



**CITY COUNCIL AGENDA**  
**COUNCIL CHAMBERS, 201 E 5TH ST.**  
**CITY OF GILLETTE**  
**Tuesday, July 16, 2024**  
**6:00 PM**

- 
- A. Call to Order.**
  - B. Invocation and Pledge of Allegiance.**
    - 1. [Invocation and Pledge of Allegiance.](#)
  - C. Approval of General Agenda.**
  - D. Approval of Consent Agenda.**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. **Minutes**
  - a. [Regular Meeting Minutes - July 2, 2024](#)  
[Special Meeting Minutes - July 11, 2024](#)
- 2. **Other - Consent**
- 3. **Ordinance 3rd Reading - Consent**
  - a. [An Ordinance Approving and Authorizing the Partial Vacation of a 10-foot-wide General Utility Easement on Lot 9B, Block 4, of the Sunburst Subdivision IV; to the City of Gillette, Wyoming, Subject to all Planning Requirements \(Planning Commission Vote: 4/0\).](#)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 4. **Ordinance 2nd Reading - Consent**
- 5. **Bills and Claims**
  - a. [Bills and Claims](#)

Staff Reference: Michelle Henderson, Finance Director

- E. Approval of Conflict Claims.**
- F. Comments.**
  - 1. **Council**
  - 2. **Liaison Reports**
  - 3. **Written**

**4. Other - Comments****G. Unfinished Business.**

1. Ordinance 2nd Reading.
2. Ordinance 3rd Reading.
3. Other.

**H. New Business.**

1. Presentations
2. Minute Action

- a. [Council Consideration to Approve a Pre-Annexation Agreement Between the City of Gillette and Doug Hochhalter for Property Located at 517 E Sinclair Street.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- b. [Council Consideration to Approve the Pre-Annexation Agreement between the City of Gillette and Miles Fortner for Property Located at 6775 S. Douglas Hwy \(Parcel No. 49720000124200\).](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- c. [ITEM TABLED UNTIL SEPTEMBER 3, 2024: Council Consideration to Enter into an Advance Agreement Between the City of Gillette and Robert Ostlund for 2500 E Hwy 14-16. \(Planning Commission Vote: 5/0\)](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- d. [Council Consideration of a Professional Services Agreement for Design and Bidding Services Associated with the 640 N Hwy 14-16 Sewer Improvements, with Morrison-Maierle, Inc, in the Amount of \\$70,400.00 \(1% Project\).](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- e. [Council Consideration to Approve a Temporary Use Permit for the Occupancy of Tents, Campers, Motorhomes, or Recreation Vehicles at 2800 Elder Street for the Period of July 31, 2024, through August 13, 2024, per Resolution 2878.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- f. [Council Consideration to Approve a Temporary Use Permit for the Occupancy of Tents, Campers, Motorhomes, or Recreation Vehicles at 900 W 2nd Street for the Period of July 31, 2024, through August 13, 2024, per Resolution 2878.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- g. [Council Consideration to Approve a Temporary Use Permit for the Occupancy of Tents, Campers, Motorhomes, or Recreation Vehicles at 1970 E Sinclair Street for the Period of July 31, 2024, through August 13, 2024, per Resolution 2878.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- h. [Council Consideration to Approve a Temporary Use Permit for the Occupancy of Tents, Campers, Motorhomes, or Recreation Vehicles at 1501 Cressett Street for the Period of July 31, 2024, through August 13, 2024, per Resolution 2878.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- i. [Council Consideration to Approve of a Temporary Use Permit for the Occupancy of Tents, Campers, Motorhomes, or Recreation Vehicles at 1505 Cressett Street for the Period of July 31, 2024, through August 13, 2024, per Resolution 2878.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director
- j. [Council Consideration of a Bid Award for the GRWSP Phase IV Fox Ridge Regional Connection Project to Dan Hart Patrol, in the amount of \\$957,244.40.](#)  
Staff Reference: **MAP** - Ry Muzzarelli, P.E., Development Services Director

- k. [Council Consideration for the Acceptance of Public Improvements for the Material Storage Building Replacement Project, Installed by S&S Builders, LLC, in the Amount of \\$1,044,878.98.](#)  
Staff Reference: VIDEO - Ry Muzzarelli, P.E., Development Services Director
- l. [Council Consideration of Work Authorization for the 30-inch Madison Transmission Condition Assessment Project for Testing and Inspection Services, to Garney Companies, Inc, in the amount of \\$1,591,668.75.](#)  
Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director
- m. [Council Consideration of Amendment No. 1 to the Contract with the Wyoming Department of Health, Public Health Division to Sample Untreated Wastewater to Facilitate Wide-Scale Epidemiological Surveillance of Severe Acute Respiratory Syndrome Coronavirus 2 \(SARS-COV-2\) or Bacteria or Viruses of Concern.](#)  
Staff Reference: Joff Pilon, P.E., Utilities Director
- n. [Council Consideration to Authorize the Mayor to Sign the Telecommunications Raceway Lease Agreement Between the City of Gillette and the Campbell County Public Land Board.](#)  
Staff Reference: Joff J. Pilon, P.E., Utilities Director  
Sean Brown, City Attorney
- o. [Council Acceptance of a Donated Sign to Replace the Existing Sign at Rotary Point in Dalbey Park provided by the Gillette Rotary Club.](#)  
Staff Reference: Michael H. Cole, City Administrator

### 3. Ordinance 1st Reading.

### 4. Appointments

- a. [Council Consideration of a Part-Time Municipal Judge Employment Agreement Between the City of Gillette, Wyoming, and Alison O. Gee.](#)  
Staff Reference: Sean Brown, City Attorney
- b. [Council Consideration of a Part-Time Municipal Judge Employment Agreement Between the City of Gillette, Wyoming, and Christopher R. Ringer.](#)  
Staff Reference: Sean Brown, City Attorney
- c. [Appointment of Alison O. Gee and Christopher R. Ringer as Municipal Judges for the Remainder of 2024. \(Followed by the Swearing-In Ceremony by Judge Paul Phillips\)](#)  
Staff Reference: Michael H. Cole, City Administrator

## I. Public Hearings and Considerations

## J. Public Comment

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

## K. Administrator's Report

## L. Executive Session

## M. Adjournment

[City Council Meeting Comment Form](#)

### MAYOR

Shay Lundvall

### COUNCIL MEMBERS BY WARDS

#### WARD 1

Tricia Simonson  
Jim West

#### WARD 2

Billy Montgomery  
Timothy Carsrud

#### WARD 3

Heidi Gross  
Nathan McLeland

[www.gillettewy.gov](http://www.gillettewy.gov)

