



# CITY OF GILLETTE

## Administration

201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5203 • Fax 307.686.1593  
www.gillettewy.gov

### MEMORANDUM

TO: Mayor and Members of the City Council  
FROM: Patrick G. Davidson, City Administrator  
RE: General Information  
DATE: October 2, 2020

The following meetings are scheduled for the week of **October 3 – October 9, 2020**

#### **Tuesday, October 6<sup>th</sup>**

##### **6:00 p.m. City Council Pre-Meeting, Agenda Attached**

- Pine Beetle Presentation – Public Works Director Wilde
- Pedestrian Crossing Request Procedure Discussion – Development Services Director Muzzarelli
- Tobacco Age Change Ordinance Discussion – City Attorney Reyes
- Review October 6, 2020 Council Agenda
- Executive Session
- City Hall – 3<sup>rd</sup> Floor Conference Room
- Dinner Served at 5:30 p.m.

##### **7:00 p.m. City Council Meeting**

City Hall – Council Chambers

1. **City Administrator Davidson** will be **out of the office October 8-9**, **Finance Director Henderson** will serve as **Acting City Administrator** in his absence.
2. Attached please find the **current monthly calendar** for **October 2020**.
3. Attached please find a **news release** regarding **Governor and Health Officer Loosen Restrictions on Restaurants and Keep Public Safe** dated **September 29, 2020** provided by the **Office of Governor Mark Gordon**.
4. Attached please find a **news release** regarding **Welcome to FlashVote** dated **October 1, 2020** provided by **Communications Manager Palazzari**.
5. Attached please find an **Economic Summary: 2Q2020** dated **September 2020** provided by the **State of Wyoming Department of Administration & Information**.
6. Attached please find a **weekly pothole update** dated **October 2, 2020** provided by **Development Services Director Muzzarelli**.
7. Attached please find **Covid-19 Updates for Elected Officials** dated **September 30, 2020** provided by **Wyoming Workforce Services**.

PGD/adw



# CITY OF GILLETTE

Finance Department - City Clerk Division  
Cindy Staskiewicz, City Clerk  
201 E. 5th Street • Gillette, Wyoming 82716  
Phone 307.686.5210 • Fax 307.686.4081  
clerk@gillettewy.gov

**Pre-Meeting – 6:00 p.m.  
City Hall – 2nd Floor Community Room  
Tuesday, October 6, 2020  
Dinner Served at 5:30 p.m.**

## **Pre-Meeting Topic(s):**

- Pine Beetle Presentation – Public Works Director Wilde
- Pedestrian Crossing Request Procedure Discussion – Development Services Director Muzzarelli
- Tobacco Age Change Ordinance Discussion – City Attorney Reyes
- Review October 6th Council Agenda

# OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6 <b>City Council Pre-Meeting - 6PM - 2nd FL</b> Pine Beetle Presentation Pedestrian Crossing Request Procedures Tobacco Age Change Ordinance Discussion	7	8	9	10
11	12 	13 <b>City Council Work Session, 6PM- 2nd FL</b> Quarterly Updates- CC Fire Department and Gillette Main Street Review of FY 21 Budget Amendment #1 Snow Pre-Brief / Mowing Debrief <b>City Council Meeting, 7PM, Council Chambers</b>  Employee Flu Vaccine Clinic 7-10AM - City West Breakroom	14 Employee Flu Vaccine Clinic 3-6PM - 2nd FL Community Room	15	16 GARF Candlelight Vigil 6PM - Council Chambers	17
18	19	20 <b>City Council Pre-Meeting - 6PM - 2nd FL</b> Energy Capital Sports Complex Update	21	22	23	24
25	26	27 <b>City Council Work Session - 6PM - 2nd FL</b> Swimming Pool De-Brief	28	29	30	31 Happy Halloween  Gillette Main Street Boo Fest 9AM-5PM - 3rd Street Plaza

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## Governor and Health Officer Loosen Restrictions on Restaurants and Keep Public Safe

Governor of Wyoming sent this bulletin at 09/29/2020 03:34 PM MDT



Having trouble viewing this email? [View it as a Web page.](#)

 SHARE

FOR IMMEDIATE RELEASE

September 29, 2020

CONTACT: Michael Pearlman, Communications Director

michael.pearlman@wyo.gov

### **Governor and Health Officer Loosen Restrictions on Restaurants and Keep Public Safe**

CHEYENNE, Wyo. – Governor Mark Gordon has worked with the Wyoming Department of Health to ease restrictions on restaurants in the state while continuing efforts to keep the public safe. This comes in new public health orders.

The changes to Health Order No. 1 no longer require restaurants to space out seating in booths and increases the permitted number of persons at a table from 6 to 8 persons. Larger tables are permitted for members of the same household. This increase in the number of persons per table also applies to indoor and outdoor gatherings listed in Order No. 2. Outdoor seating is still encouraged.

“Even in the face of a rising number of active cases, we recognize that the restaurant industry has faced challenges throughout this pandemic,” Governor Gordon said. “Nevertheless, they have really responded to ensure the safety of their customers. These are important steps that will help our restaurants recover and safely welcome more customers throughout the fall and winter.”

The updated health orders reflect Wyoming Department of Health (WDH) data that shows that sit-down dining in restaurants has not significantly contributed to the spread of COVID-19 throughout the state. The Governor expressed his desire to take an incremental approach to ensure restaurants can adjust to the coming cool weather months when outdoor dining may not be possible.

The success of procedures implemented by K-12 schools across the state, including social distancing and mask usage, have continued to be effective in preventing widespread outbreaks. As a result, updated guidance issued to school districts will no longer require quarantine of close contacts if both the infected individual and those in contact with them were wearing face masks. This change in guidance is specific to schools at this time.

With COVID-19 cases rising statewide and data showing the effectiveness of mask usage in limiting outbreaks in schools, the Governor and the WDH continue to strongly recommend the use of masks in public settings where it is not possible or reasonable to stay physically apart. The WDH also continues to stress the importance of staying home when ill.

“These are the times when we need all Wyomingites to step up to help us resume the progress we made earlier this summer,” the Governor continued. “This current trend is concerning and I hope Wyoming will show her determination.”

Wyoming is also in the process of updating its statewide guidance consistent with federal regulations that permit indoor visitation at nursing homes and assisted living facilities. That guidance will be published later this week.

Over the past 14 days, Wyoming has averaged approximately 79 new cases per day, and the percent of COVID-19 tests with a positive result is 5.1 percent.

As of September 29, Wyoming has recorded 4,948 lab-confirmed positive cases of COVID-19, 873 probable cases and 50 deaths. More than 164,000 tests have been completed by the Wyoming Public Health Laboratory and commercial reference laboratories.

The updated health orders take effect October 1. They are attached and can be found on [Wyoming's COVID-19 website](#).

-END-

- [Thirteenth Continuation Order 1.pdf](#)
- [Thirteenth Continuation Order 2.pdf](#)
- [Thirteenth Continuation Order 3.pdf](#)



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## News

### Welcome to FlashVote

#### Do you have one minute to help make Gillette and Campbell County better?

**Post Date:** 10/01/2020 9:00 AM

The City of Gillette and Campbell County Government have recently partnered with [FlashVote](#), a cutting-edge survey provider that will collect timely resident feedback on current local topics of concern. If you can spare a minute or so a month to give feedback to the City of Gillette and Campbell County, [sign up here](#). [FlashVote](#) will help our leaders hear from residents more frequently about an array of topics. FlashVote ensures that residents are surveyed on topics that pertain to their area.

With [FlashVote](#), residents sign up to receive surveys of no more than five questions that take about a minute or two to complete. Because of the ease of the survey, [FlashVote](#) gives residents who typically don't interact with local government a greater opportunity to provide feedback.

You decide how to interact with FlashVote by choosing email, text and voice options. You provide anonymous inputs and decide what information about yourself and your activities that other users can see. You decide how much (or how little) to participate but the more input you give, the more you make your voice heard and help make your community better.

Make your voice heard! Make your opinion count! [Sign up today!](#)

For more information, contact Communications Manager Geno Palazzari at (307) 686-5393.

[Return to full list >>](#)



# Economic Summary: 2Q2020



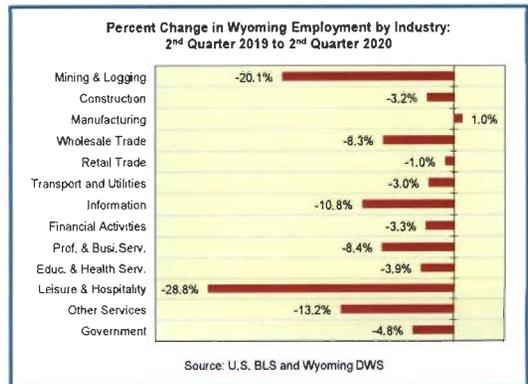
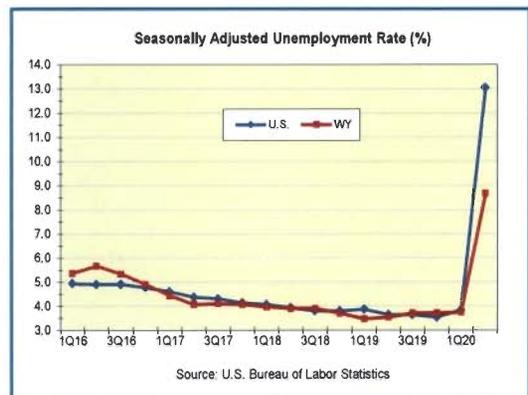
## Current Global and U.S. Economy

The COVID-19 pandemic has devastated the global economy by inducing historic supply and demand shocks. As most countries imposed various lockdown measures to fight the spread of the virus, the sudden and sharp recession resulted in massive business closures and job losses. However, Moody's Analytics expects that the worst effect of the pandemic occurred in the second quarter of 2020. Since then, the global economy has begun the long road to recovery, aided by aggressive fiscal and monetary stimulus. The global real GDP is projected to decline 4.5 percent year-over-year in 2020, compared to the 1.8 percent contraction in 2009. This uncertain recovery may take years to unwind, but support from governments and central banks will be critical to determine the speed of the rebound once the virus is contained. Interest rates are expected to remain rock bottom for the coming years and the odds of a policy error by a major central bank are likely low. However, the outlook is still on the downside due to threat of further waves of infections in a number of countries and upsurge in bankruptcies, particularly among small businesses, according to Moody's Analytics.

The U.S. recovery appears to be reaching a plateau. After rallying early in the summer, the economy has since been slowing down amid the end of Federal stimulus and the resurgence of the virus in some places. Through August, payroll employment has recovered approximately half of the jobs lost in March and April, while the unemployment rate has fallen to 8.4 percent, still much higher than the pre-COVID rate of 3.5 percent. The improvement in manufacturing is broadening. Construction spending, the resurgent automotive industry, and housing market are also supporting the recovery.

## Employment

After the severe downturn in 2015 and 2016, Wyoming's economy rebounded with a year of strong growth from the fourth quarter of 2018 to the fourth quarter of 2019. However, the recovery slowed down in the first quarter of 2020. During the peak effect of the pandemic in the second quarter, total employment decreased 8.9 percent (or 25,890 jobs) compared to one year earlier, while the job decline rate for the U.S. was 11.3 percent. The state's unemployment rate increased dramatically to 8.9 percent, the highest since the first quarter of 1987. Job declines occurred in nearly all industrial sectors where the leisure & hospitality industry (mostly restaurant & lodging) lost the largest number of jobs (-10,700). The state's pivotal industry, mining (including oil & gas extraction) also lost about one-fifth of its employees as a result of plunging oil and natural gas prices due to falling energy demand from the restrictions on business and travel. Manufacturing was the only industry that showed little effect from the COVID-19 pandemic, and the employment increased slightly in a year-over-year comparison.



## Personal Income and Earnings

Wyoming's total personal income grew 7.7 percent in the second quarter of 2020 from the previous year, fastest since the first quarter of 2018. U.S. personal income increased 10.4 percent during the same period. Personal income is the income received by all residents from all sources. It is the sum of wage & salary and proprietors' earnings; property income (dividends, interest, and rent); and personal transfer receipts such as Social Security Income, Medicare and Medicaid benefits, veterans benefits, and other income benefits and assistance. Total earnings in the state shrunk 5.5 percent annually in the quarter, while transfer receipts increased 80.2 percent, attributed to the economic impact payment to individuals from the CARES Act. Earnings in most sectors experienced contractions from a year ago, led by leisure & hospitality service (-26.8%) and followed by the mining industry (-18.6%), due to impact of the pandemic.

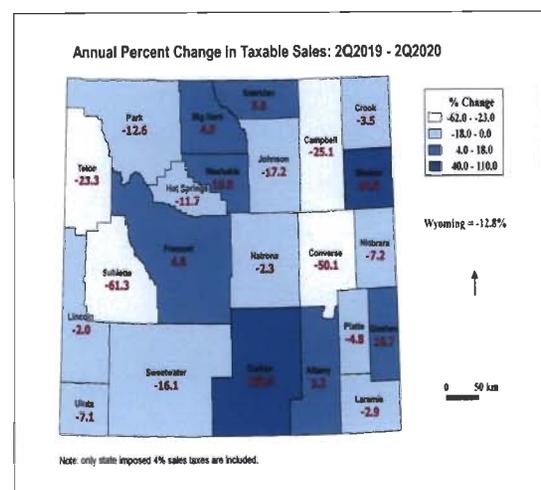
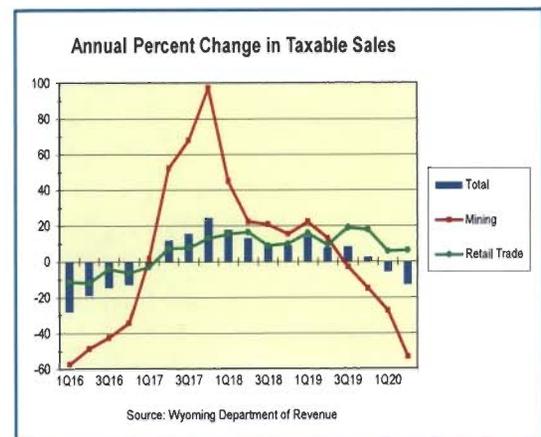
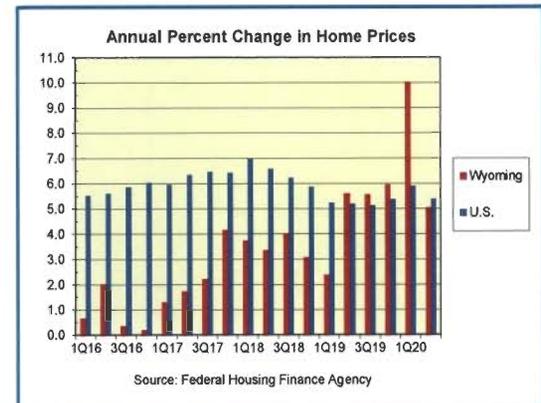
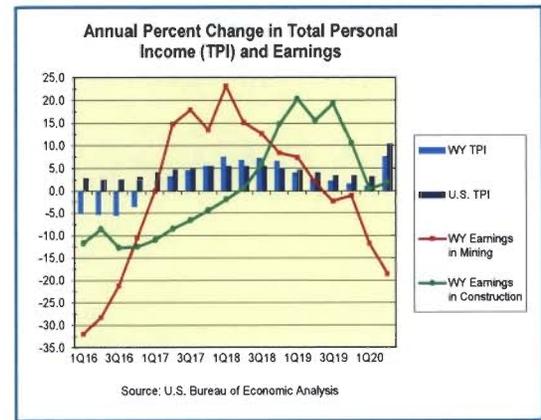
## Housing

The statewide single-family home price increased 5.0 percent in the second quarter of 2020 from one year ago, slower than the previous quarter. The national average price appreciation also slowed down to 5.4 percent during the same period. In Wyoming, single-family building permits for new privately-owned residential construction in the second quarter of 2020 were 7.9 percent lower than the previous year level. Both mortgage delinquency rates and foreclosure rates in June were higher than last year, according to CoreLogic.

The U.S. housing market has outperformed previous expectations and remained much more resilient than the labor market. The CARES Act and the Fed's expansionary monetary policy actions are key contributors to this resilience. The 30-year fixed mortgage rate hit a new all-time low, decreasing costs associated with buying a home and increasing housing demand. However, the resilient housing market could change direction as foreclosure proceedings return and more foreclosed properties enter the market. House prices may still weaken albeit the scale is expected to be substantially less than during the Great Recession.

## Taxable Sales

Based on sales and use tax collections, total taxable sales in the state shrunk 12.8 percent to \$4.1 billion in the second quarter of 2020. Decreases occurred in most economic sectors. The mining industry (including oil & gas extraction) contracted substantially, at -53.0 percent, due to declining sales of equipment, supplies, and services from energy exploration and production activity, and this was the largest year-over-year drop since the first quarter of 2016 – middle of the previous downturn. The leisure & hospitality industry declined 34.6 percent. Manufacturing, and financial activities (mostly automotive, machinery and equipment rental & leasing) also experienced a year-over-year contraction of around 20.0 percent, respectively. The retail trade industry, the largest in terms of sales tax contribution, grew 6.5 percent. However, this increase was mostly attributed to the increasing amount of submission from remote sellers, which is a result of



a new legislation on collections of sales tax by marketplace facilitators. The utilities industry showed an increase of 12.1 percent over the year.

Across the state, 15 out of 23 counties experienced decreases in taxable sales in a year over year comparison, led by Sublette's -61.3 percent, followed by the -50.1 percent in Converse. However, Carbon county experienced the largest growth of 108.6 percent, mostly reflecting a boost in activities of a wind power project.

**Tourism**

The number of recreational visitations to Yellowstone National Park reached 619,816 in the second quarter of 2020, down 51.0 percent from the previous year, while 591,945 visits in Grand Teton National Park showed a decrease of 38.5 percent. The complete closure of these two national parks in late March through early May as a result of mitigation measure in managing the COVID-19 outbreak, was the main factor for the visitation change.

Lodging sales for the second quarter were 53.6 percent lower than a year ago in Teton County, and were down 49.6 percent for the state as a whole. In general, the primary drivers for the fluctuation in lodging sales are visitations to the national parks and mineral activities in the state, but the sales change in Teton County's winter season is mostly driven by ski activities.

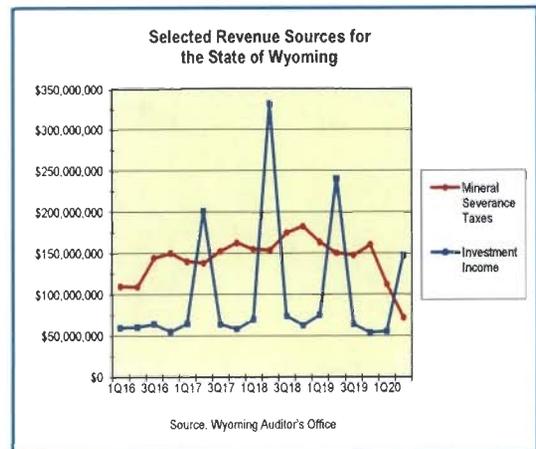
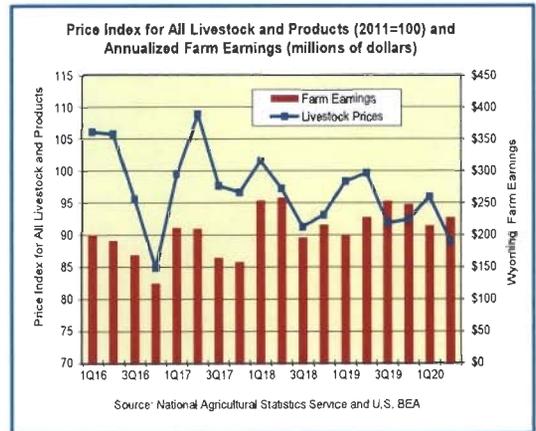
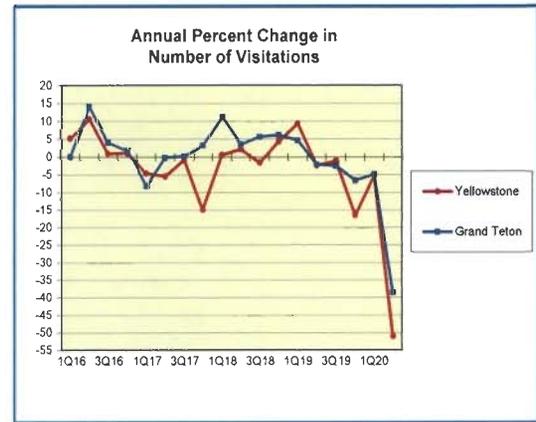
**Agriculture**

The index of prices received by farmers for all U.S. livestock and products was considerably lower in the second quarter of 2020, down 7.3 percent compared to the previous quarter, and down 10.7 percent from a year ago. In 2016, farm earnings in Wyoming experienced a significant downward trend amid strong supply and weak global demand for beef products, but they have since somewhat stabilized.

According to the Federal Reserve Bank of Kansas City, the effects of the COVID-19 pandemic added pressure to the agricultural economy in the second quarter and weighed on farm finances in its Tenth District, which includes Wyoming. Weak market conditions for key agricultural commodities limited profit opportunities. Lower farm revenues also put downward pressure on liquidity among farm borrowers.

**Revenue**

The amount of investment income distributed to the state general fund, including income from the Permanent Wyoming Mineral Trust Fund and state agency pooled income accounts, reached \$147.4 million in the second quarter of 2020, which was 38.6 percent lower the amount recorded a year ago. The huge boosts in the second quarters were due to the net realized capital gains being distributed at the end of each fiscal year, which ends on June 30. The \$72.2 million in mineral severance taxes generated in the second quarter of 2020 was substantially lower than the previous quarter or the previous year, and it was the smallest since the second quarter of 2002.



**WEEKLY POTHOLE UPDATE  
OCTOBER 2, 2020**

<b>Address</b>	<b>Business</b>	<b>Current Status and Open Date</b>	<b>Recent Action</b>		<b>Next Step If No Action on Part of Owner</b>
2610 S Douglas Hwy	Powder Basin Shopping Center	<b>Open</b> (Open on December 19, 2019)	Sent Final Notice of Violation, August 13, 2020	<b>REPAIRED</b>	<b>REPAIRED</b>
2126 S Douglas Hwy	Papa Murphy's Pizza	<b>Open</b> (Open on May, 28 2020)	Sent Final Notice of Violation, September 9, 2020	<b>Owner to provide temporary repair with schedule and commitment to permantly repair by June 30, 2020.</b>	<b>PROVIDING TEMPORARY REPAIR BY OCTOBER 9, 2020</b>
2107 S Douglas Hwy	Las Margaritas	<b>Closed</b> (Open on June 11, 2020)	Owner Made Repairs		None
2150 S Douglas Hwy	Hobby Lobby	<b>Open</b> (Open on June 23, 2020)	Contractor provided temporary fix	Filling Potholes temporarily with gravel	<b>Call to owner prior to sending final notice.</b>
2001 S Douglas Hwy	W.M. Grace Property, North of Dairy Queen	<b>Open</b> (Open on August 5, 2020)	Sent initial letter on August 7, 2020	<b>REPAIRED</b>	<b>REPAIRED</b>
2005 S Douglas Hwy	Office Depot	<b>Open</b> (Open on August 5, 2020)	Sent letter on August 7, 2020	<b>REPAIRED</b>	<b>REPAIRED BY NEIGHBOR</b>

**SUCSESSES:** W.M. Grace (North of Dairy Queen) repairing significant potholes on property. Las Margaritas repaired significant potholes on property and is continuing to make repairs in various areas. Access to Office Depot off of Boxelder Road is repaired. Access to Powder Basin Center is repaired. **SUCCESS!!**



Angela Williams <angelaw@gillettewy.gov>

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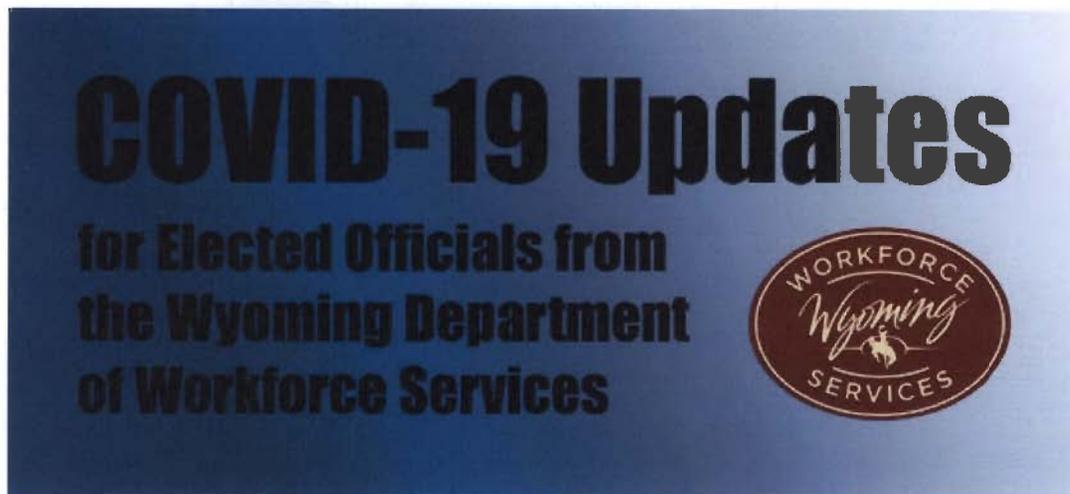
## Sept. 30 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

1 message

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**Wyoming Department of Workforce Services** <Wy.dws@public.govdelivery.com>  
Reply-To: Wy.dws@public.govdelivery.com  
To: angelaw@gillettewy.gov

Wed, Sep 30, 2020 at 2:46 PM



Wednesday, Sept. 30, 2020

Dear Wyoming Elected Officials,

During the COVID-19 pandemic, several federal programs have been created to augment the regular Unemployment Insurance (UI) benefits those who have lost their jobs through no fault of their own can receive. As the state workforce agency, the Wyoming Department of Workforce Services (DWS) has been tasked with administering those funds.

The latest program, Lost Wages Assistance (LWA), resulted from an executive order signed by President Trump on Aug. 8. LWA allowed an additional \$300 per week payment to UI claimants who had lost their jobs as a direct result of COVID-19 and who were receiving at least \$100 per week in UI benefits. The program was valid for the six weeks between July 26 and Sept. 5.

The program required each state to apply for the funding through the Federal Emergency Management Agency

## In the News

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### **FEMA approves Wyoming for six weeks of Lost Wages Assistance Program (LWA) payments**

9/30/2020 – The Federal Emergency Management Agency (FEMA) has informed the Wyoming Department of Workforce Services (DWS), that all six weeks of the Lost Wages Assistance program (LWA) payments have been approved.

[See the release here >>](#)

### **Grants available for Wyoming businesses to train employees**

(FEMA), and our UI system had to be programmed to process the payments. As of this week, we are paying the final two weeks of benefits to eligible claimants in a lump sum.

With these additional benefits exhausted but with many Wyoming workers still unemployed, we at DWS are reaching out to claimants whose benefits are nearing their expiration and offering them help with job searches or options for skills augmentation. At the same time, we are monitoring the actions Congress is taking in order to be ready should the federal government make a new COVID-19 aid package available.

### **Keeping people safe**

Throughout the COVID-19 pandemic, Wyoming's Workforce Centers have remained open to assist workers who have lost their jobs. Our Workforce Centers are the only centers in the country that have remained fully open throughout the pandemic.

We have disinfected all surfaces after every visitor; maintained social distance; worn masks; and followed all other health instructions in an effort to keep everyone who visits the Workforce Centers safe, as well as protect the health of our employees and allow those centers to continue to serve the public.

Unfortunately, one of our employees at the Cheyenne Workforce Center tested positive for COVID-19 last week, and due to an abundance of caution, we closed the Workforce Center on Friday, Sept. 25. We disinfected the entire center over the weekend and again on Monday, Sept. 28, and we quarantined three employees who may have been at risk of becoming infected.

We reopened the Cheyenne Workforce Center on Tuesday, Sept. 29, and we continue to follow the preventative measures necessary to keep our clients and our employees safe.

### **Training grants are available for businesses**

At the end of July, DWS applied for a federal Reimagine Workforce Grant that would have allowed us to fund new

9/21/2020 -- At the end of the day, our businesses are only as strong as the people who make them up. All great companies are made up of great people. Human capital is an important resource for all companies, and businesses must invest and train those employees in order to keep pace with their industry, competition, and the world. DWS recognizes the importance of employee training programs and helps provide training opportunities to Wyoming businesses and employees.

[See the release here >>](#)

### **Wyoming unemployment falls to 6.6% in August**

9/22/2020 -- The Research & Planning section of DWS reported today that the state's seasonally adjusted unemployment rate fell from 7.1% in July to 6.6% in August. Wyoming's jobless rate has decreased in each of the past four months, and is currently lower than the U.S. rate of 8.4%.

[See the release here >>](#)

### **Wyoming begins issuing LWA payments**

9/11/2020 -- DWS has begun issuing payments for the \$300 per week supplemental LWA to qualifying Unemployment Insurance (UI) claimants. LWA payments are funded by FEMA. LWA results from a portion of President Trump's Aug. 8 executive order to provide a replacement for the expired Federal Pandemic Unemployment Compensation (FPUC) supplements. Unlike the FPUC, however, the funding for LWA is finite. Eligible claimants may receive LWA payments for the weeks ending August 1 through September 6.

[See the release here >>](#)

### **FEMA limits LWA program to six weeks**

9/10/2020 -- On September 9, 2020 FEMA informed DWS that the

small business incubators or augment those we currently have in the state.

The program was highly competitive, and nearly 40 states applied for only eight grants. I am disappointed to say though our application was very well presented and thoughtfully prepared, Wyoming was not awarded one of the grants.

We will continue to offer our existing Workforce Development Training Fund grants to businesses working to upskill their employees. We offer a host of opportunities including Business Training Funds, Pre-Hire Grants, Pre-Obligation Grants, Apprenticeship Grants, and even Internship Grants. In addition, for a limited time, we have extra funding available to offset the cost of hiring and training interns for businesses directly combating COVID-19. We urge any businesses in the healthcare or economic development industries to contact our Workforce Development Training Fund at 307-777-8717 or visit us at [trainwyo.org](http://trainwyo.org) immediately.

We will get through this together.

**Robin Sessions Cooley**  
**Director**  
**Wyoming Department of**  
**Workforce Services**

LWA program, which provided an additional \$300 a week to qualified unemployment claimants, will end with benefit week September 5, 2020. DWS is in the final stages of program implementation and payments will be provided to eligible individuals in the coming days.

[See the release here >>](#)

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## Resources

[DWS Menu of Services](#)

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

[UI Dashboard](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

**Visit the DWS COVID-19 Resources Page at**  
**[WyomingWorkforce.org/COVID19-Resources](http://WyomingWorkforce.org/COVID19-Resources)**

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