

# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

**TO:** Mayor and Members of the City Council  
**FROM:** Patrick G. Davidson, City Administrator  
**RE:** General Information  
**DATE:** September 25, 2020

The following meetings are scheduled for the week of **September 26 – October 2, 2020**

#### **Tuesday, September 29<sup>th</sup>**

##### **6:00 p.m. City Council Special Meeting, Agenda Attached**

- **ACTION ITEM:** Council Consideration of a Parade Permit Beginning in the Thunder Basin High School Parking Lot, Crossing Enzi Drive, Continuing East on W Sinclair Street, South on College Drive, West on Slate Street, Crossing Enzi Drive, and Ending at the Thunder Basin High School Football Field, on October 5, 2020, from 4:30 p.m. to 5:30 p.m., Requested by Amy Muzzarelli.
- Zoning Rewrite Discussion – Development Services Director Muzzarelli
- Review October 6<sup>th</sup> Council Agenda
- City Hall – 2<sup>nd</sup> Floor Community Room
- Dinner Served at 5:30 p.m.

1. Attached please find a **news release** regarding **Gillette City Council Selects New Councilperson** dated **September 23, 2020** provided by **Communications Manager Palazzari**.
2. Attached please find a **news release** regarding **Street Closures – Revised** dated **September 23, 2020** provided by **Communications Manager Palazzari**.
3. Attached please find a **public notice** regarding **Environmental Impact Statement Public Review; B-21 Main Operating Base 1 (MOB 1) Beddown at Dyess Air Force Base (AFB), Texas or Ellsworth AFB, South Dakota** dated **September 4, 2020** provided by the **Department of the Air Force**.
4. Attached please find a **press release** regarding **WAM Encourages Wyoming Citizens to Support Constitutional Amendment 'A'** dated **September 15, 2020** provided by the **Wyoming Association of Municipalities (WAM)**.
5. Attached please find a **weekly pothole update** dated **September 25, 2020** provided by **Development Services Director Muzzarelli**.
6. Attached please find **Covid-19 Updates for Elected Officials** dated **September 23, 2020** provided by **Wyoming Workforce Services**.
7. Attached please find a **City of Gillette Pathways newsletter** provided by **City Engineer Richardson**.
8. Attached please find a **flyer and instructions** regarding **Advisory Board Fall Training** provided by **Community & Governmental Relations Manager Toscana**.
9. Attached please find a **flyer** regarding **Kris Jones's Retirement Party** on **October 2, 2020 from 2:00-4:00 p.m.** at **Customer Service** provided by **Finance Director Henderson**.

PGD/adw

	<b>Special Meeting</b> Tuesday, September 29, 2020 Meeting: 6:00 p.m. Location: 2nd Floor Community Room

Dinner Served at 5:30 p.m. in the 2nd Floor Community Room

**Agenda Items:**

- **ACTION ITEM:** Council Consideration of a Parade Permit Beginning in the Thunder Basin High School Parking Lot, Crossing Enzi Drive, Continuing East on W Sinclair Street, South on College Drive, West on Slate Street, Crossing Enzi Drive, and Ending at the Thunder Basin High School Football Field, on October 5, 2020, from 4:30 p.m. to 5:30 p.m., Requested by Amy Muzzarelli.
- Zoning Rewrite Discussion – Development Services Director Muzzarelli
- Review the October 6th Council Agenda

### **Upcoming Work Session Topics:**

#### **October 13**

- Quarterly Updates
  - CC Fire Department
  - Gillette Main Street and CC Convention & Visitors Bureau
- Review of FY21 Budget Amendment #1
- Snow Pre-Brief / Mowing Debrief
- Review October 20th Agenda

#### **October 27**

- Swimming Pool Debrief
- Review November 3rd Agenda

#### **November 10**

- Review November 17th Agenda

#### **November 24**

- Review December 1st Agenda

#### **December 8**

- Review December 15th Agenda

#### **December 29**

- Review January 5th Agenda

### **City/County/Town Meeting**

### **Upcoming Council Pre-Meeting Topics**

#### **October 6**

- Pine Beetle Presentation
- Pedestrian Crossing Request Procedure Discussion
- Tobacco Ordinance Age Change Discussion
- Review October 6th Agenda

#### **October 20**

- ECSC Season Update
- Review October 20th Agenda

#### **November 3**

- Review November 3rd Agenda

#### **November 17**

- Review November 17th Agenda

#### **December 1**

- Review December 1st Agenda

#### **December 15**

- Review December 15th Agenda

### **Upcoming Activities**

**October 31** – Gillette Main Street Boo-Fest, 11:00 a.m. – 4:00 p.m., 3rd Street Plaza

**November 3** – General Election

## Agenda Items for October 6, 2020

1. Swearing-in of Ward I City Council Member

(Call to Order)

2. An Ordinance Approving and Authorizing an Amendment to Ordinance 3872 and Associated Villas at Tenth Hole Estates to be Known as the Final PUD Plat, A Resubdivision of Lots 1-13 and Tract A and B, Block 2, Villas at Tenth Hole Estates, to the City of Gillette, Wyoming, Subject to all Planning Requirements.

(Ordinance 2nd Reading - Consent)

3. Council Consideration for the Acceptance of Public Improvements for the Dalbey Park to Gillette College Pathway – Phase 2 Project, Installed by Wyoming Earthmoving Corporation in the Amount of \$497,884.12 (WYDOT TAP Grant and 1% Project).

(New Business – Minute Action)

4. Council Consideration of a Professional Services Agreement for the Gillette Regional Water Supply Project - Phase V District Extensions to Morrison Maierle, Inc, for Design, Bidding, and Construction Phase Services for the Airport Regional Water Line Extension in the Amount of \$587,861.00.

(New Business – Minute Action)

5. An Ordinance to Amend Chapter 14, Section 14-39 of the Gillette City Code to Raise the Legal Age to Buy or Sell Tobacco Products or Electronic Cigarettes from Eighteen to Twenty-One Years of Age.

(New Business – Ordinance 1st Reading)

## News

### Street Closures - 9/23/20 REVISED

#### 3rd Street ~ 5th Street ~ Gurley Avenue ~ Green Avenue ~ Warren Avenue

Post Date: 09/23/2020 4:00 PM



#### Street Closure Map

The City of Gillette announces the following road and lane closures:

#### **3rd Street and Green Avenue - Extension**

3rd Street will be closed from Highway 59 to Gurley Avenue from August 17th through October 18th. Green Avenue will be closed at the intersection of 3rd Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by Penny Power.

#### **5th Street and Green Avenue - Extension**

5th Street will be closed from Highway 59 to Gurley Avenue from September 1st through October 18th. Green Avenue will be closed at the intersection of 5th Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by Penny Power.

#### **Gurley Avenue - Extension**

Gurley Avenue will be closed at the intersection of 5th Street from September 14th through October 18th. The reason for this closure is for installation of a new sanitary sewer main as part of the 2020 Water Main Replacement Project funded by Penny Power.

#### **Warren Avenue - Extension**

Warren Avenue will be closed from 10th Street south to the end of the street from September 23rd through October 2nd. The reason for this closure is for road reconstruction as part of the 2020 Pavement Management Schedule project funded by Penny Power.

#### **EVENTS**

##### **Gillette Avenue**

Gillette Avenue will be closed from 1st Street to 7th Street on September 30th from 4:00 p.m. - 4:30 p.m. for the Campbell County High School Homecoming Parade.

For more information contact Communications Manager Geno Palazzari at (307) 686-5393.

[Return to full list >>](#)



DEPARTMENT OF THE AIR FORCE  
AIR FORCE CIVIL ENGINEER CENTER  
JOINT BASE SAN ANTONIO LACKLAND TEXAS



4 September 2020

AFCEC/CZN  
2261 Hughes Ave., Ste. 133  
JBSA Lackland, TX 78236-9853

SUBJECT: Environmental Impact Statement Public Review; B-21 Main Operating Base 1 (MOB 1) Beddown at Dyess Air Force Base (AFB), Texas or Ellsworth AFB, South Dakota

To Whom It May Concern,

The Air Force is publishing a Notice of Availability (NOA) in the Federal Register that announces the availability of the *Draft Environmental Impact Statement (EIS) for the B-21 MOB 1 Beddown at Dyess AFB, Texas or Ellsworth AFB, South Dakota*. The publication of the NOA on September 25, 2020, begins a 46-day public comment period. The Draft EIS and supporting documents are available on the project website at [www.B21EIS.com](http://www.B21EIS.com). A printed copy of the Draft EIS has also been provided to the following libraries and repositories:

Rapid City Public Library  
610 Quincy Street  
Rapid City, SD 57701

Devereaux Library  
South Dakota School of Mines & Technology  
501 East Saint Joseph Street  
Rapid City, SD 57701

Sturgis Public Library  
1040 Harley-Davidson Way, Suite 101  
Sturgis, SD 57785

Big Horn County Library  
419 North Custer Avenue  
Hardin, MT 59034

Miles City Public Library  
1 South 10th Street  
Miles City, MT 59301

Dickinson Area Public Library  
139 3rd Street West  
Dickinson, ND 58601

Abilene Public Library – Main Library  
202 Cedar Street  
Abilene, TX 79601

Howard County Library  
500 Main Street  
Big Spring, TX 79720

Brownwood Public Library  
600 Carnegie Street  
Brownwood, TX 76801

Fort Sumner Public Library  
235 W. Sumner Avenue  
Fort Sumner, NM 88119

The Air Force plans to hold virtual public hearings on the dates and times listed below. Please visit the project website ([www.B21EIS.com](http://www.B21EIS.com)) for details on registering to participate in the virtual public hearings and to make verbal comments during the hearings.

- Tuesday, October 13, 2020 – 5:30 p.m. to 7:30 p.m. Central Standard Time (CST)
- Thursday, October 15, 2020 – 5:30 p.m. to 7:30 p.m. CST

- Tuesday, October 20, 2020 – 5:30 p.m. to 7:30 p.m. Mountain Standard Time (MST)
- Thursday, October 22, 2020 – 5:30 p.m. to 7:30 p.m. MST

The project website can be used to submit comments on the Draft EIS. Comments may also be submitted by mail to Leidos, ATTN: B-21 EIS, 1456 Woodlawn Way, Gulf Breeze, Florida, 32563. Comments will be accepted at any time during the environmental impact analysis process. However, to ensure that the Air Force has sufficient time to consider public input in the preparation of the Final EIS, comments must be submitted to the website or mailed to the address listed above by November 9, 2020.

Please direct any requests for information or other inquiries to the Dyess AFB Public Affairs, (325) 696-4820, or after hours (325) 268-6554, [7bwpa@us.af.mil](mailto:7bwpa@us.af.mil); or Ellsworth AFB Public Affairs, (605) 385-5056, or after hours (605) 391-7436, [28bw.public.affairs@us.af.mil](mailto:28bw.public.affairs@us.af.mil).

Sincerely

A handwritten signature in black ink that reads "Julianne Turko". The signature is written in a cursive style with a period at the end.

Julianne Turko, Program Manager  
NEPA Division (AFCEC/CZN)



## WYOMING ASSOCIATION OF MUNICIPALITIES

**FOR IMMEDIATE RELEASE**

September 15, 2020

### **WAM Encourages Wyoming Citizens to Support Constitutional Amendment 'A'** *Critical Ballot Measure Will Help Ensure Reliable & Safe Infrastructure Across the Cowboy State*

**Cheyenne, Wyoming** - The Wyoming Association of Municipalities (WAM) President Mayor Scott Dellinger of Mountain View announced today the commencement of a statewide effort by WAM to educate Wyoming citizens about Constitutional Amendment A, a critical ballot measure that will help ensure safe and reliable infrastructure in communities across the state.

Amendment A is a proposed Wyoming Constitutional amendment that will be on the November 3 general election ballot. This question will update the limits on the amount of debt a municipality can incur to maintain and improve local sewer systems. Specifically, it removes sewer system debt limits from the Wyoming Constitution and allows those debt limits to be set in the future by the Legislature, just as is done for other utilities.

The current method was instituted in 1890 during the Wyoming Constitutional Convention when only a handful of towns in Wyoming had any sewer system at all. This antiquated cap severely hinders cities' and towns' ability to fund improvements to municipal sewer systems that now serve a vast majority of the people who live and work in Wyoming.

"This requirement was established 130 years ago, and it needs to be updated to reflect every community's needs in 2020," says President Dellinger. "Amendment A is not a tax question or tax increase. It simply removes the debt limit requirement from the Wyoming Constitution and allows it to be set by the Legislature."

"Voting 'yes' for Amendment A will ensure that our municipalities' sewer systems can continue to invest in much need infrastructure and remain safe for Wyomingites," says WAM Legislative Committee Chairman and Cody Mayor Matt Hall. "Do not leave the ballot blank, a skipped ballot counts as a 'no' vote towards this critical initiative."

The ballot measure is 'revenue neutral' and will not generate any new state spending or debt. It is essentially a 'clean up' measure intended to bring antiquated law up to date.

For more information on this Constitutional Amendment, please contact Justin Schilling at the Wyoming Association of Municipalities at (307) 632-0398. You can also get information on this question at your local town hall.

###

**WEEKLY POTHOLE UPDATE**

**September 25, 2020**

<b>Address</b>	<b>Business</b>	<b>Current Status and Open Date</b>	<b>Recent Action</b>		<b>Next Step If No Action on Part of Owner</b>
2610 S Douglas Hwy	Powder Basin Shopping Center	<b>Open</b> (Open on December 19, 2019)	Sent Final Notice of Violation, August 13, 2020	<b>REPAIRED</b>	<b>REPAIRED</b>
2126 S Douglas Hwy	Papa Murphy's Pizza	<b>Open</b> (Open on May, 28 2020)	Sent Final Notice of Violation, September 9, 2020	<b>Owner to provide temporary repair with schedule and commitment to permantly repair by June 30, 2020.</b>	<b>PROVIDING TEMPORARY REPAIR</b>
2107 S Douglas Hwy	Las Margaritas	<b>Closed</b> (Open on June 11, 2020)	Owner Made Repairs		None
2150 S Doulas Hwy	Hobby Lobby	<b>Open</b> (Open on June 23, 2020)	Contractor provided temporary fix	Filling Potholes temporarily with gravel	<b>Call to owner prior to sending final notice.</b>
2001 S Douglas Hwy	W.M. Grace Property, North of Dairy Queen	<b>Open</b> (Open on August 5, 2020)	Sent initial letter on August 7, 2020	<b>REPAIRED</b>	<b>REPAIRED</b>
2005 S Douglas Hwy	Office Depot	<b>Open</b> (Open on August 5, 2020)	Sent letter on August 7, 2020	<b>REPAIRED</b>	<b>REPAIRED BY NEIGHBOR</b>

**SUCSESSES:** W.M. Grace (North of Dairy Queen) repairing significant potholes on property. Las Margaritas repaired significant potholes on property and is continuing to make repairs in various areas. Access to Office Depot off of Boxelder Road is repaired. Access to Powder Basin Center is repaired. **SUCCESS!!**



Angela Williams <angelaw@gillettewy.gov>

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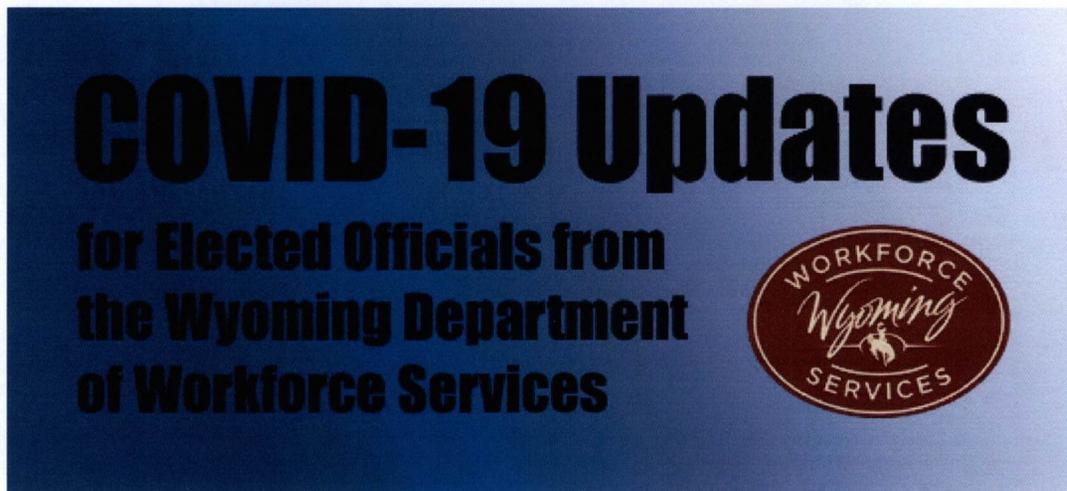
## Sept. 23 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

1 message

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**Wyoming Department of Workforce Services** <Wy.dws@public.govdelivery.com>  
Reply-To: Wy.dws@public.govdelivery.com  
To: angelaw@gillettewy.gov

Wed, Sep 23, 2020 at 10:56 AM



Wednesday, Sept. 23, 2020

Dear Wyoming Elected Officials,

I'd like to take this opportunity to let you know the Department of Workforce Services (DWS) has some exciting opportunities for Wyoming businesses. Our Workforce Development Training Fund (WDTF) oversees several grant programs that are designed to help businesses offset the cost of providing training to their employees.

Providing training to employees often results in those employees feeling more valued, which in turn results in greater achievements and a stronger sense of loyalty. The boost in productivity positively affects the business itself.

One example of a WDTF project is the Free Construction Workforce Training by the UW College of Engineering and Applied Science. Construction businesses can enroll their employees in any of the five online modules offered.

## In the News

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### **Grants available for Wyoming businesses to train employees**

9/21/2020 -- At the end of the day, our businesses are only as strong as the people who make them up. All great companies are made up of great people. Human capital is an important resource for all companies, and businesses must invest and train those employees in order to keep pace with their industry, competition, and the world. The Department of Workforce Services (DWS) recognizes the importance of employee training programs and helps provide training opportunities to Wyoming businesses and

To enroll or learn more about the project, visit [UW's Civil & Architectural Engineering website](#).

The WDTF grants include:

- Business Training Grants -- Teach new skills or retrain current employees
- Pre-Hire grants -- Train potential employees before job placement
- Apprenticeship grants -- Offset on-the-job apprenticeship training costs
- Internship grants -- Structured learning experiences to enhance knowledge and skills

Furthermore, DWS has \$750,000 of additional funding to augment the Internship grants for businesses that are directly addressing the impacts of COVID-19. Businesses exploring internship options that address public health issues or economic relief should contact the WDTF immediately.

For more information about the Workforce Development Training Fund, please [see the press release here](#), visit [trainwyo.org](http://trainwyo.org) or call 307-777-8717.

### **UW & DWS team up to provide innovation**

The University of Wyoming College of Engineering and Applied Science has long been exploring exciting real-world solutions to challenges. Its latest project allows students of any age to work alongside science, technology, engineering, art and math (STEAM) professionals to build nearly anything they can imagine using 3D printers, sewing machines, laser cutters, computer-aided design and 3D modeling software, electronics equipment and woodshop tools. This creative environment is called an [Innovation Wyrkshop Makerspace](#).

The College of Engineering and Applied Science is partnering with DWS to extend this Makerspace opportunity across Wyoming. The college is seeking locations for five mini-makerspaces. To apply for one of these mini-makerspaces, visit [wyrkshop.org/apply](http://wyrkshop.org/apply).

employees.  
[See the release here >>](#)

### **Wyoming unemployment falls to 6.6% in August**

9/22/2020 -- The Research & Planning section of DWS reported today that the state's seasonally adjusted unemployment rate fell from 7.1% in July to 6.6% in August. Wyoming's jobless rate has decreased in each of the past four months, and is currently lower than the U.S. rate of 8.4%.  
[See the release here >>](#)

### **Wyoming begins issuing Lost Wages Assistance (LWA) payments**

9/11/2020 -- DWS has begun issuing payments for the \$300 per week supplemental Lost Wages Assistance (LWA) to qualifying Unemployment Insurance (UI) claimants. LWA payments are funded by the Federal Emergency Management Agency (FEMA). LWA results from a portion of President Trump's Aug. 8 executive order to provide a replacement for the expired Federal Pandemic Unemployment Compensation (FPUC) supplements. Unlike the FPUC, however, the funding for LWA is finite. Eligible claimants may receive LWA payments for the weeks ending August 1 through September 6.  
[See the release here >>](#)

### **FEMA limits LWA program to six weeks**

9/10/2020 -- On September 9, 2020 FEMA informed DWS that the LWA program, which provided an additional \$300 a week to qualified unemployment claimants, will end with benefit week September 5, 2020. DWS is in the final stages of program implementation and payments will be provided to eligible individuals

Students in these makerspaces can express their creativity, solve problems and explore options for future careers, all the while developing actual marketable skills. The Vocational Rehabilitation program at DWS is especially excited for these mini-makerspaces, as they are an opportunity for youths with barriers to employment to train for high-paying, in-demand jobs. Each of the mini-makerspaces will hire students as makerspace team leaders, who will maintain the facilities and work with the program administrators to coordinate activities for the other students.

Our thanks go out to the University of Wyoming and its College of Engineering and Applied Science for this exciting opportunity!

### **Making progress to return to normal**

The bottom line is that COVID-19 has not yet faded from our daily lives, but our state is fighting to return to normal. We reached a peak in Unemployment Insurance (UI) initial claims the week ending April 4 with 6,531, and a peak in continued claims the week ending May 9. Our unemployment rate spiked at 9.6% in April, but all of those figures have fallen steadily since they reached their zeniths.

For the week ending Sept. 12, we had 621 initial claims for UI, and we are down to 10,051 continued claims. Our unemployment rate for August dropped to 6.6%. This is all good news -- for those who have returned to work. We continue to work hard to help the 10,000 Wyoming workers still filing UI claims find employment. We have many resources at the Workforce Centers to help displaced workers find jobs -- resume help, interview coaching, job searches and more. We are reminding clients of these options with Facebook and Twitter posts, messages on the website, press releases and conversations in the Workforce Centers when unemployed individuals come in looking for help.

We will get through this together.

**Robin Sessions Cooley**  
**Director**  
**Wyoming Department of**  
**Workforce Services**

in the coming days.  
[See the release here >>](#)

## **Wyoming applies for Lost Wages Assistance Grant funding**

8/11/2020 -- The State of Wyoming will submit its application to the Federal Emergency Management Agency (FEMA) to receive grant funding through the Lost Wages Supplemental Payment Assistance Program (LWA). The program provides additional benefits to Unemployment Insurance (UI) claimants who meet the LWA eligibility requirements.  
[See the release here >>](#)

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## **Resources**

[DWS Menu of Services](#)

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

[UI Dashboard](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

Visit the DWS COVID-19 Resources Page at  
[WyomingWorkforce.org/COVID19-Resources](https://WyomingWorkforce.org/COVID19-Resources)

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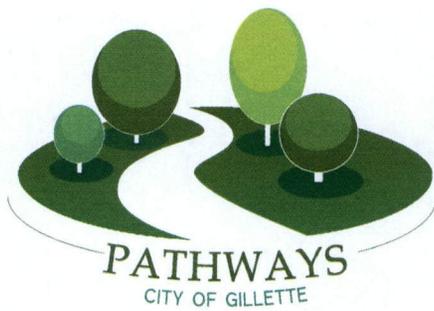


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This email was sent to [angelaw@gillettewy.gov](mailto:angelaw@gillettewy.gov) using GovDelivery Communications Cloud on behalf of: Wyoming Department of Workforce Services · Herschler Building · [122 West 25th Street, 2nd Floor East](#) · Cheyenne, WY 82002 · (307) 777-8650



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**Message from the Director**

By Josh Richardson in lieu of a Director

At this time the Director is still Natalie Buchwald. She has been somewhat inactive due to the time constraints of her present position at Campbell County. Soon we hope to have a general meeting of the Pathway Committee in order to obtain a new director and perform other business. For those that have never attended a committee meeting, I want to offer some information about the committee and then go over plans for the future.

**“The Pathway Committee was started to help promote alternative transportation (mainly pathways) and to build connected paths throughout our community.”**



*Donkey Creek Pathway*

Before this committee was formed the city had a citizen group, the Donkey Creek Pathway committee whose focus was getting off-street pathways - mainly along Donkey Creek. They were successful in getting a gravel path between Enzi Drive and Saunders Blvd. This path still exists but is in need of some upgrades. The current Pathway Committee was started as a subcommittee of Keep Gillette Beautiful, led by city representative Michael Foote in 2014-15. The purpose of this committee was twofold: the citizen committee helped us toward qualifying for and obtaining grants and the City wanted to be sure we were expending funds in areas that the citizens wanted. Mr. Foote has moved on and now is the Manager of Indiana Borough in Pennsylvania. He tells me that he is still working on pathways and has just completed a project which ties his area with some of the surrounding areas.

During those early days, the committee worked on prioritizing our pathways, to guide us toward our grant proposals and also worked on providing maps of our pathway system; both online and on paper. The maps are in place and are available to all who want them. The priority from these meetings was the goal to tie pathways together and to complete the pathway from the Cam-plex to the City. This ambitious plan has guided the city for several years. What is now called the Donkey Creek Pathway is complete from the western city limits to the Energy Capital Sports Complex. We have plans for a possible overpass crossing Boxelder, and continuing to Cam-plex Park by tying to the underpass near the Fire Station # 7 on Garner Lake Road. The bridge will be quite expensive and raises questions whether or not this should be our next grant.



*Energy Capital Sports Complex*

We are now approaching a new and important time period. Our most recent grant deals with preparing a new Pathway Master Plan that will set the projects for the next five to ten years. This project does not only look at pathways within the City but also looks at areas of County development around the City for future projects. We have hired a consultant, Alta Planning + Design using KLJ Engineering as their local arm for this project. This is a firm specializing in the planning, design, engineering, and implementation of bicycle, pedestrian, park, and trail facilities and systems. The committee will meet with the consultant to give guidance on the needs in the coming months. I hope everyone will take part in the development of our new plan.



*Donkey Creek Bridge*



## A HEALTHY TREASURE FOR ALL

By Rachel Conrad,  
CCH Wellness

Visualize this for a moment if you would- The sun is shining. You hear birds singing and laughter from children. The sounds of traffic is distant. You can see blue skies and emerald all around you- butted up against the shadow of nearby homes. There are trees swaying, flecks of gold and light glimmering through the leaves with the breeze and bright daffodils and tulips growing along. You pick up your pace, walking through this oasis of grass, trees and green space, waving at your neighbors as they pass by.



This space isn't a happy dream- and lucky for most in our community it's only minutes away. It's a description of your local pathway system and there is a good possibility it runs right through your neighborhood. If you haven't been taking advantage of the pathways in Gillette- you should!

**“Parks and trails are an asset to a community, providing physical and mental health benefits, as well as direct paths that are away from traffic and make it easier and more affordable to get from home, school, shopping or to work.”**

Parks and trails provide space for free recreation, increased activity for the entire family and health benefits that go far beyond moving our bodies. Here is a list of just a few of the benefits (health and otherwise) of having a community trail system, green belt or pathway. Increased opportunities for physical activity, even in the winter. More time spent on social interaction and a greater connection with the community and nearby neighbors. Safe spaces dedicated to bike riding for both children and adults. A decrease in health risks such as obesity, heart disease, diabetes, some cancers etc. due to increased activity. A decrease in stress, thanks to time spent outdoors with nature. Less money spent on fuel and a reduction in air pollution (because of walking or riding a bike). Increased overall property values. Finally, preservation of green spaces or historical areas in city locations.

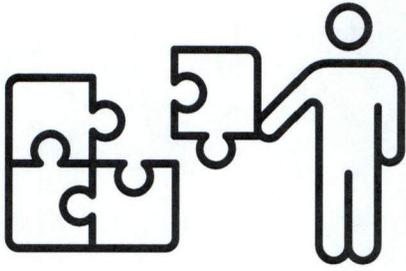
There are so many more! I encourage you to take a trip along one of your local pathways. My local favorite runs from the Gillette College Technical center up West 4-J. Thanks to the local pathways, I can leave from my front door and enjoy my jog away from traffic. I run through a park and usually, I see water running through a creek, deer or antelope and I get a friendly wave from someone I call “neighbor”.



**“I can say that I am happier, healthier and safer, thanks to the gift of our local pathways!”**

To see an interactive map, including information on our local pathways and parks, visit

<https://ccgiscoop.maps.arcgis.com>



## PROJECTS & NEW CONNECTIONS

By: City Staff Involved with Pathway Development

Since the last meeting of the Pathway Committee, many things have been taken place. Most can remember that we went through an exercise to arrive at the priorities of how to connect our existing pathways and what needed to be done with the existing ones. The first priority was a pathway between the Cam-Plex and Gillette College and city staff has been working on this connection. This month the grand opening of the Donkey Creek Pathway between Dalbey Park and Gillette College will take place, completing a continuous path from the western city limits into the Energy Capital Sports Complex.



*Avenues of Art*

Since the goal was so large, we had to break the project down into several smaller projects. The first project was to add the path from Butler Spaeth to Miranda Avenue, and from the Sinclair Street intersection with Garner Lake Road to the trail in the Energy Capital Sports Complex. The second project was done mainly in Dalbey Park with the installation of the boardwalk, ADA connections with Highway 59, and what is being called the McManamen Trail, as well as reconstruction of the path under Highway 59 to provide proper clearance. The third project is what is now opening. With this connection, the trail is now 7.5 miles long.



*McManamen Trail*

Other improvements have been taking place. This spring we completed a project to improve the crossing at the continuous right at 4-J and West 4-J. We also scheduled a rebuild of the path on Force Road near Doud Drive which should be completed next summer. We also have another leg of the Gillette College to Dalbey Park under construction from the college bridge to College Park Court.

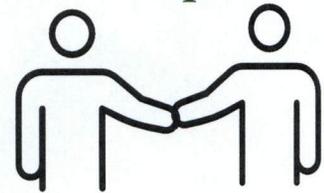


*Donkey Creek Pathway*

The next funded project is called the Donkey Creek Connections path. This project (scheduled for next year) will tie into the Donkey Creek Pathway just east of Westwood High School and go across Donkey Creek to the existing path in College Park. The path will start up again at College Park Circle and travel to the walkway just south of the new dorms (that also goes to the Pronghorn Center), continuing south to the Campbell County Recreation Center and, if cost permits, extend across Shoshone Avenue.

Many other paths now have a preliminary design. Due to the age of the current Parks & Pathways Master Plan and needing a clear document of priorities in place, we applied for a grant to redo this Master Plan concentrating on pathways and trails. Alta Planning + Design has been retained to assist with this plan with KLJ Engineering as our local representative. The Pathway Committee will be meeting to discuss items with this consultant concerning pathways, including going over standards for the document.

**“The plan will include paths and trails outside the city limits and we hope to get input from Campbell County as to their plans.”**



A publication of the Gillette Pathway Committee

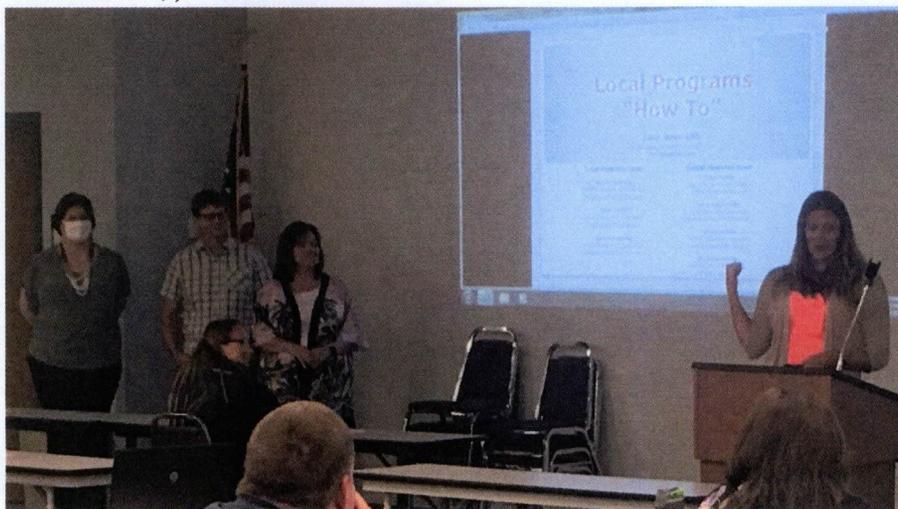


# WHO IS FUNDING OUR PROJECTS?

By: Sara Janes Ellis

For many years, the City of Gillette has worked with the Wyoming Department of Transportation to make the city more accessible for bicycles, pedestrians, and individuals with disabilities. Through the federally-funded Transportation Alternatives Program (TAP), the city has been awarded seven projects over the last eight years totaling nearly \$2M. Projects have ranged from multi-use pathways, sidewalks, and lighting to comprehensive planning efforts.

*Pictured: Leanna Humble, David Heard, Janelle Leonard*



One reason for the city's success is because of the input of its citizens. In order for Gillette to be eligible for TAP funding, it is required to have a planning document in place that includes a prioritized list of non-motorized projects.

**“Many of those projects come from the minds of Gillette’s residents.”**



One of the city's current TAP projects is to complete a planning document to identify and prioritize Americans with Disabilities Act (ADA) upgrades to pedestrian facilities. ADA improvements are the highest priority of TAP. According to Sara Janes-Ellis, WYDOT's Local Government Coordinator, WYDOT stands behind this prioritization and says, "Mobility should be a right, not a privilege."



WYDOT looks forward to site visits in Gillette as well as seeing the finished product when projects are completed. The city staff is responsive to requests during projects and has a history of completing projects in a timely manner.

**“In many respects, the city is an example of best practices for the TAP program.”**

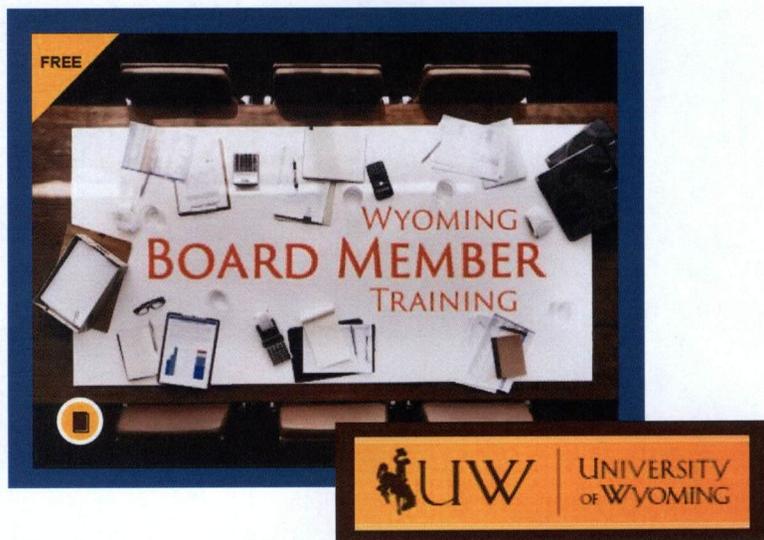
**Keep it up, City of Gillette!  
We are proud of you!**



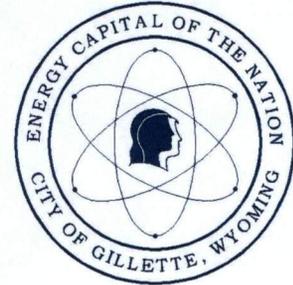
# 2020 Advisory Board Fall Training

\* Due to current restrictions, Board Training is being offered online through UW Extension and can be done at the participants convenience.

Instructions attached or enroll at  
<https://extension.catalog.instructure.com/courses/cdebt-100>



**THIS TRAINING IS FOR:**  
**Appointed Board members**  
**Non-profit Board members**  
**Organizational Directors**



Questions can be  
directed to:

**Angela Williams**  
City Administration  
307-686-5203 or email  
[angelaw@gillettewy.gov](mailto:angelaw@gillettewy.gov)

Or

**Sandra Beeman**  
County Commissioners  
Office  
307-682-7283 or email  
[sdb01@ccgov.net](mailto:sdb01@ccgov.net)

# Wyoming Board Member Training – Instructions

1. Go to the following website to enroll in the online self-paced Wyoming Board Member Training course: <https://extension.catalog.instructure.com/courses/cdebt-100>
2. Click on the **ENROLL** button



This is the on-line training for Wyoming's county-appointed board members. This online training program was designed to complement the County-Appointed Board Member Handbook and provides a basic introduction for serving as a county board member.

3. Create an account to Enroll in the Course

Fill in Fields: Full Name, Email & County

Check the box next to "I agree to the Acceptable Use Policy and acknowledge the Privacy Policy."

Check the box next to "I'm not a robot"

Click on the **Enroll in Course** button

**Wyoming Board Member Training**  
Self-paced Course  
Already have an account? [Sign in here](#)

**Full Name**  
Sandra Beeman

**Email**  
sbeeman@ccgov.net

**County**  
Campbell

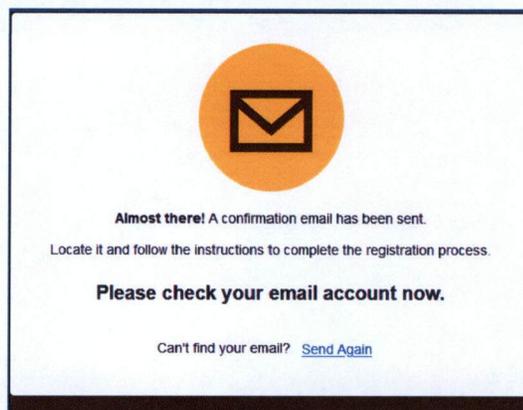
I agree to the [Acceptable Use Policy](#) and acknowledge the [Privacy Policy](#).

I'm not a robot

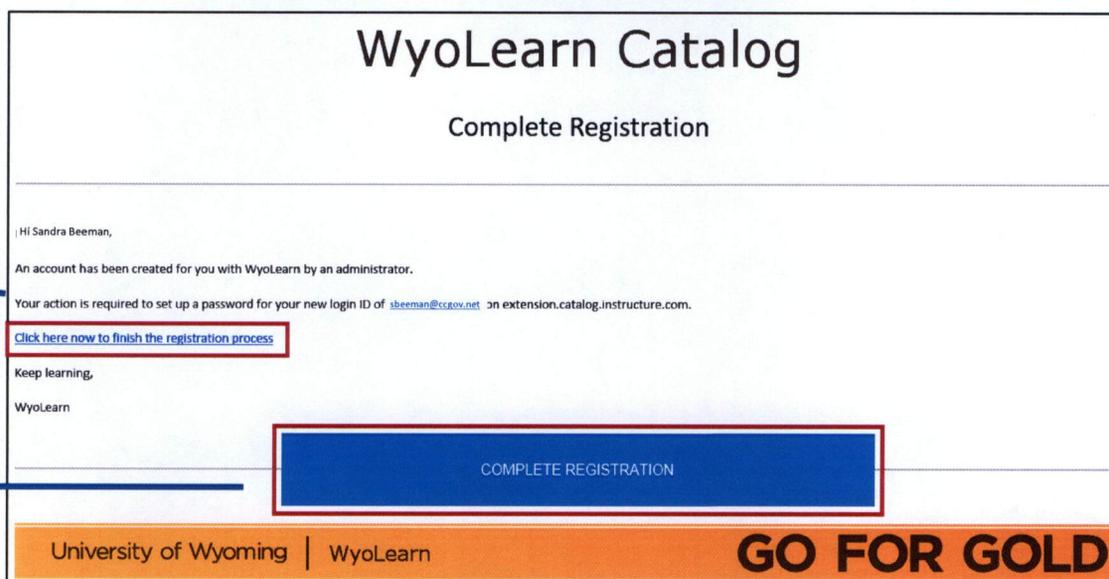
reCAPTCHA  
Privacy - Terms

**Enroll in Course**

4. You will receive two emails from [notifications@infrastructure.com](mailto:notifications@infrastructure.com). A confirmation email with the Subject: *Please confirm your email address – WyoLearn* and an enrollment email with the Subject: *You are Enrolled: Wyoming Board Member Training*. Go to the confirmation email to complete the registration process; an example of the email is pictured below.

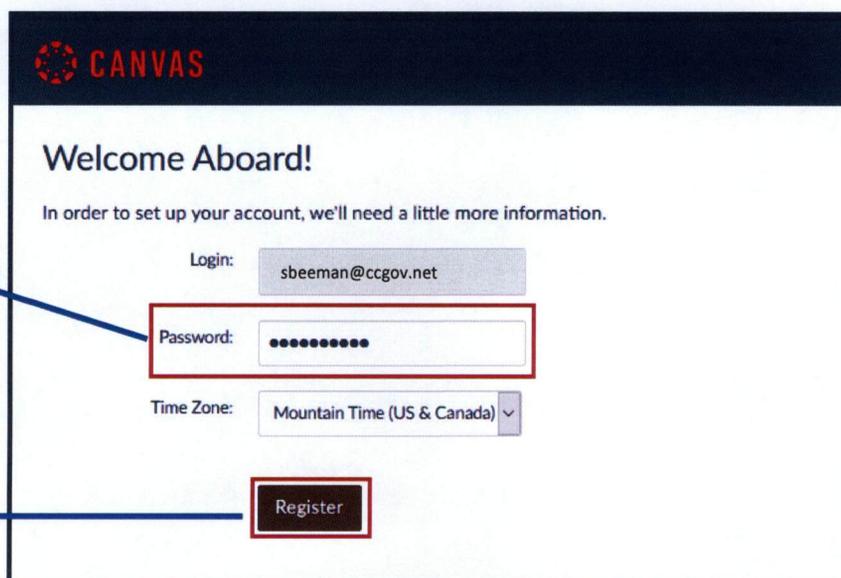


In the confirmation email, click on either of the two links to finish the registration process.



5. To set-up your account, you will need to create a password. After a password is entered, click on the Register button.

Create a password (password requirements are not specified, so any password should work). Click on the Register button.



- After registration, you are directed to the course Dashboard. Click on the **Begin Course** button to go to the Wyoming Board Member Training.



- Read the Wyoming Board Member Training introduction and then click on **Modules** to get started.

8. In the **Modules**, there are six (6) sections that must be completed to obtain the course certificate.
- |  |                                      |
|--|--------------------------------------|
| Section 1 – Basic Roles and Responsibilities | Section 4 – Board Communications     |
| Section 2 – Basic Roles and Responsibilities | Section 5 – Parliamentary Procedures |
| Section 3 – Effective Meetings               | Section 6 – Open Meeting Law         |

Once a section is complete, you will see a green checkmark ✓ next to the Complete One Item and Quiz for Section. If you do not receive 100% on a quiz, you will see a red circle with a line through it ⊖. To retake a quiz, click on Modules and select the quiz heading, for example Quiz for Section 2 and Video. Then click on the brown **Take the Quiz Again** button.

The screenshot shows the 'Modules' page for 'CDE\_BT-100'. The left sidebar contains navigation links: Home, Account, Dashboard, Courses, Calendar, Inbox, and Help. The main content area lists six sections, each with a 'Complete One Item' button and a status indicator (checkmark or red circle with a slash).

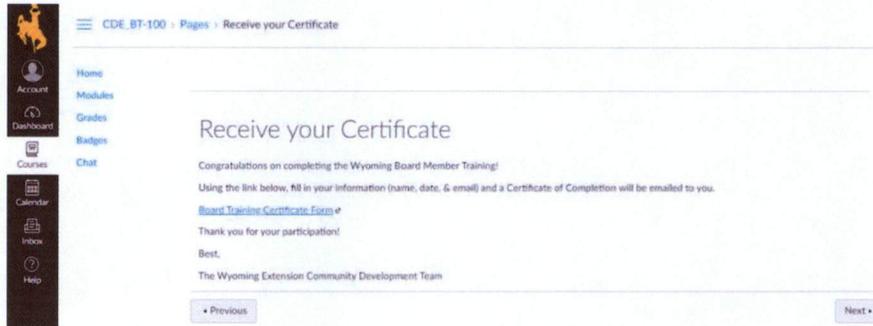
- Basic Roles and Responsibilities (Section 1)**: Complete One Item ✓. Includes Summary, Video 1, and Quiz for Section 1 and Video 1 (4 pts | Scored at least 4.0).
- Basic Roles and Responsibilities (Section 2)**: Complete One Item ⊖. Includes Summary, Video 2, and Quiz for Section 2 and Video 2 (7 pts | Score at least 7.0).
- Effective Meetings (Section 3)**: Complete One Item ✓. Includes Summary, Wyoming Open Meetings Act, Description of Video 3, Video 3, and Quiz for Section 3 and Video 3 (16 pts | Scored at least 16.0).
- Open Meeting Law (Section 6)**: Complete One Item ✓. Includes Summary, Video 8, and Quiz for Section 6 and Video 8 (5 pts | Scored at least 5.0).
- Board Communications (Section 4)**: Complete One Item ✓. Includes Summary, Examples of Good Meeting Ground Rules, Video 4, Video 5, and Quiz for Section 4 and Videos 4 and 5 (6 pts | Scored at least 6.0).
- Parliamentary Procedure (Section 5)**: Complete One Item ✓. Includes Summary, Video 6, Video 7, and Quiz for Section 5 and Video 6 and 7 (10 pts | Scored at least 10.0).

At the bottom, there is a 'Certificate of Completion' section, available once all modules are completed, with a 'Receive your Certificate' button. Prerequisites are listed as: Basic Roles and Responsibilities (Section 1), Basic Roles and Responsibilities (Section 2), Board Communications (Section 4), Effective Meetings (Section 3), Parliamentary Procedure (Section 5), Open Meeting Law (Section 6).

Callouts on the right side of the screenshot:

- A box pointing to the 'Complete One Item ✓' for Section 1 says: **Section Complete ✓**
- A box pointing to the 'Complete One Item ⊖' for Section 2 says: **Section Not Complete ⊖**  
**You will need to retake quiz**

9. After all the sections are completed, your Certificate of Completion will be made available:
  - A) Use the link for the **Board Training Certificate Form** to email your certificate and
  - B) The Certificate of Completion will also be sent to your email.
  
- A. After Section 6, you will be directed to the Certificate of Completion where you can use the link to fill out the **Board Training Certificate Form** to email your certificate to receive credit:
  - City of Gillette Advisory Boards – Angela Williams, [angelaw@gillettewy.gov](mailto:angelaw@gillettewy.gov)
  - County Boards – Sandra Beeman, [sbeeman@ccgov.net](mailto:sbeeman@ccgov.net)



Fill in fields and click on **Submit** button:

**Name**  
(how you would like your name printed on the certificate)

**Email Address**  
(who you would like to email your certificate to)

**Today's Date**

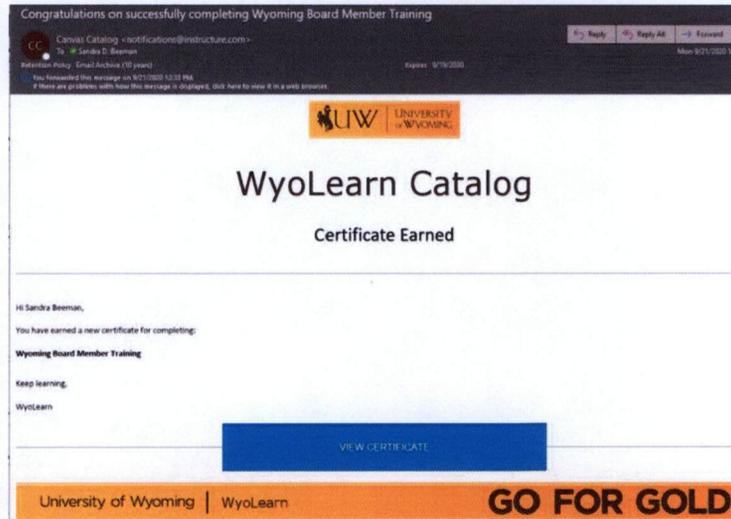
Click on the link **Submit another response** if you would like to email it to another individual



Example of Certificate of Completion that will be emailed by completing the form.



- B. You will also receive an email from Canvas Catalog [notifications@instructure.com](mailto:notifications@instructure.com) with the Subject: Congratulations on successfully completing Wyoming Board Member Training



Example of Certificate of Completion that will be emailed to you when completing the board training. (Yes, you will receive a different certificate than the one that is emailed to Sandra or Angela.)



10. If you have any questions, please contact:

**City of Gillette - Administration**

Angela Williams  
(307) 686-5203  
[angelaw@gillettewy.gov](mailto:angelaw@gillettewy.gov)

**Campbell County – Office of Commissioners**

Sandra Beeman  
(307) 682-7283  
[sbeeman@ccgov.net](mailto:sbeeman@ccgov.net)

# Kris Jones' Retirement Party

Please join us to say goodbye to Kris Jones & congratulate her on her retirement on October 2 from 2 p.m – 4 p.m. in Customer Service.



HAPPY DAYS  
ARE HERE AT LAST  
THE DAYS OF  
NINE TO FIVE  
ARE PAST  
I'VE WORKED  
ALL MY LIFE AND  
PAID MY DUES  
NOW I'LL DO JUST WHAT  
I CHOOSE!



SEVEN DAY WEEKEND  
TAKE IT EASY  
ENJOY YOURSELF  
GOOD LUCK  
**HAPPY**  
RETIREMENT  
PUT YOUR FEET UP  
UNWIND  
AFTERNOON NAPS  
LAZY DAYS  
TIME FOR HOBBIES  
**LIFE BEGINS**  
A NEW ADVENTURE