



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, August 18, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Sean Thacker of Abundant Life Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. **Special Meeting Minutes - August 3, 2026**
Special Meeting Minutes (Affordable Housing Presentations) - August 11, 2026

Staff Reference: Jennifer Toscana, Public Affairs Director

2. **ORDINANCE 3RD READING**
Council Consideration of an Ordinance to Amend Chapter 11, Section 11-16, of the Gillette City Code to Remove Certain Residential Parking Permit Requirements.

Staff Reference: Sean Brown, City Attorney

3. **Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. **Mayor Lundvall - \$915,545.63**
S&S Builders -\$869,768.35 - Pump Station #1 Upgrades
First National Bank - \$45,777.28 - Pump Station #1 Upgrades Retainage

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

H. UNFINISHED BUSINESS

I. PUBLIC HEARINGS AND CONSIDERATIONS

1. **A Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-02 from Maverik, Inc., d.b.a. Maverik #738, to Maverik Group, LLC, d.b.a. Maverik #738, Located at 111 Garner Lake Rd.**

Staff Reference: Jennifer Toscana, Public Affairs Director

2. **Council Consideration of the Transfer of Ownership of Retail Liquor License RTL-02 from Maverik, Inc., d.b.a. Maverik #738, to Maverik Group, LLC, d.b.a. Maverik #738, Located at 111 Garner Lake Rd.**

Staff Reference: Jennifer Toscana, Public Affairs Director

3. **A Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-28 from Maverik, Inc., d.b.a. Maverik #476, to Maverik Group, LLC, d.b.a. Maverik #476, Located at 4301 S Douglas Hwy.**

Staff Reference: Jennifer Toscana, Public Affairs Director

4. **Council Consideration of the Transfer of Ownership of Retail Liquor License RTL-28 from Maverik, Inc., d.b.a. Maverik #476, to Maverik Group, LLC, d.b.a. Maverik #476, Located at 4301 S Douglas Hwy.**

Staff Reference: Jennifer Toscana, Public Affairs Director

5. **A Public Hearing to Consider Amendments to the Gillette City Budget for FY2026-2027.**

Staff Reference: Michelle Henderson, Finance Director

6. **Council Consideration of a Resolution to Approve Amendments to the Gillette City Budget for FY2026-2027.**

Staff Reference: Michelle Henderson, Finance Director

J. NEW BUSINESS

1. **Council Consideration of a Special Event Permit, including a Street Closure, on Gillette Ave. from 5th to 6th Street, on August 26, 2026, from 5:30 to 7:00 p.m. for a Fall Kickoff Event, Requested by Gillette First Baptist.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration of a Special Event Permit, including a Street Closure on Gillette Avenue between 5th and 6th Street for a 9/11 Outdoor Service from 7:30 a.m. until 12:00 p.m., on September 13, 2026, Requested by First Baptist Church.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

3. **Council Consideration of a Special Event Permit, including a Street Closure, on Wenger Drive from Enzi to Running W Drive, on September 11, 2026, from 4:00 to 8:00 p.m. for the Annual Marine Corps League 5k Event, Requested by Lance Corporal Jacob Ross Detachment #1425.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

4. **Council Consideration of a Special Event Permit, including a Street Closure with Live Music and an Open Container Permit, on Gillette Ave. from 1st Street to 2nd Street, on September 26, 2026, from 10:00 a.m. until midnight, for an Oktoberfest Street Festival, Requested by the Montgomery Bar.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

5. **Council Consideration of a Special Event Permit for the Closure of City Owned Parking Lot C, adjacent to 3rd Street Plaza, on September 12, 2026, from 9:00 a.m. to 9:00 p.m., for a Brews & Cruise event, Requested by Gillette Main Street.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

6. **Council Consideration of a Special Event Permit, including a Partial Street Closure of 4 parking spaces on Gillette Avenue, on September 11, 2026, from 5:00 p.m. to 11:59 p.m., for additional space and setup for a Brews & Cruise event, Requested by Gillette Main Street.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

7. **Council Consideration of a Parade Permit on November 11th, from 11:00 a.m. to 3:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, Requested by the Veterans Day Parade Committee and VFW Post 7756.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

8. **Council Consideration for the Acceptance of the Council of Community Services Emergency Shelter and Supportive Housing Renovation Project, Completed by Hladky Construction, Inc., in the Amount of \$1,497,196.95.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration for the Acceptance of the City Hall Customer Service Renovation Project, Completed by Hladky Construction, Inc., in the Amount of \$165,734.74.**

Staff Reference: Sawley Wilde, Public Works Director

- 10. Council Consideration of a Bid Award for the Northland Village Drainage Improvements Project to DRM, Inc. in the Amount of \$570,346.97 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 11. Council Consideration of a Quote Award for the Shoshone Avenue Crack Sealing Project to Z&Z Seal Coating, Inc., in the Amount of \$62,037.76 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 12. Council Consideration of a Quote Award for Sanitary Sewer Root Control to Duke's Root Control, Inc. in the Amount of \$60,929.92.**

Staff Reference: Joff Pilon, Utilities Director

- 13. Council Consideration of Work Authorization No. 1 to Accept the Guaranteed Maximum Price (GMP) from Sletten Construction for the Wastewater Treatment Plant Phase 2A Project, in the Amount of \$20,514,000.00.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 14. Council Consideration of a Contract Amendment to a Construction Manager At Risk (CMAR) Agreement for Construction Services for the Wastewater Treatment Plant Phase 2A Project with Sletten Construction, in the Amount of \$20,514,000.00.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 15. Council Consideration of a Contract Amendment to a Professional Services Agreement with KLJ Engineering, LLC, for Bid Phase and Additional Design Services Related to the Senator Mike Enzi Memorial Overpass Project in the Amount of \$976,650.00.**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 16. Council Consideration of a Resolution Authorizing City Staff to Submit a Level III Grant Application on Behalf of the City of Gillette to the Wyoming Water Development Commission For Projects to Extend Regional Water Service to the Grace Land Improvement and Service District.**

Staff Reference: MAP - Ry Muzzarelli, P. E., Development Services Director

- 17. Council Consideration of a Resolution Authorizing the Submission of an Application to the Office of State Lands and Investments to request additional loan funds in the amount of \$4.0M through the Clean Water State Revolving Fund on Behalf of the Governing Body of the City of Gillette, Wyoming, for the Purpose of the Wastewater Treatment Facility Improvements Phase II Projects.**

Staff Reference: Michelle Henderson, Finance Director

- 18. Council Consideration of a Resolution Approving and Authorizing the Final Plat of Chara Hill Estates Phase III; to the City of Gillette, Wyoming, Subject to all Planning**

Requirements. (Planning Commission Vote: 4/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 19. Council Consideration of a Resolution Approving and Authorizing the Final Plat of Lot 2P & Lot 2Q, Sunburst Subdivision No. 4; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote 4/0/1 Abstention)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 20. Council Consideration of a Resolution Approving and Authorizing the Final Plat of Lot 1A & Lot 2A, Block 1 of Martens Addition; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote 5/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 21. Council Consideration of a Resolution Delegating Authority to the City Administrator Regarding Twenty-Four Hour Malt Beverage and Catering Permits Under W.S. 12-4-502(d).**

Staff Reference: Sean Brown, City Attorney

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

- 1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT