed, Jul 22, 2020 at 8:50 AM

Geno Palazzari  
Communication Manager  
City of Gillette  
(307) 686-5393  
P.O. Box 3003  
201 E. 5th St.  
Gillette, WY 82717  
[www.gillettewy.gov](http://www.gillettewy.gov)

----- Forwarded message -----

From: **John Aguirre** <JohnA@gillettewy.gov>  
Date: Tue, Jul 21, 2020, 8:41 AM  
Subject: Fwd: Wyoming Unemployment Falls to 7.6% in June 2020  
To: SLT <SLT@gillettewy.gov>

FYI; Campbell County unemployment dropped from 9.8% to 9.5% in June.  
John

----- Forwarded message -----

From: **Tammy Maxted** <tammy.maxted@wyo.gov>  
Date: Tue, Jul 21, 2020 at 8:37 AM  
Subject: Fwd: Wyoming Unemployment Falls to 7.6% in June 2020  
To:



### Department of Workforce Services Research & Planning Section

For Immediate Release  
July 21, 2020

Contacts: David Bullard, Senior Economist  
307-473-3810 [david.bullard@wyo.gov](mailto:david.bullard@wyo.gov)

Carola Cowan, BLS Programs Supervisor  
307-473-3804 [carola.cowan@wyo.gov](mailto:carola.cowan@wyo.gov)

### Wyoming Unemployment Falls to 7.6% in June 2020

The Research & Planning section of the Wyoming Department of Workforce Services reported today that the state's seasonally adjusted unemployment rate fell from 8.8% in May to 7.6% in June. This decrease in unemployment suggests that Wyoming's economy continues to recover from the sharp contraction seen in April. It appears that the lifting of some COVID-19 pandemic restrictions and the

reopening of businesses have resulted in many individuals returning to work. While still elevated, Wyoming's unemployment rate was significantly lower than the U.S. rate of 11.1%.

Unemployment rates fell from May to June in most Wyoming counties, suggesting some improvement in local labor markets. The largest unemployment rate decreases occurred in Teton County (down from 15.0% to 9.3%), Park County (down from 8.4% to 6.3%), Sheridan County (down from 7.7% to 5.8%), and Sublette County (down from 9.8% to 8.4%).

From June 2019 to June 2020, unemployment rates rose in every county. The largest increases were seen in Teton County (up from 2.2% to 9.3%), Natrona County (up from 4.1% to 11.0%), Campbell County (up from 3.5% to 9.5%), and Sweetwater County (up from 3.9% to 9.4%).

Natrona County had the highest unemployment rate in June at 11.0%. It was followed by Campbell County at 9.5%, Sweetwater County at 9.4%, and Teton County at 9.3%. The lowest unemployment rates were found in Albany County at 4.5%, Niobrara and Goshen counties, both at 4.8%, and Crook County at 4.9%.

Total nonfarm employment in Wyoming (not seasonally adjusted and measured by place of work) decreased from 298,500 in June 2019 to 277,500 in June 2020, a decline of 21,000 jobs (-7.0%).

Research & Planning has scheduled the July unemployment news release for August 25, 2020.

####



Research & Planning  
Wyoming DWS

The Research & Planning section of the Wyoming Department of Workforce Services collects, analyzes, and publishes timely and accurate labor market information meeting established statistical standards. Research & Planning's monthly employment news releases can be found [here](https://link.zixcentral.com/u/2f03612f/AKRLs1-L6hGKKGAqMy1kxg?u=http%3A%2F%2Fdoe.state.wy.us%2Fmi%2Fnews.htm). <https://link.zixcentral.com/u/2f03612f/AKRLs1-L6hGKKGAqMy1kxg?u=http%3A%2F%2Fdoe.state.wy.us%2Fmi%2Fnews.htm>

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Thank you,

Tammy Maxted  
Workforce Specialist/Business Rep

DWS Gillette Workforce Center  
551 Running W Drive #100  
Gillette, WY 82718  
P: 307-682-9313  
D: 307-687-5255  
F: 307-686-2975

<https://link.zixcentral.com/u/4525d5e2/lvvLs1-L6hGKKGAqMy1kxg?u=http%3A%2F%2Fwww.wyomingatwork.com>  
[https://link.zixcentral.com/u/737461aa/\\_EfMs1-L6hGKKGAqMy1kxg?u=http%3A%2F%2Fwww.wyomingworkforce.org](https://link.zixcentral.com/u/737461aa/_EfMs1-L6hGKKGAqMy1kxg?u=http%3A%2F%2Fwww.wyomingworkforce.org)



Angela Williams <angelaw@gillettewy.gov>

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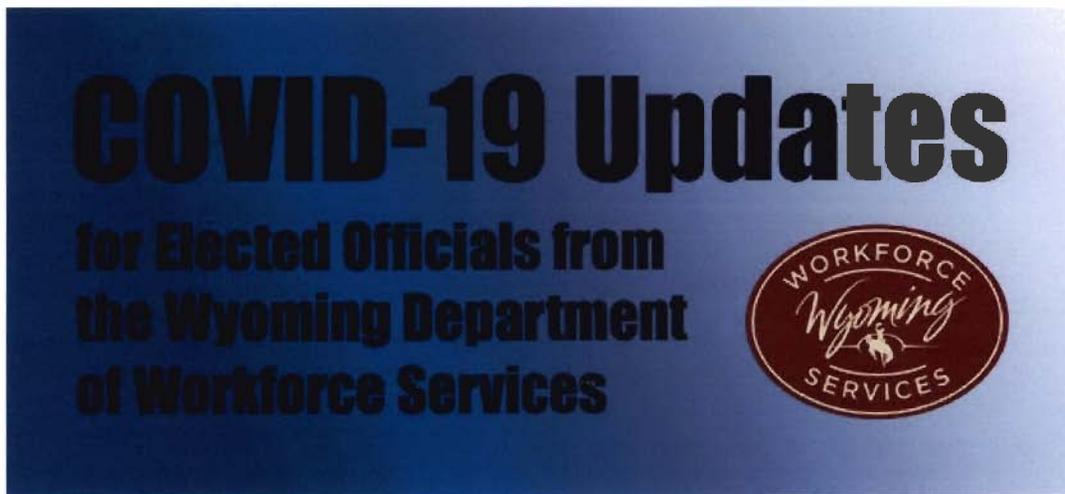
## July 22 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

1 message

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Wyoming Department of Workforce Services <Wy.dws@public.govdelivery.com>  
Reply-To: Wy.dws@public.govdelivery.com  
To: angelaw@gillettewy.gov

Wed, Jul 22, 2020 at 12:11 PM



Wednesday, July 22, 2020

Dear Wyoming Elected Officials,

I have been pleased to see the results of the Layoff Aversion Grants the Department of Workforce Services (DWS) had the privilege to distribute a few months ago. The Layoff Aversion Grants have been replaced by the Wyoming Business Council's Business Relief Program, but the program provided up to \$5,000 per business to help those employers stay open and avoid having to lay their employees off when the pandemic began to impact Wyoming's economy.

Some of the businesses used the grant funding to purchase computers or other equipment to allow their employees to work remotely; others were reimbursed for deep cleaning needed to sanitize their businesses. But one of the most remarkable stories was Pizzeria Caldera in Jackson.

## In the News

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### WWDC seeks input on Reimagine Workforce Preparation Grant application

7/20/2020 -- The Wyoming Workforce Development Council (WWDC) is seeking input on a new CARES Act grant opportunity to provide funding to promote short term training and entrepreneurship. The U.S. Department of Education is making \$127.5 million available to states through Reimagine Workforce Preparation Grants. Workforce development boards are charged with developing the application.

[See the release here >>](#)

Pizzeria Caldera used the grant to cover the cost of a freezer, a shrink-wrap machine, shipping supplies and a rework of its website. The pizza shop now has the ability to send frozen pizzas anywhere. Owners Chris Hansen and Miga Rosetti not only kept their employees working during the pandemic, they also diversified their offerings. It was a very creative and effective use of the grant!

[You can read the story from the Jackson Hole News & Guide here.](#)

### **Reimagine Workforce Preparation Grants**

The Wyoming Workforce Development Council (WWDC) met on Tuesday, July 21, to gather input from stakeholders and from the public to begin applying for Reimagine Workforce Preparation Grants. Up to \$127.5 million is available for states through the U.S. Department of Education.

The grant offers two "priorities." States must choose one of the two priorities to apply for the grant. They are:

1. Stand up short-term training to help displaced, new, or underemployed workers find gainful employment; or
2. Create or support institution of higher learning-based small business incubators.

The WWDC is accepting comments on which of the two priorities to apply for through Friday, July 24. Please provide your input using [this form](#).

### **More exciting grants coming soon**

DWS will soon be announcing a new internship program through the [Workforce Development Training Fund](#). Similar to our Apprenticeship Grants, these new grants will be a great opportunity for employers to get the help they need, and at the same time prepare new workers for rewarding careers. I expect to be able to share more with you about this opportunity in next week's newsletter.

**Next Town Hall to focus on available options following sunset of CARES Act benefit**

### **DWS focuses on resolving claims with "Issues on File"**

7/14/2020 -- In light of the unprecedented numbers of unemployment claims being filed, the Department of Workforce Services (DWS) announced today that its Unemployment Insurance (UI) claims office will not be available by phone each Wednesday for the next three weeks, beginning July 15, in order to allow claims personnel to resolve a number of outstanding claims where one or more "issues on file" are present.

[See the release here >>](#)

### **Unemployment Insurance offers expanded call center hours**

7/13/2020 -- The COVID-19 pandemic has resulted in unprecedented incidences of job losses by Wyoming workers. These losses have resulted in record numbers of claims to the Unemployment Insurance division of the DWS.

[See the release here >>](#)

### **DWS warns about fraudulent use of personal information**

7/8/2020 -- CHEYENNE - Unprecedented numbers of unemployment claims are being filed, and multiple federal programs are providing additional compensation for those who have lost their jobs due to COVID-19. These factors have combined to provide an enticing environment for fraudsters.

[See the release here >>](#)

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## **Resources**

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

The \$600 per week payments to UI claimants are ending this week. The Federal Pandemic Unemployment Compensation (FPUC) component of the CARES Act expires on Saturday, July 25. Our next Virtual Town Hall series webinar will explain the services available to unemployed individuals through the many Workforce Centers in the state.

To register for the Town Hall, [please click here](#).

We're in this together,

**Robin Sessions Cooley**  
**Director**  
**Wyoming Department of**  
**Workforce Services**

[COVID-19-related Workforce Information](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

**Visit the DWS COVID-19 Resources Page at**  
**[WyomingWorkforce.org/COVID19-Resources](https://WyomingWorkforce.org/COVID19-Resources)**

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This email was sent to [angelaw@gillettewy.gov](mailto:angelaw@gillettewy.gov) using GovDelivery Communications Cloud on behalf of: Wyoming Department of Workforce Services · Herschler Bulding · [122 West 25th Street, 2nd Floor East](#) · Cheyenne, WY 82002 · (307) 777-8650

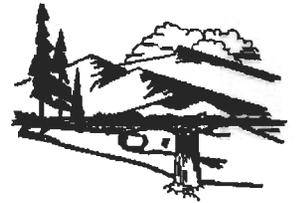
**GOVDELIVERY** 

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# Department of Environmental Quality

To protect, conserve and enhance the quality of Wyoming's environment for the benefit of current and future generations



Mark Gordon, Governor



Todd Parfitt, Director

July 20, 2020

Mayor/Administrator  
City of Gillett  
201 East 5<sup>th</sup> Street  
Gillette, WY 82716

RE: Public Notice for Renewal, Coal Creek Mine, Permit No. PT483, TFN 7 5/007

Dear Sirs:

The Wyoming Department of Environmental Quality, Land Quality Division (WDEQ/LQD) has determined that the renewal application of Coal Creek Mine, Permit No. PT483, is technically adequate, per W.S. § 35-11-406(h). Four weeks of public notice followed by four weeks of public comment were initiated on June 30, 2020. The public review and comment period will end approximately August 21, 2020. A copy of the public notice is attached.

This letter is being sent to you to fulfill the notification requirements of Chapter 12, Section 1 (a) (ii), LQD Coal Rules and Regulations. It is being provided for information purposes and is not a request for review.

Should you or your staff have any questions regarding this final public notice process, please contact the permit coordinator: Ms. Kim Medina at (307) 675-5620 or via email at [kim.medina@wyo.gov](mailto:kim.medina@wyo.gov).

Sincerely,

*Kim J. Medina*

Kim J. Medina  
Permit Coordinator

/km

Attachment: Public Notice  
cc: Cheyenne LQD w/o attachment

*Box 9/20/20*

**PUBLIC NOTICE  
STATE OF WYOMING  
COUNTY OF CAMPBELL**

Thunder Basin Coal Company of P.O. Box 406, Wright, Wyoming has applied for a coal mining permit renewal for their Coal Creek Mine from the Land Quality Division of the Department of Environmental Quality of the State of Wyoming. The coal mining permit area is located in all or portions of Sections 3, 4, and 5, T.45N., R.70W., and Sections 4, 7, 8, 9, 15, 16, 17, 18, 19, 20, 21, 22, 27, 28, 29, 30, 31, 32, 33 and 34, T.46N., R.70W., and Section 13 and 24, T.46N., R.71W. of Campbell County, Wyoming. The permit area lies approximately 25 miles southeast of Gillette, Wyoming off of the Hoadley Campbell County Road. This area can be found on the Neil Butte USGS quadrangle map. The original permit to mine was granted March 1979 and is estimated to continue until 2034. The land, after mining, will be returned to a grazing and wildlife habitat use. Information regarding the mining operation and reclamation procedures may be reviewed in the Office of the Land Quality Division of the Department of Environmental Quality in Cheyenne and Sheridan, Wyoming, the office of Thunder Basin Coal Company, Coal Creek Mine, Wright, Wyoming, or the Campbell County Clerk's Office, Gillette, Wyoming. Written objections to the proposed mining operation may be submitted to the Administrator of the Land Quality Division, Department of Environmental Quality, Herschler Building, 122 West 25th Street, Cheyenne, Wyoming 82002, by close of business on August 21, 2020. Objections should be limited to the subject of whether the applicant can fulfill the current requirements of the permit which are being renewed. The Director may hold an informal conference if requested, hear the complaint and take action on the application in accordance with the Department's Rules of Practice and Procedure. The complainants shall have a right of appeal to the Environmental Quality Council where to the complaint will be heard a second time. A conference shall be held if the Director determines that the nature of the complaint or the position of the complainants indicates that an attempt to informally resolve the disputes is preferable to a contested case proceeding. An informal conference or a public hearing shall be held within twenty (20) days after the final date for filing objections unless a different period is stipulated to by the parties. The council or Director shall publish notice of the time, date and location of the hearing or conference in a newspaper of general circulation in the locality of the proposed operation once a week for two (2) consecutive weeks immediately prior to the hearing or conference. The hearing would be conducted as a contested case in accordance with the Wyoming Administrative Procedure Act (W.S. § 16-3-101 through §16-3-115), and the right of judicial review would be afforded as provided in that act. The Wyoming Oil and Gas Commission will be mailed a copy of the application mine plan map as given in W.S. §35-11-406(j).

Thank you,  
thank you,  
Thank you!

*You do the nicest things.*

I would like to thank  
you for your support +  
funding this program has  
done ~~so~~ <sup>so</sup> much for me  
it is very appreciated  
Anthony Jassek Thank  
out to Liz you