



CITY OF GILLETTE

Administration

201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5203 • Fax 307.686.1593
www.gillettewy.gov

MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Patrick G. Davidson, City Administrator
RE: General Information
DATE: October 16, 2020

*Michelle J. Henderson
for PGD*

The following meetings are scheduled for the week of **October 17 – October 23, 2020**

Tuesday, October 20th

6:00 p.m. City Council Pre-Meeting, Agenda Attached

- Energy Capital Sports Complex Update
- Review October 20, 2020 Council Agenda
- Executive Session
- City Hall – 2nd Floor Community Room
- Dinner Served at 5:30 p.m.

7:00 p.m. City Council Meeting

- City Hall – Council Chambers

1. Attached please find **Street Closures – REVISED** dated **October 12, 2020** provided by **Communications Manager Palazzari**.
2. Attached please find a **news release** regarding **2020 Summer Parks Photo Contest Winners Announced** dated **October 9, 2020** provided by **Communications Manager Palazzari**.
3. Attached please find a **news release** regarding **Governor Utilizes CARES Funds to Provide Free COVID-19 Testing for Wyoming Residents** dated **October 14, 2020** provided by the **Wyoming Business Council**.
4. Attached please find a **news release** regarding **Business Relief Funding for Agriculture Coming in November** dated **October 14, 2020** provided by the **Wyoming Business Council**.
5. Attached please find a **public service announcement** regarding **B-21 Public Hearing Meetings Reminder** dated **October 13, 2020** provided by **28th Bomb Wing Public Affairs**.
6. Attached please find a **weekly pothole update** dated **October 16, 2020** provided by **Development Services Director Muzzarelli**.
7. Attached please find **Covid-19 Updates for Elected Officials** dated **October 14, 2020** provided by **Wyoming Workforce Services**.
8. Attached please find the **agenda** for the **Gillette, Wright, Campbell County Fire Protection Joint Powers Board** dated **October 14, 2020** and **meeting minutes** dated **September 19, 2020** provided by **Campbell County Fire Department**.

PGD/adw



CITY OF GILLETTE

Finance Department - City Clerk Division
Cindy Staskiewicz, City Clerk
201 E. 5th Street • Gillette, Wyoming 82716
Phone 307.686.5210 • Fax 307.686.4081
clerk@gillettewy.gov

Pre-Meeting – 6:00 p.m.
City Hall – 2nd Floor Community Room
Tuesday, October 20, 2020
Dinner Served at 5:30 p.m.

Pre-Meeting Topic(s):

- Energy Capital Sports Complex Update – Public Works Director Wilde
- Review October 20th Council Agenda

News

Street Closures - 10/12/20 - REVISED

Boxelder Road ~ Almon Drive ~ Fitch Drive ~ Allen Avenue ~ Sutherland Drive ~ Echeta Road ~ 3rd Street ~ 5th Street ~ Green Avenue

Post Date: 10/12/2020 4:00 PM



[Street Closure Map](#)

The City of Gillette announces the following road and lane closures:

Boxelder Road

The center turn lane of Boxelder Road will be closed east of Remax (south of 913 Boxelder Road) from October 12th through October 19th. The reason for this lane closure is for a sanitary sewer tie-in.

Allen Avenue and Sutherland Drive Intersection

The intersection of Allen Avenue and Sutherland Drive will be closed from October 13th through October 20th. The reason for this closure is for repairs to a damaged water valve.

Almon Drive and Fitch Drive Intersection

The intersection of Almon Drive and Fitch Drive will be closed from October 6th through October 16th. The reason for this closure is for repairs to the water line.

Echeta Road

The eastbound lane of Echeta Road from Newton Road to Highway 14/16 will be closed from October 5th through October 20th. Eastbound traffic will be detoured onto Newton Road and Rodgers Drive. The reason for this closure is for concrete panel replacement as part of the Echeta Road Slab Replacement Project funded by [Penny Power](#).

3rd Street and Green Avenue - Extension

3rd Street will be closed from Highway 59 to Gurley Avenue from August 17th through October 18th. Green Avenue will be closed at the intersection of 3rd Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by [Penny Power](#).

5th Street and Green Avenue - Extension

5th Street will be closed from Highway 59 to Gurley Avenue from September 1st through October 18th. Green Avenue will be closed at the intersection of 5th Street. The reason for this closure is for installation of a new water main as part of the 2020 Water Main Replacement Project funded by [Penny Power](#).

For more information contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

[Return to full list >>](#)

News

2020 Summer Parks Photo Contest Winners Announced

Post Date: 10/09/2020 5:00 PM

The City of Gillette Parks and Beautification Board is pleased to announce the winners of the 2020 Fall Parks Photo Contest.

1st Place General Judges' Choice & 2nd Place People's Choice - Quinn Goldhammer



2nd Place General Judges' Choice & 1st Place People's Choice - Mandy Steward



1st Place Nature & Wildlife Judges' & People's Choice - Damon Wall



2nd Place Nature & Wildlife Judges' Choice - Kennidee Koerber



2nd Place Nature & Wildlife People's Choice - Alyssa Watson



The Parks and Beautification Board 2020 Summer Parks Photo Contest was conducted from July 1st, 2020 through September 7th, 2020. Photographers could submit up to 10 photos to the competition. The competition had two categories: General and Nature & Wildlife. 1st place winners received \$75 in Gold Bucks. 2nd Place Winners received \$50 in Gold Bucks in both Judges' Choice and People's Choice.

The City of Gillette would like to thank all of the photographers and judges that participated in the Photo Contest. Be sure to look for all the photos on the City's [website](#), [Facebook page](#), [Twitter account](#), and [Instagram account](#)!

For more information contact [Communications Manager Geno Palazzari](#) at (307) 686-5393.

[Return to full list >>](#)



Governor Utilizes CARES Funds to Provide Free COVID-19 Testing for Wyoming Residents

Governor of Wyoming sent this bulletin at 10/14/2020 03:41 PM MDT



Having trouble viewing this email? [View it as a Web page.](#)

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FOR IMMEDIATE RELEASE

October 14, 2020

CONTACT: Michael Pearlman, Communications Director

Michael.Pearlman@wyo.gov

Governor Utilizes CARES Funds to Provide Free COVID-19 Testing for Wyoming Residents

CHEYENNE, Wyo. – Governor Mark Gordon has made free, at-home COVID-19 testing available to the state’s residents.

The saliva test is administered by Vault Health and allows residents to get results at home without needing to visit a healthcare provider. Wyoming has purchased 75,000 tests and could obtain additional tests if needed. The program will supplement [currently available testing options](#) that include private healthcare providers, hospitals and some pharmacies.

The Governor is utilizing Coronavirus Aid, Relief, and Economic Security (CARES) Act funds for the testing program. The White House has said that expanded testing will greatly improve Wyoming’s ability to track the epidemic, particularly when activities move back indoors.

“This at-home, non-invasive testing option is another tool to help Wyoming slow the spread of this virus,” Governor Gordon said. “It’s one more way we can help protect our vulnerable populations, keep businesses open, and make sure our hospital beds are available to those who need them.”

To take advantage of the free testing, visit <https://www.vaulthealth.com/covid> and order a collection kit. The \$150 testing fee is waived for all kits shipped to a Wyoming address and all shipping is prepaid. The saliva is collected during a supervised, online telehealth visit with a Vault test supervisor, which requires an internet connection. Results are reported within 48 hours of when your sample arrives at the lab. More information about Vault testing is available at a [dedicated Wyoming Department of Health web page.](#)

Wyoming businesses and community organizations are also encouraged to take advantage of the program via a registration process for participants. That program is expected to launch shortly.

A surge that began 4 weeks ago has seen active lab-confirmed COVID-19 cases rise to 1,517 as of October 14. Over the past 14 days, Wyoming has averaged approximately 119 new cases per day, and the percent of COVID-19 tests with a positive result is 5 percent.

Wyoming has now recorded 6,914 lab-confirmed positive cases of COVID-19, 1,263 probable cases and 57 deaths. More than 198,000 tests have been completed by the Wyoming Public Health Laboratory and commercial reference laboratories.

As COVID-19 cases rise statewide, the Governor and the Wyoming Department of Health continue to strongly recommend the use of masks in public settings where it is not possible or reasonable to stay physically apart. The WDH also continues to stress the importance of staying home when ill.

Wyoming's Public Health Orders have been extended without changes through the end of the month. The new orders are attached and can be found on [Wyoming's COVID-19 website](#).

--END--

- [FourteenthContinuation_Order2_Oct142020.pdf](#)
- [FourteenthContinuation_Order3_Oct142020.pdf](#)
- [FourteenthContinuation_Order1_Oct142020.pdf](#)



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The State of Wyoming's
Economic Development Agency

Business Relief Funding for Agriculture Coming in November

October 14, 2020



Governor Mark Gordon has allocated \$90 million in federal CARES Act funding to help the state's agriculture industry recover from the COVID-19 pandemic and directed the Wyoming Business Council to open up funding in early November.

Governor Gordon reserved funding for agricultural operations in anticipation the industry would require mitigation assistance by the end of summer and early fall.

The Business Council is in the process of finalizing the new Agriculture Fund, which comes under the existing COVID-19 Business Relief Program, and will be targeted to agricultural producers in Wyoming. The dollars are scheduled to become available in early November with the program closing by the end of the month. More details will be released later in October at www.wyobizrelief.org.

Farmers and ranchers are advised to get their accounting up to date now and make sure they are caught up on their QuickBooks, ledger, or whatever means they use to track farm or ranch finances in anticipation of the relief program.

ABOUT THE COVID-19 BUSINESS RELIEF PROGRAMS

In May 2020, the Wyoming Legislature created three programs to distribute \$325 million in federal CARES Act funding to Wyoming businesses and nonprofits that have experienced hardship related to the COVID-19 crisis. The Wyoming Business Council is distributing these dollars through the COVID-19 Business Relief Program, which has been broken down into three funds - the Interruption Fund, the Relief Fund, and the Mitigation Fund.

For more information about the Business Relief Program, please contact Strategic Partnerships Director Ron Gullberg at 307-286-9519 or ron.gullberg@wyo.gov

Related News & Updates

[View More](#)

SLIB approve two community grants

 SLIB approve two community grants

Date: Wednesday, October 7, 2020



PUBLIC SERVICE ANNOUNCEMENT

28TH BOMB WING PUBLIC AFFAIRS

1958 Scott Dr. Suite 4, Ellsworth AFB, SD 57706-4710

Tel: 605-385-5056

Oct. 13, 2020

Page 1 of 2

B-21 PUBLIC HEARING MEETINGS REMINDER

ELLSWORTH AIR FORCE BASE, South Dakota – The Department of Defense is developing a new bomber aircraft, the B-21 “Raider,” which will eventually replace B-1 and B-2 bomber aircraft. The Air Force intends to beddown B-21 aircraft through a series of three basing decisions: Main Operating Base (MOB) 1, MOB 2 and MOB 3.

A Notice of Availability (NOA), has been published in the Federal Register announcing that the Draft Environmental Impact Statement (EIS), for the B-21 MOB 1 Beddown at Dyess AFB, Texas or Ellsworth AFB, South Dakota, is now available for public review. This Draft EIS considers the Air Force proposal for MOB 1 to host B-21 Operational Squadrons, a B-21 Formal Training Unit, and a Weapons Generation Facility. The publication of the NOA on September 25, 2020, begins a 46-day public comment period, which will end on **November 9, 2020**. The Air Force is also providing early notice of compliance with Executive Order 11990, Protection of Wetlands, and Executive Order 11988, Floodplain Management. State and federal regulatory agencies with special expertise in wetlands and floodplains have been contacted to request comment.

In compliance with the Centers for Disease Control best practices to contain the spread of COVID-19, the Air Force has decided to host four virtual public hearings to allow members of the public to learn about the project and provide verbal public comments. The virtual hearings will provide an overview of the Draft EIS, including a description of the project’s alternatives and the associated potential environmental impacts.

The public hearings will be held on the following dates and times. Note that while two public hearings will be held in Central Standard Time (CST) to accommodate Texas residents, and two public hearings will be held in Mountain Standard Time (MST) to accommodate South Dakota residents, the content will be the same at all virtual hearings, and are open to all members of the public.

- **Tuesday, October 13, 2020**, 5:30 p.m. – 7:30 p.m. CST
- **Thursday, October 15, 2020**, 5:30 p.m. – 7:30 p.m. CST
- **Tuesday, October 20, 2020**, 5:30 p.m. – 7:30 p.m. MST
- **Thursday, October 22, 2020**, 5:30 p.m. – 7:30 p.m. MST

To register to attend a virtual public hearing and sign-up to provide a verbal comment, visit www.B21EIS.com. Meeting links and instructions will be distributed after registering and prior to all virtual public hearings. All public hearings can be accessed by phone at 1-877-853-5247, Meeting ID: 813 4560 9980, Meeting Password: 0903275.

-more-

The Draft EIS and supporting materials are available for download on the project website at www.B21EIS.com. In the event that alternate arrangements need to be made for delivery of printed or hard copy materials, please send a request via the public website or contact the 28th Bomb Wing Public Affairs Office at Ellsworth AFB, South Dakota at (605) 385-5056, or after hours at (605) 391-7436.

Comments on the Draft EIS must be submitted by **November 9, 2020** to be considered in the Final EIS.

- Via the public website at www.B21EIS.com.
- By mail to Leidos, ATTN: B-21 EIS, 1456 Woodlawn Way, Gulf Breeze, FL 32563.

For more information, visit www.B21EIS.com or contact the 28th Bomb Wing Public Affairs Office at (605) 385-5056 or after hours at (605) 391-7436.

**WEEKLY POTHOLE UPDATE
OCTOBER 16, 2020**

Address	Business	Current Status and Open Date	Recent Action		Next Step <u>If No Action on Part of Owner</u>
2610 S Douglas Hwy	Powder Basin Shopping Center	Open (Open on December 19, 2019)	Sent Final Notice of Violation, August 13, 2020	REPAIRED	REPAIRED
2126 S Douglas Hwy	Papa Murphy's Pizza	Open (Open on May, 28 2020)	Sent Final Notice of Violation, September 9, 2020	Owner to provide temporary repair with schedule and commitment to permanently repair by June 30, 2020.	TEMPORARY REPAIR COMPLETE.
2107 S Douglas Hwy	Las Margaritas	Closed (Open on June 11, 2020)	Owner Made Repairs		DONE
2150 S Douglas Hwy	Hobby Lobby	Open (Open on June 23, 2020)	Contractor provided temporary fix	Filling Potholes temporarily with gravel	TEMPORARILY FILLING HOLES WITH GRAVEL
2001 S Douglas Hwy	W.M. Grace Property, North of Dairy Queen	Open (Open on August 5, 2020)	Sent initial letter on August 7, 2020	REPAIRED	REPAIRED
2005 S Douglas Hwy	Office Depot	Open (Open on August 5, 2020)	Sent letter on August 7, 2020	REPAIRED	REPAIRED BY NEIGHBOR

SUCSESSES: W.M. Grace (North of Dairy Queen) repairing significant potholes on property. Las Margaritas repaired significant potholes on property and is continuing to make repairs in various areas. Access to Office Depot off of Boxelder Road is repaired. Access to Powder Basin Center is repaired. **SUCCESS!!**



Angela Williams <angelaw@gillettewy.gov>

Oct. 14 COVID-19 updates for elected officials from the Wyoming Department of Workforce Services

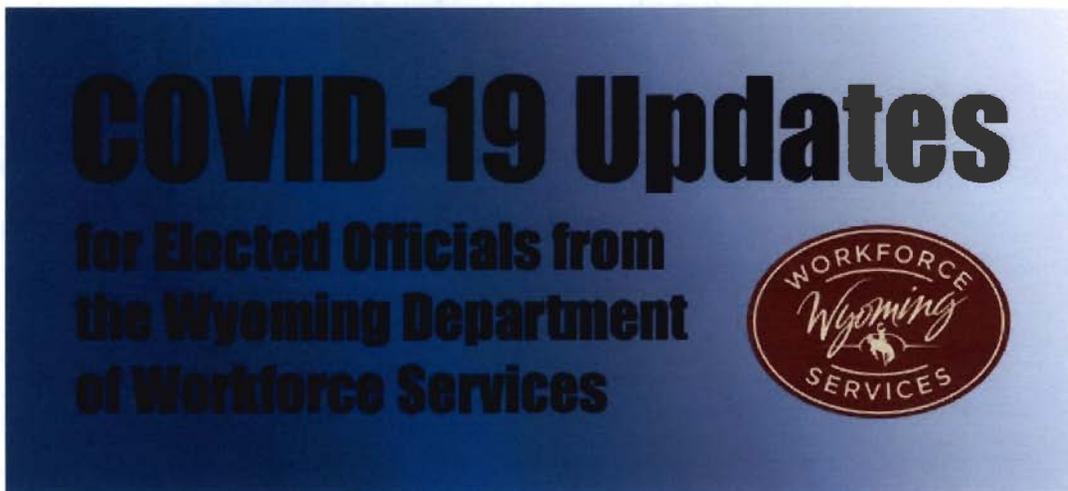
1 message

Wyoming Department of Workforce Services <Wy.dws@public.govdelivery.com>

Wed, Oct 14, 2020 at 2:51 PM

Reply-To: Wy.dws@public.govdelivery.com

To: angelaw@gillettewy.gov



Wednesday, Oct. 14, 2020

Dear Wyoming Elected Officials,

The Department of Workforce Services (DWS) is working hard to keep its employees, clients and communities safe from COVID-19, and continue to provide the employment services and Unemployment Insurance (UI) assistance desperately needed by many Wyoming workers.

Throughout the pandemic, Wyoming has been the only state to keep its Workforce Centers open to the public. We achieved that by maintaining social distancing, cleaning and disinfecting all surfaces after every use, installing Plexiglas barriers and wearing personal protective equipment.

Yet even with these precautions, the virus has caused disruption. An employee in the Cheyenne Workforce Center tested positive for COVID-19 in September, and we closed and disinfected that center for two days.

In the News

DWS joins broad effort to observe National Disability Employment Awareness Month

10/6/2020 -- The Wyoming Department of Workforce Services (DWS) today announced its participation in National Disability Employment Awareness Month, an annual awareness campaign that takes place each October. The purpose of National Disability Employment Awareness Month is to educate about disability employment issues and celebrate the many and varied contributions of America's workers with disabilities. This

More recently, a staff member at the Douglas Workforce Center has tested positive, and that center was closed yesterday and today for full disinfection. Staff members who had any contact with the employee who tested positive will be quarantined until it can be determined they have not also been infected.

While the center is closed, the Casper Workforce Center is answering client questions. The Douglas center is expected to reopen tomorrow with staff members from other Workforce Centers around the state.

It is important to us to keep these centers open. Many Wyoming residents are facing hardships during this pandemic unlike any they've faced before. We are doing everything we can to ensure we remain available to those workers in their time of need. Out of an abundance of caution, we may be required to temporarily close more Workforce Centers before this pandemic runs its course, but rest assured we will continue to provide assistance to those who need it, and we will reopen those centers as quickly as we can do so safely.

Assistance available for child care expenses

Many of the clients who come to the Workforce Centers looking for employment are parents. Whether they are single parents or parents who both need to work, child care is needed. The Department of Family Services (DFS) has been allocated \$1.5 million in Wyoming CARES (Coronavirus Aid, Relief, and Economic Security) Act funds to provide relief to families who experienced an increase in child care expenses due to the COVID-19 pandemic.

Residents who experienced an increase in child care expenses as a result of the COVID-19 child care/school closures will be able to apply for financial relief.

The COVID-19 Child Care Relief Program is not based on income eligibility. Applicants must be Wyoming residents and demonstrate an increase in child care expenses between March 13, 2020, through present. The program began Oct. 1, 2020, and will operate while funding is available or until December 30, 2020, whichever occurs first.

For more information, please visit <https://link.zixcentral.com/u/5b7345a0/7jPeBF8O6xGeleoRMy1kxg?u=>

year's theme is "Increasing Access and Opportunity."

[See the release here >>](#)

FEMA approves Wyoming for six weeks of Lost Wages Assistance Program (LWA) payments

9/30/2020 -- The Federal Emergency Management Agency (FEMA) has informed the Wyoming Department of Workforce Services (DWS), that all six weeks of the Lost Wages Assistance program (LWA) payments have been approved.

[See the release here >>](#)

Your local job and career center

9/23/2020 -- September is National Workforce Development Month, and on Sept. 14, 2020, Wyoming's own Senator Mike Enzi co-introduced the bipartisan resolution introducing this important designation..

[See the release here >>](#)

Resources

[DWS Menu of Services](#)

[Frequently Asked Questions](#)

[Virtual Town Hall Series](#)

[COVID-19-related Workforce Information](#)

[UI Dashboard](#)

[Wyoming Department of Health COVID-19 Information](#)

[Contact your local Workforce Center](#)

[Department of Labor resources](#)

[DWS COVID-19 News Archive](#)

<https://dfs.wyo.gov/wyoming-child-care-relief-program/>, <https://link.zixcentral.com/u/0132c85f/sN-eBF8O6xGeleoRMy1kxg?u=https%3A%2F%2Fchildcarerelief.wyogov/> or call (307)777-5819.

We will get through this together.

Robin Sessions Cooley
Director
Wyoming Department of
Workforce Services

Visit the DWS COVID-19 Resources Page at
[WyomingWorkforce.org/COVID19-Resources](https://www.wyomingworkforce.org/COVID19-Resources)

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Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
October 14, 2020

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Gillette, Wright, Campbell County
Fire Protection Joint Powers Board of Directors
OCTOBER 14, 2020
5:30 p.m.
Station 1 Community Room

ATTENDANCE

Board Members:

_____ Chris Beltz- Chairman	_____ Bruce Brown
_____ Joe Case- Vice-Chair	_____ Jason Hawk
_____ Bill Sims -Sec/Tres	_____ Jeff Boardman
_____ Trent Jones	

INVITED STAFF MEMBERS:

_____ Fire Chief Jeff Bender	_____ Director of Finance Juli Pierce
_____ Deputy Chief JR Fox	_____ Jerrica Sprague

INVITED GUESTS:

_____ Joe Hallock (Stevens, Edwards, Hallock, & Carpenter, P.C.)

_____ DG Reardon (County Commissioner & Liaison to the Fire Board)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
OCTOBER 14, 2020

1. CALL TO ORDER

The Meeting was called to order at _____ hours
by _____.

2. PLEDGE OF ALLEGIANCE

3. WELCOME AND INTRODUCTIONS

Guests:

4. AGENDA APPROVAL

4.1 Business Additions and Deletions



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
CALL TO ORDER/INTRODUCTIONS/ADDITIONS & DELETIONS
OCTOBER 14, 2020

4.2 Approve the Agenda 🌀

4.3 Approve the Amended Agenda (if needed) 🌀

5. PUBLIC COMMENTS



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 OCTOBER 14, 2020 - Discussion/Approval

6. CONSENT AGENDA APPROVAL ITEMS 🚒:

6.1 Regular Board Meeting Minutes

**JOINT POWERS FIRE BOARD
 MEETING MINUTES
 September 9, 2020**

ATTENDANCE: Bill Sims, Trent Jones, Chris Beltz, Bruce Brown, Jeff Boardman, and Joe Case
 Absent: Jason Hawk- National Guard

STAFF and GUESTS: Chief Bender, Director of Finance Juli Pierce, Deputy Chief of Operations JR Fox, Admin Assistant Geneva Wickham Attorney Joe Hallock, Chief Dale Izatt, Battalion Chief Bryan Borgialli, Battalion Chief Ryan Fox, Jim Williams City Fleet Manager.

1.0 CALL TO ORDER

Board Chairman Chris Beltz called the meeting to order at 1730 hours at the Campbell County Fire Department Station One in Gillette, Wyoming.

3.0 WELCOME AND INTRODUCTIONS

Chairman Beltz introduced the attendees who are listed above under the heading “Staff and Guests. Made a note to say thank you to Jason for his service at National Guard.

4.1 BUSINESS ADDITIONS AND DELETIONS

4.2 AGENDA APPROVAL

🚒 Motion Bill Sims moved, seconded by Joe Case, to approve the meeting agenda as amended.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

5.0 PUBLIC COMMENT

6.0 APPROVE CONSENT AGENDA

🚒 Motion Bill Sims moved, seconded by Jeff Boardman, to approve the Consent Agenda.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 OCTOBER 14, 2020 - Discussion/Approval

7.1 MANUAL CHECKS

☛ Motion Joe Case moved, seconded by Bill Sims, to approve payment of the Manual Checks totaling \$137,972.97.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

8.1 FINANCIAL AND POLICY REVIEW

8.1.1 CASH POSITION

Comptroller Pierce mentioned the department continues to do well with cash. We have received a considerable amount of Insurance Reimbursements for vehicles and buildings again. Nearly \$45,000 along with capital reimbursement from the City & County for purchases in last year. We finished the month with \$1,462,708.57.

Vehicle Depreciation Account Unencumbered Funds \$3,992,998.44. This amount is after we have encumbered \$1,825,000 in approved new vehicles.

Facilities Maintenance Unencumbered Funds \$75,450.12

Equipment Replacement Unencumbered Funds \$626,787.04

8.1.3 FY 2020-2021 BUDGET VS ACTUAL

A few accounts to make note of are the Seasonal wages which are at 53.96% which really is good as had we had a full crew this year, we would have spent the majority of those funds. Our other professional fees & Criminal background checks are below the 83% is due to the one time fees and Part-time recruitment going on, respectively. Insurance/General Liability is due to payments made twice a year. Operating Supplies for Medical & Wildland is due to us stocking up on supplies at the beginning of the year. Overall, we continue to be on track. We will be looking at being reimbursed for the salaries of firefighters helping fight fires in Colorado. This will be something the board will have to discuss at the fall workshop is as to what we will do with those revenues for vehicles. This will come into play as we continue to develop the wildland program.

8.1.4 POLICY REVIEW

8.2.1 CALL REVIEW

Chief Bender explained the importance of obtaining the EFSA insurance regarding the fires we have had. With a yearly cost of \$99,000, it quickly pays itself off when the cost of the Horse Creek Butte Fire would have cost us an estimated \$240,000 due to it being 73% on Campbell County.

8.2.2 TRAINING REPORT

August Training Highlights

During August, 108 training classes were held. 807 hours of training was recorded with 726 participants. Department wide training for the month of August was focused on Benchmark Skills annual evaluations. These are six critical skills that have been determined to be evaluated on an annual basis. During the three trainings offered 63 of the 85 personnel required to annually complete the skills attended and passed. On August 20th, the training division completed a relay pumping evolution at Cam-Plex. This focused on rural water delivery with tenders and relay pumping through one of the large parking lots.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 OCTOBER 14, 2020 - Discussion/Approval

September 2020 Training Schedule:

- 1900 September 3, 2020 – Structural Strategies and Tactics – Firefighters, Engineers, Officers
- o Firefighters & Engineers – Classroom 1 w/ Captain Clikeman
- o Officers / Step-up Officers – Classroom 2 w/ BC Borgialli
- 1900 September 8, 2020 – Medical CME
- o BLS Airway Management – Volunteer Room St. 1 w/ Captain Clikeman
- 1900 September 10, 2020 – Structural Strategies and Tactics – Engine Company
- o All personnel Classroom 1 w/ Captain Clikeman
- 1800 September 16, 2020 – CPR Full Class
- o Classroom 2 AMFTC w/ Captain Smith & Firefighter Martell
- 1900 September 17, 2020 – Structural Strategies and Tactics – Multi Unit Response
- o All personnel Classroom 1 w/ Captain Clikeman
- 1900 September 22, 2020 – Medical CME
- o Medical Patient Assessment – Volunteer Room St. 1 w/ Captain Clikeman
- 1800 September 30, 2020 – CPR Full Class
- o Classroom 2 AMFTC w/ Captain Smith & Firefighter Martell

8.2.3 FACILITY UPDATE/ GENERAL INFORMATION

Battalion Chief Ryan Fox presented an update on the Horse Creek Butte fire- including response time, command, size, and acreage.

Deputy Chief JR Fox presented an update on the Hazmat incident that occurred on I-90 and shut the interstate down for the day. This included steps to keep firefighters and community safe, chemicals on board the semi, and the cost and cost coverage.

Chief Bender discussed the engineering assessment for Station 1 and some issues with the back hydrant leaking and being replaced. The Fire Board voted (in action items) to allow for funding for repairs for Station 1 if Station 9's report came back ok from the engineering report. Commissioner Reardon asked that the information be brought to the County Commissioners.

There were some changes in the rural trucks- on being moved from Floyd Ranch to Dan Wood, already seeing some positives out of that move.

We have already seen some positive things coming out of the new training Captain position, opening some avenues for training, especially with academy around the corner.

9.0 BOARD ACTION ITEMS

9.1 SLIB CARES ACT GRANT

☛ Motion None taken

9.2 APPROVAL FOR SPENDING

☛ Motion Joe Case moved, seconded by Bill Sims, to approve funding for Station one maintenance if the money was not used for Station Nine improvements based on the engineer's report.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 PUBLIC COMMENTS/CONSENT AGENDA/MINUTES
 OCTOBER 14, 2020 - Discussion/Approval

10.0 MOVE TO RECESS

☛ Motion Jeff Boardman moved, seconded by Bill Sims, to recess for five minutes at 1649.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

10.0 RECONVENE FROM RECESS

☛ Motion Joe Case moved, seconded by Bill Sims, to reconvene from recess at 1657.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

10.0 MOVE TO EXECUTIVE SESSION

☛ Motion Bruce Brown moved, seconded by Bill Sims, to recess and move to Executive Session for personnel matters at 1901.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

12.0 ADJOURNMENT

☛ Motion Bill Sims moved, seconded by Trent Jones to adjourn executive session and meeting at 1912 hours.

Chris Beltz	yes	Bruce Brown	yes
Bill Sims	yes	Trent Jones	yes
Joe Case	yes	Jeff Boardman	yes
Jason Hawk	absent		

The motion carried.

Respectfully Submitted,

 Chairman Chris Beltz

 Attest: Juli Pierce



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
OCTOBER 14, 2020 - Discussion/Approval

6.2 Monthly Expenditures

Campbell County Fire Department
Check Run **MONTH/YEAR**

(Will be submitted at the Board Meeting)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
APPROVAL OF EXPENDITURES
OCTOBER 14, 2020 - Discussion/Approval

7. EXPENDITURE APPROVAL

7.1 Approval of Manual Checks 🚒

MANUAL CHECKS:

IRS	\$19,064.16
IRS	\$197.37
IRS	\$1,711.22
IRS	\$23,477.41
IRS	\$1,549.42
CAMPBELL CO TREASURER	\$3,462.83
DIVISION OF CRIMINAL INVESTIGATION	\$546.00
ORCHARD TRUST	\$1,653.00
WYOMING CHILD SUPPORT ENFORCEMENT	\$839.70
SIGN BOSS LLC (Voided Check)	(\$236.92)
DIVISION OF CRIMINAL INVESTIGATION	\$39.00
ORCHARD TRUST	\$40.00
CC HBTA VISION INSURANCE	\$496.91
WYOMING CHILD SUPPORT ENFORCEMENT	\$839.70
ORCHARD TRUST	\$1,653.00
CHARTER COMMUNICATIONS OPERATING LLC	\$166.92
CAMPBELL CO TREASURER	\$3,462.83
AMERIGAS-GILLETTE	\$69.99
POWDER RIVER ENERGY CORPORATION	\$2,062.70
	<hr/>
	\$61,095.24



8. BOARD REVIEW/FYI ITEMS

8.1 Financial and Policy Review

- DRAFT policy- Full Time Operational Promotions, First Reading

8.1.1 Cash Position

Campbell County Joint Powers Fire Board		
Cash Balance		
as of 09/30/2020		
Beginning Balance as of 09/01/2020		<u><u>\$1,462,708.57</u></u>
	Revenues:	
Misc: Income		\$15,414.79
CUMMINS - Reimb	\$1,031.25	
WRIGHT REVOCABLE TRUST - Donation	\$500.00	
VFIS - Ins Reimb	\$9,647.16	
VFIS - Ins Reimb	\$1,000.00	
BORDER STATES - Reimb	\$88.93	
BAD 7 - Donations	\$1,200.00	
WYOMING FINANCIAL - Refund	\$291.00	
LITHIA - Reimb	\$932.50	
EMPOWER RETIREMENT - Reimb	\$40.00	
CCEALTH - Reimb	\$664.00	
FNB - Bank Mistake Correction	\$19.95	
Grants		\$164,402.47
STATE OF WYOMING	\$27,267.35	
STATE OF WYOMING	\$101,939.12	
STATE OF WYO	\$35,196.00	
Interest		\$79.85
Total Revenue		\$179,897.11
	Balance before Disbursements	\$1,642,605.68
	Disbursements:	
Accounts Payable Approved at 09/09/2020 Board Meeting		\$172,655.79
Manual Checks		\$61,095.24
Payroll		\$196,703.13
Total Disbursements		<u>\$430,454.16</u>
Ending Balance as of 09/30/20		<u><u>\$1,212,151.52</u></u>



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
OCTOBER 14, 2020 - Information/Review

**Joint Powers Fire Board
Vehicle Depreciation Account
FY2020-2021**

Balance as of:	8/31/2020
7/1/2020 Wyostar Balance - Fire Vehicle Depreciation Account	5,259,776.91
Town of Wright Contribution to Wyostar Account	5,050.00
City of Gillette Contribution to Wyostar Account	250,000.00
Campbell County Contribution to Wyostar Account	250,000.00
Sale of Fire Vehicles	51,243.71
	-
	-
	-
FY2021 Interest:	
July 2020	1,917.82
August 2020	3,491.07
September 2020	
October 2020	
November 2020	
December 2020	
January 2021	
February 2021	
March 2021	
April 2021	
May 2021	
June 2021	
8/31/2020 Ending Balance	<u>5,821,479.51</u>
Encumbered Funds	
Hazmat Truck - Bid Accepted (Approved 2019-2020 Year)	(875,000.00)
Rescue 9	(400,000.00)
Brush Truck -Rpl B54	(275,000.00)
Brush Truck -Rpl B82	(275,000.00)
	<u>(1,825,000.00)</u>
8/31/2020 Unencumbered Funds	<u><u>3,996,479.51</u></u>



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
OCTOBER 14, 2020 - Information/Review

**Joint Powers Fire Board
CCFD Facilities Maintenance
FY2020-2021**

Balance as of:		8/31/2020
7/1/2019	Wyostar Balance - CCFD Facilities Maintenance Account	50,677.90
	Town of Wright Contribution to Wyostar Account	500.00
	City of Gillette Contribution to Wyostar Account	24,750.00
	Campbell County Contribution to Wyostar Account	24,750.00
	Payment to Fire Department	-
	FY2020 Interest:	
	July 2020	22.22
	August 2020	53.93
	September 2020	
	October 2020	
	November 2020	
	December 2020	
	January 2021	
	February 2021	
	March 2021	
	April 2021	
	May 2021	
	June 2021	
8/31/2020	Ending Balance	<u>100,754.05</u>
	Encumbered Funds	
8/31/2020	Unencumbered Funds	<u><u>100,754.05</u></u>

**Joint Powers Fire Board
CCFD Equipment Replacement
FY2020-2021**

Balance as of:		8/31/2020
7/1/2019	Wyostar Balance - CCFD Equipment Replacement Account	502,837.52
	Town of Wright Contribution to Wyostar Account	2,500.00
	City of Gillette Contribution to Wyostar Account	123,750.00
	Campbell County Contribution to Wyostar Account	123,750.00
	Payment to Fire Department	-
	FY2020 Interest:	
	July 2020	199.52
	August 2020	422.80
	September 2020	



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 OCTOBER 14, 2020 - Information/Review

- October 2020
- November 2020
- December 2020
- January 2021
- February 2021
- March 2021
- April 2021
- May 2021
- June 2021

	8/31/2020 Ending Balance	753,459.84
	Encumbered Funds	
	8/31/2020 Unencumbered Funds	753,459.84

8.1.2 FY 2020-2020 Budget vs. Actual Statements

Budget Vs Actual - CCFD

CAMPBELL COUNTY FIRE DEPT

	Budget	2020	Variance	% LEFT
Appropriations:				
Campbell County Appropriation	3,480,000	913,253	(2,566,747)	(73.76%)
City of Gillette Appropriation	2,400,000	629,830	(1,770,170)	(73.76%)
Town of Wright	120,000	31,491	(88,509)	(73.76%)
Total Appropriations	6,000,000	1,574,574	(4,425,426)	(73.76%)
Fees, Donations & Misc:				
Training Center Rental Fees	4,000	(300)	(4,300)	(107.50%)
Total Fees, Donations & Misc	4,000	(300)	(4,300)	(107.50%)
Other Income:				
Interest Earned	1,000	346	(654)	(65.39%)
WYOSTAR Interest	0	2,140	2,140	0.00%
Miscellaneous Income	0	6,906	6,906	0.00%
Cash Carry Over	132,913	0	(132,913)	(100.00%)
Total Other Income	133,913	9,392	(124,522)	(92.99%)
Total Revenues	6,137,913	1,583,665	(4,554,248)	(74.20%)
Gross Profit	6,137,913	1,583,665	(4,554,248)	(74.20%)



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
OCTOBER 14, 2020 - Information/Review

Salary Expenses:				
Salaries	2,288,125	454,825	1,833,300	80.12%
Wellness Incentive Payments	4,500	0	4,500	100.00%
Maintenance Overtime	5,000	1,089	3,911	78.21%
Suppression Overtime	70,000	35,895	34,105	48.72%
Project/Meeting Overtime	10,000	2,500	7,500	75.00%
Shift Coverage OT	100,000	35,163	64,837	64.84%
Training Overtime	20,000	3,337	16,663	83.32%
Part-time Temporary (Seasonal)	90,000	60,909	29,091	32.32%
Part Time Pay	175,000	34,417	140,583	80.33%
Total Salary Expenses	2,762,625	628,136	2,134,489	77.26%
Employee Taxes & Benefits:				
Tax Expenditures	203,790	20,304	183,486	90.04%
Benefit Expenditures	1,393,247	307,280	1,085,967	77.95%
Part Time Retirement	12,000	2,569	9,431	78.59%
Total Employee Taxes & Benefits	1,609,037	330,152	1,278,885	79.48%
Other Employee Expenses				
Total Employee Salaries & Benefits	4,371,662	958,288	3,413,374	78.08%
Administration Expenses:				
Board Expenses - JPFB	3,500	498	3,002	85.77%
Legal Counsel	35,000	3,000	32,000	91.43%
Software Yearly Fees	15,000	2,012	12,988	86.59%
Computer Contract Fees	80,000	21,053	58,947	73.68%
Other Professional Services	5,000	2,415	2,585	51.71%
Criminal Background Checks	2,400	1,092	1,308	54.50%
Medical Physicals	35,000	786	34,214	97.75%
Wellness Program	3,500	0	3,500	100.00%
Legal Notices	1,000	13	987	98.69%
Postage and Freight	2,500	755	1,745	69.81%
Office Supplies - STA 1	23,000	2,617	20,383	88.62%
Supplies - Pub Ed	10,000	544	9,456	94.56%
Firefighter Recognition	15,000	(930)	15,930	106.20%
Volunteer Recruitment and Retention	15,000	528	14,472	96.48%
Staff Development - Administration	6,000	0	6,000	100.00%
Community Investment	1,000	0	1,000	100.00%
Insurance / General Liability	215,000	68,887	146,113	67.96%
Total Administration Expenses	467,900	103,268	364,632	77.93%
Training Expenses:				
Supplies - Training Audio Visual	5,000	1,382	3,618	72.36%
Supplies - AMFTC Classroom Expenses	8,000	696	7,304	91.31%
Staff Development - Training	60,000	4,261	55,739	92.90%
Recruit Academy	8,000	0	8,000	100.00%
Utilities - AMFTC	7,000	1,118	5,882	84.02%
Training Center Repairs	6,000	45	5,955	99.25%
Part Time Certification & Training	15,000	0	15,000	100.00%
Total Training Expenses	109,000	7,502	101,498	93.12%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 OCTOBER 14, 2020 - Information/Review

Maintenance Expenses:				
Utilities - Shop	17,000	2,495	14,505	85.32%
Janitorial Services - Shop Coveralls	2,500	588	1,912	76.50%
Operating Supplies - Shop	7,000	938	6,062	86.61%
Shop Tools	5,000	689	4,311	86.22%
Vehicle Maintenance	130,000	43,816	86,184	66.30%
Total Maintenance Expenses	161,500	48,525	112,975	69.95%
Building & Utility Expenses:				
Cleaning Supplies	8,000	119	7,881	98.51%
Utilities - STA 1	70,000	12,638	57,362	81.95%
Utilities - Sta 2	7,000	1,044	5,956	85.09%
Utilities - Sta 3	11,000	2,207	8,793	79.93%
Utilities - Sta 4	5,200	888	4,312	82.93%
Utilities - Sta 7	11,000	1,731	9,269	84.27%
Utilities - Sta 9	20,000	4,416	15,584	77.92%
Utilities - Sta 10	4,000	319	3,681	92.02%
Utilities - Sta 11	6,000	291	5,709	95.14%
Utilities - Sta 12	4,000	550	3,450	86.24%
Utilities - Sta 13	5,500	299	5,201	94.56%
Utilities - Rural	20,000	1,268	18,732	93.66%
Telephone Expense - STA 1	24,000	6,188	17,812	74.22%
Telephone Expense - Sta 3	2,000	610	1,390	69.52%
Telephone Expense - Sta 7	2,000	316	1,684	84.18%
Telephone Expense - Sta 9	5,000	713	4,287	85.74%
Building Maintenance	228,000	3,560	224,440	98.44%
Total Building & Utility Expenses	432,700	37,157	395,543	91.41%
Suppression & Operations Expenses:				
Board Expenses - Chief Officers	750	52	698	93.07%
Dispatch Fees	60,000	17,550	42,450	70.75%
Periodicals - Haz Mat	1,000	0	1,000	100.00%
Periodicals - Inspections /Code Manuals	1,526	0	1,526	100.00%
Association Fees - Inspections	693	215	478	68.98%
Association Fees - Investigations	1,000	220	780	78.00%
Supplies - Inspection	2,000	0	2,000	100.00%
Mobile Phones	12,000	2,371	9,629	80.24%
Personal Protective Gear	85,000	3,214	81,786	96.22%
Full Time Employees Uniforms	30,000	1,023	28,977	96.59%
Part-Time Uniforms	22,000	1,383	20,617	93.71%
Operating Supplies - Medical	9,500	3,646	5,854	61.62%
Operating Supplies - Wildland	18,000	6,944	11,056	61.42%
Operating Supplies - Haz Mat	10,000	0	10,000	100.00%
Operating Supplies - Flags	1,000	0	1,000	100.00%
Operating Supplies - Investigations	750	0	750	100.00%
Lab Processing - Investigations	1,000	0	1,000	100.00%
Ladder - Aerial Apparatus Testing	5,000	0	5,000	100.00%



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 BOARD REVIEW/FYI ITEMS
 OCTOBER 14, 2020 - Information/Review

Radio Maintenance	11,000	1,905	9,095	82.68%
SCBA Maintenance	20,000	236	19,764	98.82%
Equipment Maintenance	25,000	4,062	20,938	83.75%
Gasoline/Fuel	75,000	12,801	62,199	82.93%
Saw Maintenance	3,500	0	3,500	100.00%
Fire Suppression	100,000	21,754	78,246	78.25%
Project Fires	0	19,468	(19,468)	0.00%
Emergency Fire Suppression Account	99,432	99,432	0	0.00%
Total Suppression & Operations Expenses	595,151	196,277	398,874	67.02%
Other Expenses:				
COVID-19 EXPENSES	0	1,994	(1,994)	0.00%
Total Other Expenses	0	1,994	(1,994)	0.00%
Total Operating Expenses	6,137,913	1,353,012	4,784,901	77.96%
Gains and Losses:				
Gain on Sale of Assets	0	(51,244)	51,244	0.00%
Total Gains and Losses	0	(51,244)	51,244	0.00%
Net Operating Income	0	281,897	281,897	0.00%
Vehicle Replacement Revenue	505,050	505,050	0	0.00%
Total Vehicle Replacement Revenue	505,050	505,050	0	0.00%
Grant Revenue:				
Unanticipated Grant Revenue	50,000	0	(50,000)	(100.00%)
STATE FIRE ASSISTANCE GRANT	5,000	0	(5,000)	(100.00%)
Volunteer Fire Assist Grant Revenue	10,000	0	(10,000)	(100.00%)
20-SHSP-RR1-RR-HRT20 (REVENUE)	100,000	0	(100,000)	(100.00%)
STATE FIRE ASSISTANCE GRANT	(5,000)	0	5,000	(100.00%)
Total Grant Revenue	160,000	0	(160,000)	(100.00%)
Grant Expenses:				
Unanticipated Grant Expenditures	(50,000)	0	50,000	(100.00%)
Volunteer Fire Assist Grant-Expense	(10,000)	0	10,000	(100.00%)
20-SHSP-8074-3000 (EXPENSE)	(100,000)	0	100,000	(100.00%)
Total Grant Expenses	(160,000)	0	160,000	(100.00%)
Capital Revenue:				
Campbell County Capital	84,101	148,500	64,399	0.00%
City of Gillette Capital	84,101	148,500	64,399	0.00%
Town of Wright Capital	1,698	3,000	1,302	0.00%
Total Capital Revenue	169,900	300,000	130,100	0.00%
Capital Expenses:				



Gillette, Wright, Campbell County Fire Protection
Joint Powers Board of Directors
BOARD REVIEW/FYI ITEMS
OCTOBER 14, 2020 - Information/Review

Shop Tools & Equipment	(9,900)	0	9,900	(100.00%)
Capital Facilities	(160,000)	0	160,000	(100.00%)
Total Capital Expenses	(169,900)	0	169,900	(100.00%)



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 OCTOBER 14, 2020 - Information/Discussion

Account	Description	Debit	Credit	
7/2/2020				GLTRX00008679
	Software Yearly			
79-01-6211-0000	Fees	\$505.00		
	Software Yearly			
79-01-6211-0000	Fees	\$492.50		
	Computer Contract			
79-01-6220-0000	Fees		\$505.00	
	Computer Contract			
79-01-6220-0000	Fees		\$492.50	
** move expenses	Totals:	\$997.50	\$997.50	
7/9/2020				GLREV00008720
79-00-2101-0000	Accrued Payroll	\$88,165.71		
79-00-2101-0000	Accrued Payroll	\$15,507.76		
79-01-6020-0000	Salaries		\$66,764.79	
	Part-time			
	Temporary			
79-01-6040-0000	(Seasonal)		\$9,511.96	
79-01-7540-0000	Tax Expenditures		\$3,084.19	
	Benefit			
79-01-7545-0000	Expenditures		\$12,423.57	
79-02-7205-1700	Part Time Pay		\$11,888.96	
** Reverse end of year				
accruals	Totals:	\$103,673.47	\$103,673.47	
7/2/2020				GLREV00008726
79-00-1151-0000	Cash Account		\$1,808.47	
	Accrued Federal			
79-00-2102-0000	Withholding	\$610.97		
79-00-2103-0000	Accrued FICA	\$970.52		
79-00-2104-0000	Accrued Medicare	\$226.98		
** post payroll liabilities	Totals:	\$1,808.47	\$1,808.47	
8/27/2020				GLTRX00008729
	Accounts			
79-00-1530-0000	Receivable		\$728.15	
	Accounts			
79-00-1530-0000	Receivable		\$1,652.51	



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 OCTOBER 14, 2020 - Information/Discussion

	Accounts		
79-00-1530-0000	Receivable		\$728.15
	Accounts		
79-00-1530-0000	Receivable		\$1,652.51
	Accounts		
79-00-1530-0000	Receivable		\$89.70
	Campbell County		
79-03-5751-3000	Capital	\$728.15	
	Campbell County		
79-03-5751-3000	Capital	\$1,652.51	
	City of Gillette		
79-03-5752-3000	Capital	\$728.15	
	City of Gillette		
79-03-5752-3000	Capital	\$1,652.51	
	Town of Wright		
79-03-5756-3000	Capital	\$89.70	
** post capital rev to end of year accruals	Totals:	\$4,851.02	\$4,851.02

9/15/2020

GLTRX00008779

	Accounts		
79-00-1530-0000	Receivable		\$4,905.12
	Accounts		
79-00-1530-0000	Receivable		\$97,034.00
	18-SHSP-RR1-RR-		
79-03-5826-3000	HRT18 Revenue	\$4,905.12	
	19-SHSP-RR1-RR-		
79-03-5827-3000	HRT19 - REVENUE	\$93,060.00	
	19-SHSP-RR1-RR-		
79-03-5827-3000	HRT19 - REVENUE	\$3,974.00	
** post revenue to end of year accruals	Totals:	\$101,939.12	\$101,939.12

9/25/2020

GLTRX00008787

	Accrued Life		
79-00-2114-0000	Insurance	\$125.69	
	Benefit		
79-01-7545-0000	Expenditures		\$125.69
** clear over expense due to new format	Totals:	\$125.69	\$125.69



Gillette, Wright, Campbell County Fire Protection
 Joint Powers Board of Directors
 ADMINISTRATIVE ITEMS
 OCTOBER 14, 2020 - Information/Discussion

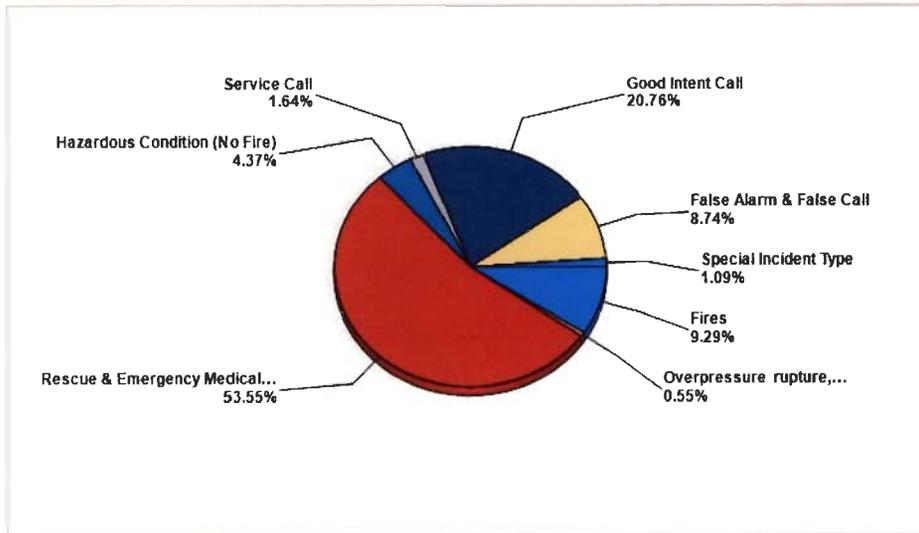
9/25/2020

GLTRX00008787

	Accrued Vision		
79-00-2113-0000	Premiums	\$0.32	
	Benefit		
79-01-7545-0000	Expenditures		\$0.32
**Clear rounding	Totals:	\$0.32	\$0.32
Total Journal Entries:	Grand Totals:	\$213,529.07	\$213,529.07

8.2 Administrative Items: Fire Chief

8.2.1 Call Reviews



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	17	9.29%
Overpressure rupture, explosion, overheating - no fire	1	0.55%
Rescue & Emergency Medical Service	98	53.55%
Hazardous Condition (No Fire)	8	4.37%
Service Call	3	1.64%
Good Intent Call	38	20.76%
False Alarm & False Call	16	8.74%
Special Incident Type	2	1.09%
TOTAL	183	100%



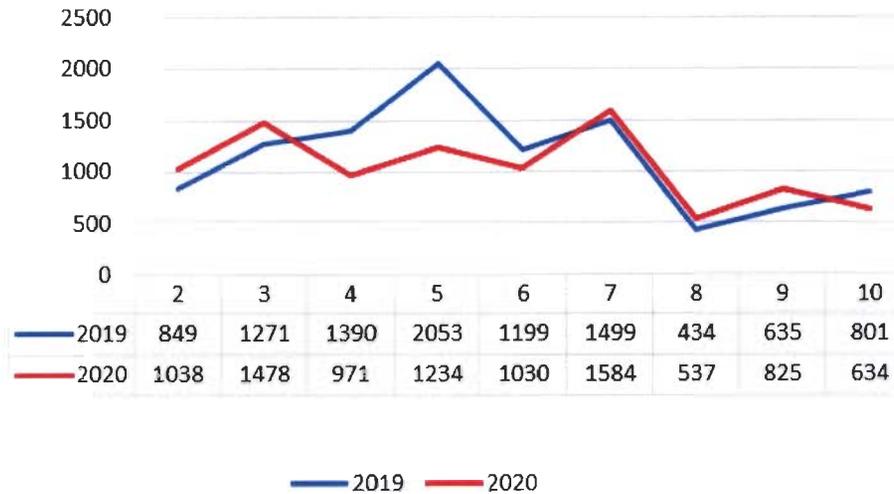
8.2.2 Training Report

Training Division Report –September 2020 September Training Highlights

During September 159 training classes were held. 634 hours of training was recorded with 377 participants.

Department wide training for the month of September was focused on Single Family Dwelling Fire strategy and tactics. Classes included classroom instruction, single company drills, and multi-company drills.

Training Hours



October 2020 Training Schedule:

- **1900 October 1, 2020 – Multi-Family and Commercial Structure Fire Tactics– Firefighters, Engineers, Officers**
 - Firefighters & Engineers – Classroom 1 w/ Captain Clikeman
 - Officers / Step-up Officers – Classroom 2 w/ BC Borgialli
- **1900 October 5, 2020- Special Operations Training- HAZMAT**
 - All personnel Station 1 w/ BC Fox
- **0700 October 6, 2020 – Active Shooter Training**
 - B Shift- Gillette Police Department
- **1900 October 6, 2020 – Medical CME**
 - Trauma Patient Assessment – Volunteer Room St. 1 w/ Captain Clikeman
- **0700 October 7, 2020 – Active Shooter Training**
 - A and C Shift- Gillette Police Department
- **1900 October 8, 2020 – Multi-Family and Commercial Structure Fire Tactics– Single Company**



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- All personnel at AMFTC training grounds w/ Captain Clikeman
- **1800 October 14, 2020 – CPR Full Class**
 - Classroom 2 AMFTC w/ Captain Smith & Firefighter Martell
- **1900 October 15 – Multi-Family and Commercial Structure Fire Tactics- Multi-Company**
 - All personnel at AMFTC training grounds w/ Captain Clikeman
- **1900 October 20, 2020 – Medical CME**
 - Behavioral Emergencies – Volunteer Room St. 1 w/ PAC Erin Clikeman
- **1800 October 28, 2020 – CPR Full Class**
 - Classroom 2 AMFTC w/ Captain Smith & Firefighter Martell
- **1900 October 29, 2020 – Officer Development Training**
 - AMFTC Classroom 1 w/ BC Borgialli

8.2.3 Facilities Update/General Information

Report will be presented at the meeting by Chief Bender.



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8.2.4 Calendar of Upcoming CCFD/Fire Board Events

January 2020

- January 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- January 22, 2020: Quarterly Board Meeting W/County Commissioners at 5:30 p.m. at Commissioners Chambers.
- January 30, 2020: County-Wide Business Meeting - Swearing in Ceremony at 7:00 p.m. at Gillette College Tech Center.

February 2020

- February 10, 2020: Fire Board Budget Workshop at 7:00 a.m. at Station One Volunteer Room.
- February 12, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

March 2020

- March 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- March 28, 2020: Awards Banquet at 5:00 p.m. at the Senior Center.

April 2020

- April 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- April 16, 2020: Budget Presentation to Funding Entities at 6:30 p.m. at GAMB-Cottonwood Room.
- April 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

May 2020

- May 13, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

June 2020

- June 10, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



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July 2020

- July 8, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- July 9, 2020: County-Wide Business Meeting at 7:00 p.m. at Alan Mickelson Fire Training Center.
- July 22, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

August 2020

- August 14, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

September 2020

- September 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.

October 2020

- October 14, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- October 21, 2020: Quarterly Board Meeting w/County Commissioners at 5:30 p.m. at Commissioners Chambers.

November 2020

- November 11, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.
- November 6, 2020: Fire Board Fall Workshop

December 2020

- December 9, 2020: Fire Board Meeting at 5:30 p.m. at Station One Community Room.



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9. BOARD ACTION ITEMS

9.1 SLIB GRANT UPDATE 🌀

9.2 RADIO INVENTORY SURPLUS 🌀

Item	CCFD Asset Tag	Serial #	Engraved #
GE MVS		757584	
Federal PA 150		2156	315C016
Federal PA 150		1269	
Motorola Spectra		221AUW0230	
Federal PA 300			975C023
Motorola M1225		869FZA2522	
Motorola M1225		869FZA2664	
Herald Public Adress Amplifier			
GE PSX-200		6751964	
GE MVS	13090		
Unitrol		K14659	
Unitrol		K12027	
Unitrol 480K		K3864	
Unitrol 480K		k3866	
Unitrol 80k		24511	
Unitrol 80k		24813	
Unitrol 80k		22455	
Unitrol 80k		6852	
Whelen PCC-S9		PLH 07974	
Motorola Spectra		624Auw1038	R277
BK Radio GMH		GMH5992X 0338164	
BK	23143	LMH3124A C13046	
BK		LMH3124A C140146	696R259
BK	13093 or 23142	LMH3142 A07012	
BK		LMH3142 J24002	
BK		LMH3142A B42006	
Federal SS2000			
GE S-550	13088	5587310	
CODE 3 3100		3167	
BK	23138	LMH3142A C17012	
BK	23129	LMH3142A A49084	
BK		LMH3142A C14064	
BK	2813	LMH3142 J28031	
BK		LMH3142 A320A0	A32080



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BK	23135	LMH3142A C17019	
BK	15303	LMH3142 A210108	
GE B697		6786971-21	
GE Ranger 150		9517216	
BK		LMH3142 J25029	
BK		DMH5992X 0640100	
BK		GMH5992R 0507076	6167
BK		DMH5992R 0641140	
BK	20085 OR 02822	EMH5992 K743024	
6 BK Speakers			
6 BK Chargers			



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EXECUTIVE SESSION/ADJOURNMENT
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10. EXECUTIVE SESSION 🌀:

10.1 Matters Posing Threat to Security of Public or Private Property, or Threat to Public Access

10.2 Appointment, Employment, or Dismissal of Public Officer, Employee, or Professional Person

10.3 Litigation Matters

10.4 National Security Matters

10.5 Real Estate Purchases

10.6 Attorney Client Privileged Information

11. EXECUTIVE SESSION MINUTES APPROVAL 🌀

Motion to approve Executive Session Minutes (if needed).

12. ADJOURNMENT 🌀

The meeting was adjourned at _____ hours.